



Republic of the Philippine
Department of Education

023.1718
08 JUN 2023
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name/Position/Designation	1. MS. JAN MARIE S. CAMACHO – Admin Assistant III 2. MS. RINA A. DURAN – Admin Assistant III 3. MS. CONCHITA J. TUIN – Admin Officer II 4. MS. MA. IRENE CECILIA A. ELEMIA – Admin Assistant III 5. MS. SHEENA LEE B. TORRES – Admin Officer II
Permanent Station	SDO of Negros Oriental
Purpose of Travel (must be supported by attachments)	To facilitate the Teaching Demonstration and Teacher Reflection during the ranking process of Teacher 1 application for SY 2023-2024
Host of Activity	DepEd, SDO of Negros Oriental
Inclusive Dates	June 13-16 & 26-28, 2023
Destination	Sibulan Central Elem. School for Elementary Negros Oriental High School for JHS & SHS
Fund Source	Division MOOE / Local funds

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.


JAN MARIE S. CAMACHO

Name and Signature of Requesting Employee

June 2, 2023

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.


NILITA L. RAGAY EdD

Name and Signature of Recommending Authority

June 7, 2023

Date

APPROVED

By the Authority of the Schools Division Superintendent:


MARCELO K. PALISPIS EdD, JD

Name and Signature of Approving Authority

June 7, 2023

Date