



3414526239036



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

RELEASE
NO: 023.1902
DATE: 29 JUN 2023
BY: [Signature]
REGOR SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ENGR. MONICA P. ABADINES ENGR. WENDY L. BALDAZANO ENGR. PHILIP C. TUBOG MR. DESIDERIO T. QUITOY, JR.
Position/ Designation	Senior Technical Asst. III, Division Engineer III, ADA I/Electrician
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel (must be supported by attachments)	Conduct initial punchlisting of Last Mile Schools Program CY 2022 Construction of 1 Storey 4 Classroom (with common toilet) with provision of Rainwater Collector, School Furniture, Solar PV Energy System and Water System and conduct monitoring inspection of BEFF CY 2022 New Construction of 1 Storey 2 Classroom School Building.
Host of Activity	SGOD (EFS)
Inclusive Dates	JUNE 30, 2023
Destination	Guilongsoran PS and Alicia C. Calumpang ES, San Jose, Negros Oriental
Fund Source	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

WENDY L. BALDAZANO
Senior Technical Asst. III

06/29/2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

for:

RACHEL B. PICARDAL EdD
Chief, SGOD

06/29/2023

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. QUASTRO EdD, CESE
Schools Division Superintendent

6/29/23

Name and Signature of Approving Authority

Date