

ANNEX A

No.: 551



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

020287-0
JUN 14 2023

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ENGR. PHILIP C. TUBOG MR. DESIDERIO T. QUITOY, JR.
Position/ Designation	Division Engineer III ADA I - Electrician
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel (must be supported by attachments)	Conduct ocular inspection on the reported damaged stairs of the 2 storey 4 classroom building and monitoring inspection of Last Mile School School Building
Host of Activity	SGOD (EFS)
Inclusive Dates	June 15, 2023
Destination	Eligio T. Monte De Ramos HS, Sta. Catalina & Antulang ES, Siaton
Fund Source	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.



PHILIP C. TUBOG

6/14/2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.


RACHEL B. PICARDAL EdD
SGOD Chief

JUN 14 2023

Name and Signature of Recommending Authority

Date

APPROVED,
by the Authority of the Schools Division Superintendent:

NILITA L. RAGAY, EdD

OIC – Office of the Assistant Schools Division Superintendent

Office-In-Charge

Name and Signature of Approving Authority

Date