



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

No.: 614

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**


Name	REGINA CLARINA E. EMPESO - SEPS
Position/ Designation	SEPS – Soc.Mob.
Permanent Station	DepEd Negros Oriental - SGOD
Purpose of Travel (must be supported by attachments)	To attend PTA Meeting
Host of Activity	DepEd SDO Negros Oriental
Inclusive Dates	July 3, 2023
Destination	Maslog ES, Sibulan 1
Fund Source	Division/Local MOOE Funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


KECYLIEN JE O. BACUD
ADA-I

June 29, 2023
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.


for **RACHEL B. PICARDAL EdD**
Chief Education Supervisor, SGOD

Date

APPROVED

By the authority of the Schools Division Superintendent:


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent

7/3/23
Date