

ANNEX A


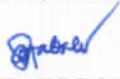
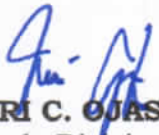


Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

No.: 678

RELEASED  
NO.: 023.2008  
DATE: 10 JUL 2023  
BY: C  
RECORD SECTION

### TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

<b>Name</b>	ENGR. PHILIP C. TUBOG ENGR. MONICA P. ABADINES ENGR. WENDY L. BALDAZANO	
<b>Position/ Designation</b>	Division Engineer III Senior Technical Assistant III (STA III) Senior Technical Assistant III (STA III)	
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental	
<b>Purpose of Travel</b> (must be supported by attachments)	Proposed Conduct of Workshop with the DepEd Engineers for the Finalization of the Estimation of Needs to be Funded under the Infrastructure for Safer and Resilient Schools	
<b>Host of Activity</b>	Education Facilities Division	
<b>Inclusive Dates</b>	July 17 – 21, 2023	
<b>Destination</b>	Great Eastern Hotel, Quezon Avenue, Quezon City	
<b>Fund Source</b>	Division / local MOOE funds	
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>		
 <b>PHILIP C. TUBOG</b>		<b>7/17/2023</b>
Name and Signature of Requesting Employee		Date
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>		
 <b>RACHEL B. PICARDAL EdD</b> SGOD Chief		
Name and Signature of Recommending Authority		Date
<b>APPROVED</b>		
 <b>NERI C. OJASTRO EdD, CESE</b> Schools Division Superintendent		<b>7/17/23</b>
Name and Signature of Approving Authority		Date

**PROPOSED CONDUCT OF WORKSHOP WITH THE DEPED ENGINEERS  
FOR THE FINALIZATION OF THE ESTIMATION OF NEEDS TO BE FUNDED  
UNDER THE INFRASTRUCTURE FOR SAFER AND RESILIENT SCHOOLS  
(P180936)**

**I. Proposed Activity**

5-day Workshop (inclusive of travel time) on the review and finalization of the Detailed Assessment Report and Program of Works for projects to be funded under the Infrastructure for Safer and Resilient Schools (P180936).

**II. Objectives and Expected Outputs**

The objective of the workshop is to review and finalize the various reports and other documentary requirements needed by the Bank to determine the final estimated cost for the repair, rehabilitation and replacement of school buildings damaged by calamities from CY 2021-2023. The estimation of needs shall be guided by the latest agreements with the Bank as follow:

1. Segregation of the major repair works and rehabilitation works.
2. Programming of the classroom needs in addition to the repair/rehabilitation works identified in the Damage Assessment Report (DAR) and updating of the Program of Works to incorporate the necessary construction works to address classroom needs.
3. Programming of the classroom needs in addition to the replacement needed for totally damaged classrooms identified in the Damage Assessment Report (DAR) and updating of the Program of Works to incorporate the necessary construction works to address classroom needs.

The expected output of the workshop is the verified Damage Assessment Report and revised Program of Works for each identified project in the masterlist.

**III. Program Flow**

<b>Day</b>	<b>Program</b>	<b>Remarks</b>
Day 1 PM	Arrival of Participants, Organizers, Secretariat	First meal is dinner
Day 2 AM	Opening Program and Discussion	Discussion of the latest agreements with WB and Findings in the Detailed Assessment Report

Day	Program	Remarks
		(Full Day meal)
Day 2 PM	Workshop Proper	
Day 3 (Whole Day)	Continuation of Workshop, Review and Consolidation of Outputs	Full Day Meal
Day 4 (Whole Day)	Continuation of Workshop, Review and Consolidation of Outputs	Full Day Meal
Day 5 AM	Presentation of Final Outputs	Breakfast and Lunch
Day 5 PM	Check-out of Participants, Organizers, Secretariat	

#### IV. Estimated Financial Requirements

Total Number of Engineers including EFD (CO)	Allowable Budget per Day for Full Board and Lodging	Total Estimated Requirement for 4 Days (Php)
168 pax	Php 2,000.00	<b>Php 1,344,000</b>

#### V. Logistical Requirements

- Function Room/Hall that can accommodate 168 participants
- Wide Screen
- Sound System

#### VI. C/o DepEd

- Travelling expenses of participants
- Equipment (Laptop, printers, extension cords, projectors, bond papers)