




Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

023.1419  
12 FEB 2023

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	Dae P. Habalo
<b>Position/ Designation</b>	SEPS Planning & Research
<b>Permanent Station</b>	SDO Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	Turnover Documents/Attendance Sheets during the Conduct of 2023 CVIRAA Meet to the Food Preparation and Serving Committee
<b>Host of Activity</b>	SGOD
<b>Inclusive Dates</b>	May 15, 2023
<b>Destination</b>	Manjuyod 1 District
<b>Fund Source</b>	Division MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p style="text-align: center;">             DAE P. HABALO         </p> <p style="text-align: right;">           May 12, 2023         </p> <p style="text-align: center;">           _____            Name and Signature of Requesting Employee         </p> <p style="text-align: right;">           _____            Date         </p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p style="text-align: center;">             RACHEL B. PICARDAL EdD         </p> <p style="text-align: right;">           5/12/2023         </p> <p style="text-align: center;">           _____            Name and Signature of Recommending Authority         </p> <p style="text-align: right;">           _____            Date         </p>	
<p><b>APPROVED</b></p> <p style="text-align: center;">             NERI C. OJASTRO EdD, CESE         </p> <p style="text-align: right;">           5/12/23         </p> <p style="text-align: center;">           _____            Name and Signature of Approving Authority         </p> <p style="text-align: right;">           _____            Date         </p>	