



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

No.: J95

### TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

<b>Name</b>	<b>IRYLL MAE S. MACAHIG SEPS- HRDS DR. GERALDINE B. OLMILLO EPS-II - HRDS</b>
<b>Position/ Designation</b>	SEPS- HRDS EPS-II- HRDS
<b>Permanent Station</b>	Division of Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	TO ATTEND CAPACITY BUILDING CUM WRITESHOP ON THE INFUSION OF LEARNING AND DEVELOPMENT (L&D) SYSTEM IN THE LITERACY AND NUMERACY-RELATED PROFESSIONAL DEVELOPMENT PROGRAMS FOR CONTINUING PROFESSIONAL DEVELOPMENT ACCREDITATION
<b>Host of Activity</b>	REGION VII- HUMAN RESOURCE DEVELOPMENT DIVISION (HRDD)
<b>Inclusive Dates</b>	JULY 3- 7, 2023
<b>Destination</b>	DEPED ECOTECH CENTER, SUDLON, LAHUG, CEBU CITY
<b>Fund Source</b>	SDO MOOE/ LOCAL FUNDS
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p>	
<p>Dr. Geraldine B. Olmillo EPS II</p>	
<p>Name and Signature of Requesting Employee</p>	
<p>6/27/2023 Date</p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p>	
<p>RACHEL B. PICARDAL, EdD CHIEF EDUCATION SUPERVISOR, SGOD</p>	
<p>Name and Signature of Recommending Authority</p>	
<p>Date</p>	
<p><b>APPROVED</b></p>	
<p>NERI C. OJASTRO, EdD, CESE SCHOOLS DIVISION SUPERINTENDENT</p>	
<p>Name and Signature of Approving Authority</p>	
<p>6/27/23 Date</p>	



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

JUN 26 2023

REGIONAL MEMORANDUM  
No. 0414, s. 2023

**CAPACITY BUILDING CUM WRITESHOP ON THE INFUSION OF LEARNING AND DEVELOPMENT (L&D) SYSTEM IN THE LITERACY AND NUMERACY-RELATED PROFESSIONAL DEVELOPMENT PROGRAMS FOR CONTINUING PROFESSIONAL DEVELOPMENT ACCREDITATION**

To: Schools Division Superintendents (SDSs)  
All Others Concerned

1. In line with the institutionalization of the Learning and Development (L&D) System, this Office, through the Human Resource Development Division (HRDD) will conduct the **Capacity Building on the Infusion of Learning and Development (L&D) System in the Literacy and Numeracy-Related Professional Development Programs (PDPs) for Continuing Professional Development (CPD) Accreditation** on July 3-7, 2023 at DepEd Ecotech Center, Sudlon, Lahug, Cebu City.
2. The activity aims to achieve the following, to wit:
  - a. capacitate the Program proponents/owners on the development of PDPs adherent to the principles, guidelines, and standards of DepEd L&D System and PRC-CPD;
  - b. integrate the L&D System and PRC - CPD principles, process, guidelines, and standards in the application for Accreditation; and
  - c. strengthen the competencies of the Program proponents/owners on the development, delivery, implementation, and evaluation of PDPs.
3. The expected participants in this activity are the members of the Regional Office Continuing Professional Development - Technical Working Group (RO CPD - TWG), Curriculum Learning Management Division (CLMD) EPSvrs, and other RO EPSvrs from FTAD, PPRD, QAD, and the Schools Divisions' representatives.
4. The Schools Division's representatives shall be composed of the following:
  - a. three (3) untrained EPSs on L&D System handling the Kindergarten, English/Filipino, and Science/Math learning areas
  - b. CID or SGOD Chief (untrained in L&D System)
  - c. M&E SEPS
  - d. HRDS SEPS or EPS II (untrained on L&D System)

**Note:** If the EPSVrs are unavailable, the school/district L&D Focal Persons will take their place.
5. The participants are expected to bring the following:
  - a. teachers' current needs assessment results from IDPs, SAT results, etc. (L&D needs on literacy and numeracy);
  - b. L&D Plans; Program Designs/Instructional Designs; Session Guides and other related documents;
  - c. laptop;
  - d. extension wire;
  - e. Wi-Fi router (if available); and
  - f. medicines (for those on medication).



