



Republic of the Philippines
 Department of Education
 Schools Division of Negros Oriental



TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	DAE P. HABALO
Position/ Designation	SEPS Planning & Research
Permanent Station	SDO Negros Oriental
Purpose of Travel (must be supported by attachments)	To gather data and other relevant documents of the livelihood project for the Seal of Good Governance
Host of Activity	SGOD
Inclusive Dates	June 15, 2023
Destination	Jantianon ES, Amlan
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

DAE P. HABALO
 DAE P. HABALO

June 15, 2023
 June 15, 2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL EdD
 RACHEL B. PICARDAL EdD
 Chief, SGOD

JUN 15 2023
 JUN 15 2023

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. OJASANO, EdD, CESE
 NERI C. OJASANO, EdD, CESE
 SCHOOLS DIVISION SUPERINTENDENT

6/16/23
 6/16/23

Name and Signature of Approving Authority

Date