



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

RELEASED  
NO.: 023.1717  
DATE: 08 JUN 2023  
BY: [Signature]  
RECORD SECTION



3414572316228

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>ENGR. MONICA P. ABADINES</b> <b>ENGR. WENDY L. BALDAZANO</b>
<b>Position/ Designation</b>	Senior Technical Asst. III
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	To attend Blessing Inauguration and Turn-over of 2 Units - 2 Storey 6 Classroom Building.
<b>Host of Activity</b>	SGOD (EFS)
<b>Inclusive Dates</b>	JUNE 9, 2023
<b>Destination</b>	Balugo ES, Valencia, Negros Oriental
<b>Fund Source</b>	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

  
**WENDY L. BALDAZANO**  
Senior Technical Asst. III

06/07/2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

  
**RACHEL B. PICARDAL EdD**  
Chief, SGOD

JUN 07 2023

Name and Signature of Recommending Authority

Date

**APPROVED**

By Authority of the Schools Division Superintendent

  
**MARCELO K. PALISPIS, JD, EdD**  
OIC - Asst. Schools Division Superintendent  
Office-In-Charge

Name and Signature of Approving Authority

Date