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
Telephone Nos.: (032) 231-1433; (032) 414-7399  
Email Address: region7@deped.gov.ph

6. The expected participants are required to register **on or before June 26, 2023**, through the link: <https://tinyurl.com/CBInfusionCPD>.
7. For details, enclosed are the following:
  - a. Enclosure 1 - Program Management Team
  - b. Enclosure 2 - Program Schedule Matrix
8. The first meal for PMT is dinner on July 2, 2023, and the last meal is breakfast on July 8, 2023, while for the participants the first meal is lunch on July 3, 2023, and the last meal is dinner on July 7, 2023.
9. Expenses incurred by the PMT from the Regional Office in relation to the conduct of this activity shall be charged against the RO MOOE Fund, while the expenses incurred by the members of the PMT and participants coming from the SDOs shall be charged against the SDO MOOE/local funds, subject to the usual auditing and accounting rules and regulations.
10. For queries, you may reach us at 0917-711-1697/0917-717-4965, and look for Mr. Misael G. Borgonia, Chief Education Supervisor - HRDD.
11. For the information and compliance of all concerned.

  
# **SALUSTIANO T. JIMENEZ, JD, EdD, CESO V**  
Director IV  
Regional Director 

**Capacity Building Cum Workshop on the Infusion of Learning and Development  
(L&D) System in the Literacy and Numeracy - Related Professional Development  
Programs for Continuing Professional Development Accreditation**

July 3-7, 2023

DepEd Ecotech Center, Sudlon, Lahug, Cebu City

**PROGRAM MANAGEMENT TEAM**

<b>Program Director</b>	Dr. Salustiano T. Jimenez, Regional Director
<b>Assistant Program Director</b>	Atty. Fiel Y. Almendra, Assistant Regional Director
<b>Program Manager</b>	Mr. Misael G. Borgonia, Chief, HRDD
<b>Assistant Program Managers</b>	Dr. Emiliano B. Elnar, Jr., CES - QAD Dr. Benjamin D. Tiongzon, CES - PPRD Dr. Maria Jesusa C. Despojo, CES - CLMD Mr. Tomas T. Pastor, CES - ESSD Ms. Ida F. Cabantan, CAO - ASD
<b>Finance Officer</b>	Mr. Sylvio H. Sabino, CAO, FD
<b>Training Managers</b>	Ms. Helen D. Sabino, EPSvr, HRDD Dr. Rosa H. Cabotaje, EPSvr, HRDD
<b>Training Management Members</b>	Ms. Johnelyn Valleser, EPS II, NEAP-R Mr. John F. Andrada, EPS II, HRDD Dr. Ricky S. Yabo, SEPS, NEAP-R Dr. Mitchelin L. Micabani, EPSvr, HRDD Dr. Reynaldo Anto, EPSvr, HRDD
<b>Logistics Officers/Secretariat</b>	Ms. Roselle S. Aguilar, DM, HRDD Mr. Rosario M. Pagal, Jr., AdAs, HRDD Mr. Ferdinand R. Alba, AdAs, NEAP-R
<b>Quality Assurance, and Monitoring and Evaluation Associates/PMT Monitors</b>	Dr. Sofronio D. Paragoso, EPSvr, QAD Dr. Emerson Degamo, EPSvr, QAD Mr. Rogaciano Bajo, EPSvr, QAD Ms. Cynthia Miro, EPSvr, QAD Dr. Ma. Felina Calledo, EPSvr, QAD Dr. Grace C. Pepito, EPSvr, QAD
<b>Health and Wellness Officers</b>	Dr. Rogelio C. Villamor, RO Dr. Melissa Paradela, RO
<b>Communication and Technology Officers &amp; Monitors</b>	Mr. Kristian Pondar Mr. Reymark Mabunay Mr. Lester Berdida
<b>Facilitators</b>	Mr. Misael G. Borgonia, HRDD Dr. Emiliano B. Elnar, Jr., QAD Ms. Rezalyn A. Maputol, PRC - RO VII Ms. Rothcel B. Gorecho, PRC - RO VII Dr. Sofronio D. Paragoso, QAD Ms. Helen D. Sabino, HRDD Dr. Neolita S. Sarabia, Tagbilaran City Dr. Jeanylette C. Ayson, Bohol Province Mr. Roy Genares, Cebu City Mr. Johnmick E. Fernandez, Cebu City Ms. Yvonne B. Gera, City of Naga Ms. Maria Vanessa Teves, Bais City Ms. Michelle D. Ozoa, Tanjay City Dr. Joesan M. Ramos, Dumaguete City Dr. John Ariel C. Lagura, Tagbilaran City

