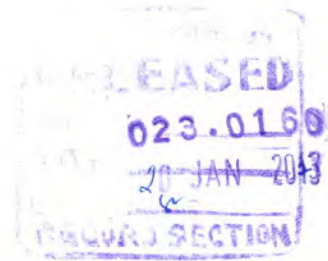




Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL





ANNEX A

**AUTHORITY TO TRAVEL**

**CONTROL NO.**

03

**REGION: 7**  
**BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL**

<b>Date of Filing</b>	January 17, 2023
<b>NAME &amp; Designation</b>	<b>DR. RENANTE A. JUANILLO</b> – EPS <b>MR. ARNOLD R. JUNGCO</b> – PSDS, DIVISION COORDINATOR <b>DR. ANTONIO B. BAGUIO JR.</b> – EPS <b>DR. ELISA L. BAGUIO</b> – EPS <b>DR. ANNA LEE A. AMORES</b> - EPS <b>DR. DAN P. ALAR</b> – EPS <b>MS. ROSELA A. ABIERA</b> – EPS, LR Manager
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental
<b>Purpose of Travel</b>	School Heads' Conference and Engagement
<b>Activity Organized/ Sponsored by</b>	DepEd, Schools Division of Negros Oriental
<b>Period Covered (Inclusive of Travel Time)</b>	January 24, 2023- Ayungon CS, Ayungon District 2 January 25, 2023- Tayasan NHS, Tayasan District I January 30, 2023 – San Jose CS, San Jose District January 31, 2023- Bacong CS, Bacong Central School
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Ayungon District II, Tayasan District I, San Jose District and Bacong District
<b>Expenses Covered</b>	Travelling and other related expenses incurred shall be charged against Division MOOE subject to the usual government accounting and auditing rules and regulations.
<b>Fund Source (Pap Code/...)</b>	Division MOOE/Local Fund
<b>Recommending Approval:</b>   <b>NILITA L. RAGAY, EdD</b> OIC-ASDS & CID Chief Welcome Date: <u>1/19/2023</u>	<b>Approved:</b> <b>By Authority of the Schools Division          Superintendent:</b>   <b>MARCELO K. PALISPIS EdD</b> OIC-ASDS <b>Office In-Charge</b> Date: <u>1/19/23</u>





Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division  
Superintendent

MEMORANDUM  
MLA-2022 09

TO : **Assistant Schools Division Superintendents  
Division Chiefs  
Public Schools District Supervisors/Districts -In-Charge  
Senior High School Heads  
All Others Concerned**

By the Authority of the Schools Division Superintendent:

FROM : **MARCELO K. PALISPIS EDD, JD**  
ASDS/Office-in-Charge  
OFFICE-IN-CHARGE

SUBJECT : **SCHOOL HEADS' CONFERENCE AND ENGAGEMENT**

DATE : January 9, 2023

1. This is to inform the field on the conduct of the School Heads' Conference and Engagement on the following schedules and venues.
  - First Congressional District at Ayungon Central School, Ayungon District 2 on January 24, 2023
  - Second Congressional District at San Jose Central School, San Jose District on January 30, 2023
  - Third Congressional District at Bacong Central School on January 31, 2023
  - Secondary School Heads at Tayasan National High School on January 25, 2023
2. This conference will focus on reviews and updates of the implementation of the basic education curriculum, benchmarking activity, and coordination meeting.
3. Registration of Six Hundred Pesos (P600.00) will be collected from each participant which will be charged from the school MOOE to defray expenses for the breakfast, snacks, and lunch during the conference.
4. Transportation and other incidental expenses incurred shall be chargeable against Division/School MOOE/ other funds subject to usual accounting rules and regulations.
5. Immediate and widest dissemination of this MEMORANDUM is desired.

SPP/JMA MKP NLR/CID/NER/ra  
January 9, 2023

10 JAN 11 2023



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225 2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph