

ANNEX A



Control No. 590

RELEASED
 NO: 023-1883
 DATE 27 JUN 2023
 BY: S
 RECORD SECTION

Republic of the Philippines
 Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	KATHLEEN JOY JUNTILLA, RN	
Position/Designation	Nurse II	
Permanent Station	Division Office	
Purpose of Travel	Render health services to teaching and non-teaching personnel. Attend workshop Seminar	
Host of Activity	Division Office	
Period Covered (Inclusive of Travel Time)	July 3 – Lindy Pajunar MES July 4 – Valencia NHS July 5 – Division Office July 6 – Valenica NHS July 7 – Antulang ES July 10 – Sta. Catalina III District Office July 11 – Sta. Catalina NHS July 12 – Division Office July 13 – Santiago Delmo July 14 – Dauin NHS July 17 – Sta. Catalina III District Office	18 – Sta. Catalina NHS 19 – Division Office 20 – Pulangbato JNHS 21 – Valencia NHS 24 – Catalina III District Office 25 – Sta. Catalina NHS 26 – Division Office 27 – Pulangbato JNHS 28 – Valencia NHS 31- Valencia NHS
Venue/Destination	Valencia District/Sta. Catalina III District and Siaton District	
Fund Source	MOOE	
<i>I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.</i>		
 KATHLEEN JOY U. JUNTILLA Name and Signature of Requesting Employee		<u>6/26/23</u> Date
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.</i>		
 RACHEL B. PICARDAL, EdD Name and Signature of Recommending Authority		<u>JUN 26 2023</u> Date
Approved by: By the authority of the Schools Division Superintendent LANI B. YURONG Administrative Officer V Office in Charge		
		_____ Date

Note: (This schedule is subject to change when deemed necessary.)

- | | | |
|--|--|------------------|
| 1 – Saturday | 16 – Sunday | 31- Valencia NHS |
| 2 – Sunday | 17 – Sta. Catalina III District Office | |
| 3 – Lindy Pajunar MES | 18 – Sta. Catalina NHS | |
| 4 – Valencia NHS | 19 – Division Office | |
| 5 – Division Office | 20 – Pulangbato JNHS | |
| 6 – Valenica NHS | 21 – Valencia NHS | |
| 7 – Antulang ES | 22 – Saturday | |
| 8 – Saturday | 23 – Sunday | |
| 9 – Sunday | 24 – Catalina III District Office | |
| 10 – Sta. Catalina III District Office | 25 – Sta. Catalina NHS | |
| 11 – Sta. Catalina NHS | 26 – Division Office | |
| 12 – Division Office | 27 – Pulangbato JNHS | |
| 13 – Santiago Delmo MEHS | 28 – Valencia NHS | |
| 14 – Dauin NHS | 29 – Saturday | |
| 15 – | 30 – Sunday | |

Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of JULY 2023

OBJECTIVES:

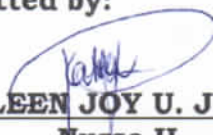
1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

SCHEDULE OF ACTIVITIES:

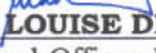
Note: (This schedule is subject to change when deemed necessary.)

1 – Saturday	16 – Sunday	31- Valencia NHS
2 – Sunday	17 – Sta. Catalina III District Office	
3 – Lindy Pajunar MES	18 – Sta. Catalina NHS	
4 – Valencia NHS	19 – Division Office	
5 – Division Office	20 – Pulangbato JNHS	
6 – Valenica NHS	21 – Valencia NHS	
7 – Antulang ES	22 – Saturday	
8 – Saturday	23 – Sunday	
9 – Sunday	24 – Catalina III District Office	
10 – Sta. Catalina III District Office	25 – Sta. Catalina NHS	
11 – Sta. Catalina NHS	26 – Division Office	
12 – Division Office	27 – Pulangbato JNHS	
13 – Santiago Delmo MEHS	28 – Valencia NHS	
14 – Dauin NHS	29 – Saturday	
15 – Saturday	30 – Sunday	

Submitted by:


KATHLEEN JOY U. JUNTILLA, RN
Nurse II

Concurred:



DR. KARINA LOUISE DE LA CRUZ
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
SGOD, Chief Education Supervisor

APPROVED:

By the authority of the Schools Division Superintendent


LANI B. YURONG
Administrative Officer V
Office-in-Charge



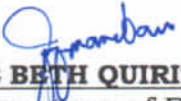
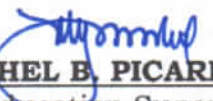
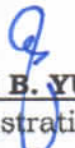
Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

No.: 590

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

Name	DEANNE BETH QUIRIT-MANABAN, RN FARRENN LEIGH HABABAG, RN GWYNNE STACY T. MONCIDA, RN KATHLEEN JOY U. JUNTILLA, RN	
Position/ Designation	Nurse II	
Permanent Station	Division Office	
Purpose of Travel (must be supported by attachments)	Conduct lecture on Gender and Development Orientation to all graduating grade 6 pupils; Render health assessment to teaching and non-teaching personnel; follow up consolidated deworming report.	
Host of Activity	Lindy Pajunar MES; Ramon Ponce de Leon ES	
Inclusive Dates	June 27, 2023 - Lindy Pajunar MES June 29, 2023 - Ramon Ponce de Leon ES June 30, 2023 - Bonbonon ES	
Destination	Siaton I District	
Fund Source	Division MOOE	
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>		
 DEANNE BETH QUIRIT-MANABAN, RN Name and Signature of Requesting Employee		June 23, 2023 Date
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>		
 RACHEL B. PICARDAL EdD Chief, Education Supervisor SGOD Name and Signature of Recommending Authority		JUN 26 2023 Date
Approved: By the Authority of the Schools Division Superintendent		
 LANI B. YURONG Administrative Officer V Officer-in-Charge		6/22/23 Date



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of JULY 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

- | | | | |
|----------------------|---------------------|-----------------------|---------------------|
| 1. Saturday | 10. Division Office | 19. Palayahun HS | 28. Division Office |
| 2. Sunday | 11. Albiga ES | 20. Division Office | 29. Saturday |
| 3. Division Office | 12. Bonbonon ES | 21. Albiga ES | 30. Sunday |
| 4. Plaza Maria Luisa | 13. Tayak ES | 22. Saturday | 31. Division Office |
| 5. Plaza Maria Luisa | 14. Mainit HS | 23. Sunday | |
| 6. Plaza Maria Luisa | 15. Saturday | 24. Division Office | |
| 7. Antulang ES | 16. Sunday | 25. Valencia District | |
| 8. Saturday | 17. Division Office | 26. Siaton V District | |
| 9. Sunday | 18. Palayuhan ES | 27. Siaton I District | |

Note: This schedule is subject to change when deemed necessary.

Submitted by:

DEANNE BETH QUIRIT-MANABAN, RN
 Nurse II

Concurred:

KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved:

By the Authority of the Schools Division Superintendent

LANI B. YURONG
 Administrative Officer V
 Officer-in-Charge

6/26/23



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
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