	<p>Dr. Merinisa C. Olvido, Mandaue City  Dr. Rhea Liza C. Valmores, Carcar City  Dr. Diodora A. Gabito, Bohol Province  Dr. Maurine C. Castaño, Tagbilaran City</p>
<b>Region VII CPD TWG/Co-Facilitators</b>	<p>Mr. Misael G. Borgonia, HRDD  Dr. Emiliano B. Elnar, Jr., QAD  Ms. Helen D. Sabino, HRDD  Dr. Sofronio D. Paragoso, QAD  Ms. Maria Vanessa Teves, Bais  Mr. Argene Rose Glodove, Bayawan  Mr. Christopher Bantog, Bayawan  Ms. Nestila Terol, Bogo  Dr. Jeanylette Ayson, Bohol  Dr. Diodora Gabito, Bohol  Ms. Rhea Liza Valmores, Carcar  Ms. Lani Leyson, Carcar  Mr. Ken Brian Alegado, Carcar  Mr. Johnmick Fernandez, Cebu City  Mr. Roy Genares, Cebu City  Dr. Pamela Rodemio, Cebu Province  Ms. Yvonne Gera, City of Naga  Dr. Joesan Ramos, Dumaguete  Ms. Iryll Mae Macahig, Negros Oriental  Dr. Anna Lee Amores, Negros Oriental  Dr. Merinisa Olvido, Mandaue City  Ms. Alda Zita Ysmael, Siquijor  Dr. Jenelou Israel, Tagbilaran  Dr. Neolita Sarabia, Tagbilaran  Dr. John Ariel Lagura, Tagbilaran  Ms. Michelle Ozoa, Tanjay  Dr. Grace Catacutan, Tanjay  Mr. Geraldo Lana, Toledo</p>
<b>Class Managers</b>	<p>Dr. Grace Catacutan, Tanjay City  Ms. Argene Rose Glodove, Bayawan City  Ms. Maria Christine Ramirez, Cebu City  Ms. Nestila Terol, Bogo City</p>
<b>Process Observers</b>	<p>Dr. Ricky S. Yabo, HRDD  Mr. John Andrada, HRDD  Mr. Ken Brian Alegado, Carcar City  Ms. Alda Zita Ysmael, Siquijor  Mr. Christopher Bantog, Bayawan  Ms. Lani Leyson, Carcar City</p>

**CAPACITY BUILDING CUM WRITESHOP ON THE INFUSION OF LEARNING AND DEVELOPMENT (L&D) SYSTEM IN THE LITERACY AND NUMERACY - RELATED PROFESSIONAL DEVELOPMENT PROGRAMS FOR CPD ACCREDITATION**

July 3-7, 2023

DepEd Ecotech Center, Suddon, Lahug, Cebu City

**PROGRAM SCHEDULE MATRIX**

TIME	DAY 1 (July 3, 2023)	DAY 2 (July 4, 2023) Mol.	DAY 3 (July 5, 2023) Mol.	DAY 4 (July 6, 2023) Mol.	DAY 5 (July 7, 2023) Mol.
7:30 AM - 7:59 AM					
8:00 AM - 10:00 AM	Arrival and Settling-In	L&D Needs Assessment	Session Guide Writing	CPD Application Requirements	Presentation of Outputs
10:01 AM - 10:15 AM			Health Break		
10:15 AM - 12:00 NN	Registration	L&D Planning		Writeshop	
12:01 PM - 1:00 PM	LUNCH				
1:01 PM - 3:00 PM	Opening Program Pre-test  Introduction to L&D System and GEM	L&D Program Designing	L&D Program Delivery		Post-test Closing Program
3:01 PM - 3:15 PM			Health Break		
3:16 PM - 5:00 PM	PRC - CPD Updates and Resolutions  Continuing Professional Development Accreditation System (CPDAS)	L&D Resource Package Development	Quality Assurance, Technical Assistance and Monitoring and Evaluation (QATAME)	Presentation of Outputs	
5:01 PM - 5:30 PM	Debriefing of PM T				

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