

ANNEX A



Control No. 510

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**


RELEASED  
NO. 023.1642  
DATE 31 MAY 2023  
BY 6  
REG. SECTION

**REGION:** VII- Central Visayas


**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>MARILYN T. ALCALA, DMD</b>
<b>Position/Designation</b>	Dentist II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To render dental care services to learners, teaching and non-teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	May 29, 2023 – Dauin Central School May 31, 2023 – Bacong Central School
<b>Venue/Destination</b>	Dauin District and Bacong District
<b>Fund Source</b>	Division MOOE

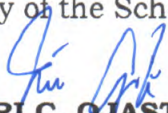
*I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.*

  
**MARILYN T. ALCALA, DMD** May 29, 2023  
Name and Signature of Requesting Employee Date

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.*

  
**RACHEL B. PICARDAL, EdD** MAY 30 2023  
Chief Education Supervisor, SGOD Date  
Name and Signature of Recommending Authority

Approved  
By the Authority of the Schools Division Superintendent:

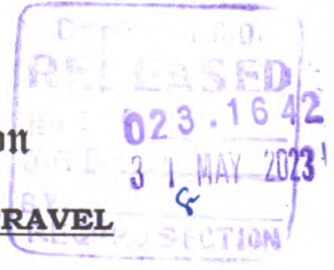
  
**NERI C. OJASTRO EdD, CESE** 5/30/23  
Schools Division Superintendent Date  
Schools Division of Negros Oriental  
Name and Signature of Approving Authority

ANNEX A



Control No. 510

Republic of the Philippines  
Department of Education



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

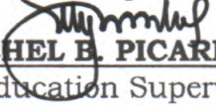
<b>Name</b>	<b>CHARLOTTE FRANCIS T. SINGSON, DMD</b>
<b>Position/Designation</b>	Dentist II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To render dental care services to learners, teaching and non-teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Period Covered</b> (Inclusive of Travel Time)	June 5,6,8,9, 2023 – Zamboanguita CS June 13,15,16, 2023 – Nabago ES June 19,20,22,23, 2023 – Maloh CS June 26,27,30, 2023 – Manalongon CS
<b>Venue/Destination</b>	Zamboanguita District 1 & 2, Siaton District 3 and Sta. Catalina District 1
<b>Fund Source</b>	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

  
**CHARLOTTE FRANCIS T. SINGSON, DMD**  
 Name and Signature of Requesting Employee

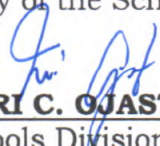
May 30, 2023  
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

  
**RACHEL B. PICARDAL EdD**  
 Chief Education Supervisor, SGOD  
 Name and Signature of Recommending Authority

MAY 30 2023  
Date

Approved  
By the Authority of the Schools Division Superintendent:

  
**NERI C. OJASTRO EdD, CESE**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental  
 Name and Signature of Approving Authority

5/30/23  
Date



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL:  
For the month June 2023

**OBJECTIVES:**

1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
4. Tele/Online/Face-to-Face Dental Consultation to teaching/ Non-teaching personnel.
5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division office Clinic Duty.
7. SDHCP clinic duty.
8. Monitor the implementation of dental health programs.

**SCHEDULE OF ACTIVITIES:**

June 1 - CTO

June 2 - CTO

June 3-4 - Sat./Sun.

June 5 - Zamboanguita CLS

June 6 - Zamboanguita CLS

June 7 - D.O

June 8 - Zamboanguita CLS

June 9 - Zamboanguita CLS

June 10/11 - Sat./Sun.

June 12 - Independence Day

June 13 - Nabago ELS

June 14 - D.O

June 15 - Nabago ELS

June 16 - Nabago ELS

June 17/18 - Sat./Sun.

June 19 - Malon CLS

June 20 - Malon CLS

June 21 - D.O

June 22 - Malon CLS

June 23 - Malon CLS

June 24/25 - Sat.-Sun

June 26 - Manatungon CLS

June 27 - Manatungon CLS


June 28 - D.O

June 29 - Holiday


June 30 - Manatungon CLS

(NOTE: This schedule is subject to change when deemed necessary)

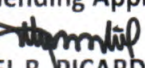
Submitted by:

  
Charlotte Proctor, T. Singson  
Dentist II


Concurred:

  
KARINA LOUISE B. DE LA CRUZ, MD  
Medical Officer III

Recommending Approval:

  
RACHEL B. PICARDAL EdD  
SGOD, Chief Education Supervisor

APPROVED:

  
NERI C. OJASTRO EdD, CESE  
Schools Division Superintendent  
Schools Division of Negros Oriental

5/30/23

ANNEX A



Control No. JD

Republic of the Philippines  
Department of Education



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

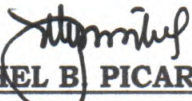
<b>Name</b>	<b>MELCHORA DIOSDADA G. ASDILLO, DMD</b>
<b>Position/Designation</b>	Dentist II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To render dental care services to learners, teaching and non-teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Period Covered</b> (Inclusive of Travel Time)	June 1,2,3, 2023 – Magatas ES June 6,7,8,9, 29 & 30, 2023 – Magsaysay CES June 14,15,16, 2023 – Balugo ES June 19,20,21,22,23, 2023 – LOCMES June 27 & 28, 2023 – Sibulan CES
<b>Venue/Destination</b>	Sibulan District I and II
<b>Fund Source</b>	Division MOOE

