



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>FELIX III D. MOSQUEDA</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To monitor SBFP – Milk Component delivery, and OKD programs
<b>Host of Activity</b>	DepEd SDO NegOr
<b>Inclusive Dates</b>	July 4, 2023 – Amlan Central Elementary School
<b>Destination</b>	Amlan District
<b>Fund Source</b>	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

**FELIX III D. MOSQUEDA**

Name and Signature of Requesting Employee

July 3, 2023

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

*Rachel B. Picardal*  
**RACHEL B. PICARDAL, EdD**  
Chief, Education Supervisor, SGOD

Name and Signature of Recommending Authority

Date

**APPROVED**

*Neri C. Quastro*  
**NERI C. QUASTRO, EdD, CESE**  
Schools Division Superintendent

Name and Signature of Approving Authority

7/5/23  
Date

ANNEX A



Control No. 628

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**



**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>Kennith C. Misamis, RN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To render health services to teaching and non-teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	July 5, 2023 – Bongbong ES July 6, 2023 – Balabag ES July 7, 2023 – Palinpinon ES July 10, 2023 - VIVMES
<b>Venue/Destination</b>	Valencia District
<b>Fund Source</b>	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

  
**Kennith C. Misamis, RN**

Name and Signature of Requesting Employee

July 4, 2023

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

  
**RACHEL B. PICARDAL EdD**

Chief Education Supervisor, SGOD

Name and Signature of Recommending Authority

\_\_\_\_\_  
Date

Approved by:

  
**NERI C. OJASTRO EdD, CESE**

Schools Division Superintendent  
Schools Division of Negros Oriental

Name and Signature of Approving Authority

7/5/23

Date