

ANNEX A



CONTROL NO.

G31

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

NEG. OR.  
**RELEASED**  
NO: 023-1990  
DATE: 07 JUL 2023  
BY: [Signature]  
RECORD SECTION

<b>Date of Filing</b>	June 13, 2023
<b>Name</b>	DR. JOELYZA M. ARCILLA
<b>Position/Designation</b>	OIC-ASDS
<b>Permanent Station</b>	DIVISION OFFICE OF NEGROS ORIENTAL
<b>Purpose of Travel</b>	To attend and participate in the Pre-qualifying National Meet (PQNM) of the Palarong Pambansa 2023
<b>Host of Activity</b>	DepEd Region VII
<b>Period Covered (Inclusive of Travel Time)</b>	June 14, 2023
<b>Venue/Destination</b>	DepEd , Division of Cebu City
<b>Fund Source</b>	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

[Signature]

JOELYZA M. ARCILLA EdD, CESE

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein

Name and Signature of Recommending Authority

Date

**APPROVED**

[Signature]

NERI C. OJASTRO EdD, CESE

Name and Signature of Approving Authority

7/7/23

Date