



CONTROL NO.  
482

Republic of the Philippines  
Department of Education

RECEIVED  
NO. 023.1561  
DATE 25 MAY 2023  
TRAVEL SECTION

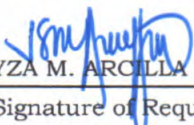
**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	DR. JOELYZA M. ARCILLA
<b>Position/Designation</b>	OIC-ASDS
<b>Permanent Station</b>	DepEd, Division Office of Negros Oriental
<b>Purpose of Travel</b>	To attend/join the National Search Committee (NSC) Screening on May 29, 2023
<b>Host of Activity</b>	DepEd Region VII
<b>Period Covered (Inclusive of Travel Time)</b>	May 28-30, 2023
<b>Venue/Destination</b>	Harolds Evotel, Gorordo Ave., Cor C. Rosal St., Cebu City
<b>Fund Source</b>	Travelling and other incidental expenses shall be charged against local/MOOE funds, subject to the usual accounting and auditing rules and regulations.

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

  
JOELYZA M. ARCILLA EdD, CESE  
Name and Signature of Requesting Employee

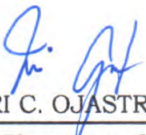
\_\_\_\_\_  
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein

\_\_\_\_\_  
Name and Signature of Recommending Authority

\_\_\_\_\_  
Date

**APPROVED**

  
NERI C. OJASTRO EdD, CESE  
Name and Signature of Approving Authority

5/24/23  
\_\_\_\_\_  
Date



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

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## MEMORANDUM

**TO :** OIC-SDS ANELITO A. BONGCAWIL, Bayawan City  
OIC-SDS CASIANA P. CABERTE, Dumaguete City  
OIC-SDS CARTESA M. PERICO, Carcar City  
OIC-SDS BERNADETTE A. SUSVILLA, Bais City  
OIC-SDS ESTELA B. SUSVILLA, Tanjay City  
OIC-ASDS ADOLF AGUILAR, Cebu City  
OIC-ASDS JOELYZA M. ARCILLA, Negros Oriental  
OIC-ASDS LEVITICUS M. BARAZON JR., Danao City  
OIC-ASDS EDUARDO A. OMPAD, Toledo City

**FROM :**  SALUSTIANO T. JIMENEZ, JD., Ed.D., CESO V  
Director IV, Regional Director

**SUBJECT :** NATIONAL SEARCH COMMITTEE (NSC) SCREENING

**DATE :** May 22, 2023

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The DepEd National Search Committee (NSC) Screening Committee, as reconstituted and created under DepEd Memorandum No. 90, s. 2022, will convene to screen, evaluate and interview candidates for third level positions on May 29, 2023 (Monday) of which venue will be announced later. Please be guided by the attached list scheduled of interview.

In this connection, it is requested that you submit the following documentary requirements at least three (3) days before the interview date to be sent via email [3rdlevel@deped.gov.ph](mailto:3rdlevel@deped.gov.ph) :

- a. Duly accomplished Updated Personal Data Sheet (CSC Form 212), revised 2017.
- b. Detailed Curriculum Vitae, including a list and description of any qualifying examinations, relevant trainings participated, projects and/or work processes initiated/led/accomplished, and relevant citations/awards received;
- c. Performance ratings for the last two (2) rating periods (2021 and 2022);
  - CESPES ratings from Career Executive Service Board
  - Office/Individual Performance Commitment and Review Form (OPCRF/IPCRF) of the Results-Based Performance Management System;
- d. E-copy of 2X2 picture to be sent via email in advance;
- e. Duly accomplished one (1) page Application Profile using the attached template format to be sent via email in advance;
- f. A self-certification, under oath, stating that he/she have no administrative and/or criminal case filed against the undersigned before any courts/quasi-judicial and/or administrative bodies nor found guilty/convicted of any administrative offense and/or crime; and
- g. A self-certification of the authenticity of all documents submitted in the National Search Screening Committee.

