



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 Schools Division OF Negros Oriental

RELEASE
 NO.: 023-2009
 DATE: 12 JUL 2023
 BY: Gr
 RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Region: VII
 BUREAU/DIVISION/SCHOOL: DepEd Negros Oriental

CONTROL NO.
 640

Date of Filing	JUNE 27, 2023
NAME	1. Dae P. Habalo – BAC Member 2. Regina Clarina Empeso -TWG Member 3. Karla P. Antonio – Secretariat Chairperson 4. Dennis Charls Andalajao – Alternate Member
Position/Designation	SDO Personnel
Permanent Station	SDO Negros Oriental
Purpose of Travel (must be supported by attachments)	To conduct on-site Post Qualification
Host of Activity	DepEd SDO Negros Oriental
Inclusive Dates (Inclusive of Travel Time)	June 27, 2023
Destination	Valencia, Negros Oriental
Fund Source (Pap Code/...)	

Thereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

REGINA CLARINA E. EMPESO
 Name and Signature of Requesting Employee _____ Date _____

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

MARCELO K. PALISPIS EdD,
 Name and Signature of Recommending Authority _____ Date _____

APPROVED
NERI C. OJASTRO EdD, CESE
 Schools Division Superintendent _____ Date 7/11/23



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