



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>MARIVIC INIT, MARILYN ALCALA, CHARLOTTE FRANCIS SINGSON</b>
<b>Position/ Designation</b>	DENTIST II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	Provincial Serbisyung Caravan of the Provincial Government of Negros Oriental
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	July 7, 2023- Barangay Poblacion Zamboanguita Covered Court
<b>Destination</b>	Barangay Poblacion Zamboanguita Covered Court
<b>Fund Source</b>	Division MOOE

*I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.*

  
**MARIVIC S. INIT**

Name and Signature of Requesting Employee

June 23, 2023

Date

*This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.*

  
**RACHEL B. PICARDAL EdD**

Chief, Education Supervisor SGOD

Name and Signature of Recommending Authority

\_\_\_\_\_ Date

Approved:

  
**NERI C. OJASTRO, EdD, CESE**

Schools Division Superintendent  
Schools Division of Negros Oriental

7/12/23

\_\_\_\_\_ Date