

ANNEX A

No.: 499




Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

RELEASED
NO: 023.1611
DATE: 30 MAY 2023
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL


Name	DR. KARINA LOUISE B. DE LA CRUZ
Position/ Designation	Medical Officer III
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To attend the Mental Health and Stress Management Programs
Host of Activity	PIA
Inclusive Dates	May 31, 2023
Destination	Bethel Guest House, Dumaguete City
Fund Source	MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


KARINA LOUISE B. DE LA CRUZ, MD
Name and Signature of Requesting Employee


05/29/2023
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.


RACHEL B. PICARDAL, EdD
Chief, Education Supervisor SGOD
Name and Signature of Recommending Authority

MAY 29 2023
Date

Approved by:


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Schools Division of Negros Oriental

5/29/23
Date