

ANNEX A

No.: 434



Republic of the Philippine  
Department of Education



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>MS. KATHERINE Y. SEDILLO</b>
<b>Position/Designation</b>	Education Program Supervisor
<b>Permanent Station</b>	Schools Division of Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	1. School Monitoring 2. To attend and monitor the conduct of cluster elimination.
<b>Host of Activity</b>	DepEd Neg. Or.
<b>Inclusive Dates</b>	May 12, 2023- San Jose District May 19, 2023 - Sibulan District
<b>Destination</b>	San Jose and Sibulan District
<b>Fund Source</b>	Division MOOE/Local Funds

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.

KATHERINE Y. SEDILLO - EPS  
Name and Signature of Requesting Employee

5/10/2023  
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

NILITA L. RAGAY EdD - OIC-ASDS/CID Chief  
Name and Signature of Recommending Authority

5/10/2023  
Date

**APPROVED**  
By Authority of the Schools Division Superintendent:

MARCELO K. PALISPIS EdD, JD  
OIC ASDS  
Office In-charge

Name and Signature of Approving Authority

10 MAY 2023  
Date