For further details, please contact Ms. Ida F. Cabantan, Chief Administrative Officer, this Office.

Please be guided accordingly.



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

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**DepEd National Search Committee (NSC)  
SCREENING COMMITTEE**

**Region VII  
May 29, 2023  
Cebu City**

	<b>NAME</b>	<b>POSITION/ASSIGNMENT</b>	<b>Eligibility</b>	<b>Time</b>
<b>Schools Division Superintendent (SDS)</b>				
1	Bongcawil, Anelito A.	OIC-SDS, Bayawan City	EMT, CESO VI	9:20am- 10:00am
2	Caberte, Casiana P.	OIC-SDS, Dumaguete City	EMT, CES elig	10:00am- 10:40am
3	Perico, Cartesa M.	OIC-SDS, Carcar City	EMT, CESO VI	10:40am – 11:20am
4	Susvilla, Bernadette A.	OIC-SDS, Bais City	CESO VI	11:20 am – 12:00nn
5	Susvilla, Estela B.	OIC-SDS, Tanjay City	EMT, CESO VI	1:00 pm – 1:40pm
<b>Assistant Schools Division Superintendent (ASDS)</b>				
1	Aguilar, Adolf	OIC-ASDS, Cebu City	EMT, CES Stage 2	3:40 pm – 4:20 pm
2	Arcilla, Joeyliza M.	OIC-ASDS, Negros Oriental	CES elig	4:20 pm – 5:00 pm
3	Barazon, Leviticus M. Jr.	OIC-ASDS, Danao City	CES elig	5:00 pm – 5:40 pm
4	Ompad, Eduardo A.	OIC-ASDS, Toledo City	CES elig	5:40 pm – 6:20pm



Republic of the Philippines  
**Department of Education**  
OPERATIONS

**MEMORANDUM**

**FOR:** Undersecretary **GLORIA JUMAMIL-MERCADO**, HROD  
Undersecretary **ANNALYN M. SEVILLA**, Finance  
Undersecretary **GINA O. GONONG**, Curriculum and Teaching  
Assistant Secretary **DEXTER A. GALBAN**, Operations  
Assistant Secretary **AMANDA F. NOGRALES**, Legal and  
Legislative Affairs  
Assistant Secretary **FRANCIS CESAR B. BRINGAS**,  
Operations

**FROM:** Atty. **REVSEE A. ESCOBEDO**  
Undersecretary

**SUBJECT:** Schedule of NSC-Screening Committee Interview for Third  
Level positions

**DATE:** 15 May 2023

This has reference to the DepEd Memorandum No. 90, s. 2022, "Reconstituting the National Search Committee for Third Level Positions", which will evaluate candidates for third level positions (field officials) in the Department of Education (DepEd), such as Regional Directors (RDs), Assistant Regional Directors (ARDs), Schools Division Superintendents (SDSs), and Assistant Schools Division Superintendents (ASDSs).

In this connection, please be informed that the NSC-Screening Committee will be conducting the evaluation and interview of candidates for Schools Division Superintendent (SDS) and Assistant Schools Division Superintendent (ASDS) position on the following dates.

Regions	Tentative Dates	Venue (TBD)
Region I, II and CAR	May 22, 2023	Pangasinan
Region VI, VII and VIII	May 29, 2023	Cebu City
Region IV-B and V	June 8, 2023	Central Office
Region XI, XII and XIII	June 15, 2023	Davao City
Region III and NCR	June 22, 2023	Regional Office-NCR
Region IX and Region X	June 26, 2023	Cagayan de Oro City

The travelling and other incidental expenses shall be charged against your local funds, subject to the usual accounting and auditing rules and regulations.

PD AIG/05152023

Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600  
Email: [our@deped.gov.ph](mailto:our@deped.gov.ph); Website: [www.deped.gov.ph](http://www.deped.gov.ph)  
Tel. No.: (02) 8633-5313; (02) 8631-8492