*I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.*

  
**MELCHORA DIOSDADA G. ASDILLO, DMD**  
Name and Signature of Requesting Employee

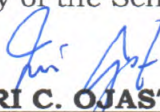
May 22, 2023  
Date

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.*

  
**RACHEL B. PICARDAL, EdD**  
Chief Education Supervisor, SGOD  
Name and Signature of Recommending Authority

MAY 30 2023  
Date

Approved  
By the Authority of the Schools Division Superintendent:

  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent  
Schools Division of Negros Oriental  
Name and Signature of Approving Authority

5/20/23  
Date



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL:**  
 For the month \_\_\_\_\_ 2023

**OBJECTIVES:**

1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
4. Tele/Online/Face-to-Face Dental Consultation to teaching/ Non-teaching personnel.
5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division office Clinic Duty.
7. SDHCP clinic duty.
8. Monitor the implementation of dental health programs.

June 1/2 Magatad ES  
 June 2/23 Magatad ES  
 3-4 - Sat/Sun  
 5 - Division office  
 6 Masaysay CES  
 7 Masaysay CES  
 8 Masaysay CES  
 9 Masaysay CES  
 10-11 Sat/Sun  
 12 Holiday  
 13. Division office  
 14 Balugo ES  
 15 Balugo ES  
 16 Balugo ES  
 17-18 - Sat/Sun

**SCHEDULE OF ACTIVITIES:**

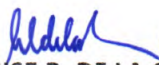
June 19 LOCMES (Ajmy ES)  
 20 LOCMES  
 21 LOCMES  
 22 LOCMES  
 23 LOCMES  
 24-25 Sat/Sun  
 26 Div. office  
 27 Sibulan CES  
 28 Sibulan CES  
 29 Masaysay CES  
 30 Masaysay CES

(NOTE: This schedule is subject to change when deemed necessary)

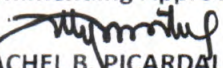
Submitted by:

  
Melchor Rosalinda G. Andilla  
 Dentist II


Concurred:

  
KARINA LOUISE B. DE LA CRUZ, MD  
 Medical Officer III

Recommending Approval:

  
RACHEL B. PICARDAL EdD  
 SGOD, Chief Education Supervisor

APPROVED:

  
NERI C. OJASTRO EdD, CESE  
 Schools Division Superintendent  
 Schools Division of Negros Oriental

5/30/23



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

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**ITINERARY OF TRAVEL:**  
For the month of June, 2023

**OBJECTIVES:**

1. To assist the dentist in conduct health talks to learners regarding oral health.
2. To assist the dentist in enhance oral health education among teaching/non-teaching personnel in schools.
3. To assist the dentist during Dental Consultation to learners, teaching/Non-teaching personnel.
4. To assist the dentist during Dental treatment to learners, teaching and non-teaching personnel.
5. Division Office Clinic Duty.
6. SDHCP clinic duty.
7. Monitor the implementation of dental health programs.

**SCHEDULE OF ACTIVITIES:**


June 1&5	Napasu-an ES	June 21-22	Namangka ES
June 2	Division Office	June 23	Division Office
June 6-8	Bugnay ES	June 26-27	New Namangka Es
June 9	Division Office	June 28-29	Old Namangka ES
June 13-15	Tadlong ES	June 30	Division Office
June 16	Division Office		
June 19-20	Bulibulihan ES		

( Subject to change when deemed necessary)

Submitted by :

  
**Runi John P. Tero**  
Dental Aide


Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
Medical Officer III

Recommending Approval :

  
**RACHEL B. PICARDAL, Ed.D.**  
SGOD, Chief Education Supervisor

APPROVED :

  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent  
Schools Division of Negros Oriental



Address: Kagawaran Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

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**ITINERARY OF TRAVEL:**  
**For the month of June, 2023**

**OBJECTIVES:**

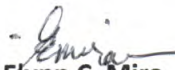
1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
4. Tele/Online/Face-to-Face Dental Consultation to teaching/non-teaching in schools.
5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division Office Clinic Duty.
7. SDHCP clinic duty.
8. Monitor the implementation of dental health programs.

**SCHEDULE OF ACTIVITIES:**

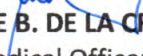
June 1&5	Napasu-an ES	June 21-22	Namangka ES
June 2	Division Office	June 23	Division Office
June 6-8	Bugnay ES	June 26-27	New Namangka Es
June 9	Division Office	June 28-29	Old Namangka ES
June 13-15	Tadlong ES	June 30	Division Office
June 16	Division Office		
June 19-20	Bulibulihan ES		

(subject to change when deemed necessary)

Submitted by :

  
**Elynn C. Mira**  
Dentist II

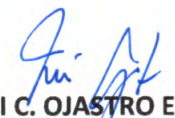
Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
Medical Officer III

Recommending Approval :

  
**RACHEL B. PICARDAL, Ed.D.**  
SCOD, Chief Education Supervisor

APPROVED :

  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent  
Schools Division of Negros Oriental  
5/30/23