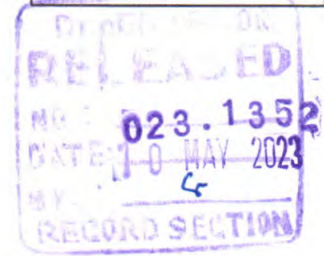




Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

No.: 420



TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	Dae P. Habalo Dr. Karl T. Credo
Position/ Designation	SEPS Planning & Research Planning Officer III
Permanent Station	SDO Negros Oriental
Purpose of Travel (must be supported by attachments)	To attend the Quarterly Coordination Meeting with Schools Division Planning Officers and Senior Education Program Specialists for Planning and Research
Host of Activity	Region VII
Inclusive Dates	May 17-19, 2023
Destination	DepEd ECOTECH Center, Lahug Cebu City
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


DAE P. HABALO

May 8, 2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.


RACHEL B. PICARDAL EdD

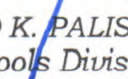
MAY 08 2023

Name and Signature of Recommending Authority

Date

APPROVED

By Authority of the Schools Division Superintendent:


MARCELO K. PALISPIS, EdD, JD
OIC-Asst. Schools Division Superintendent
Office In-Charge

09 MAY 2023

Name and Signature of Approving Authority

Date



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

MAY 04 2023

REGIONAL MEMORANDUM
No. **0270**, s. 2023

QUARTERLY COORDINATION MEETING WITH SCHOOLS DIVISION PLANNING OFFICERS AND SENIOR EDUCATION PROGRAM SPECIALISTS FOR PLANNING AND RESEARCH

To: Schools Division Superintendents
All Others Concerned

1. To constantly provide technical guidance to 20 Schools Division Offices, this Office disseminates the conduct of **Quarterly Coordination Meeting with Schools Division Planning Officers and Senior Education Program Specialists for Planning and Research** on *May 17-19, 2023 at DepEd ECOTECH Center, Lahug Cebu City*.
2. The said activity aims to discuss the following:
 - a. DepEd Region VII Dashboard and Data Management
 - b. Policy Implementation and Review
 - c. Educational Planning
 - d. Research Management
 - e. DEDP Targets and M&E Mechanisms, of each SDOs
3. Participants to this activity are **Senior Education Program Specialists in Planning and Research** and **Division Planning Officers** of the 20 School Division Offices.
4. Participants are required to bring the following:
 - a. Laptop
 - b. Portable wifi
 - c. Extension wire
 - d. Hardcopy and softcopy of DEDP 2023-2028
5. Board and lodging, meal expenses, and other incidental expenses relative to the conduct of the abovementioned activity shall be charged to regional/local funds, subject to the usual accounting and auditing rules and regulations.
6. The check-in time shall be on May 17, 2023 at 2:00 pm while the check-out time will be on May 19, 2023 at 12:00 NN. First meal is PM Snacks on Day 0 (May 17, 2023) and last meal is dinner of Day 2 (May 19, 2023).
7. For immediate dissemination and compliance of all concerned.


SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director IV
Regional Director

STJ/PYA/PPRD/BDT/ams



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Nos.: (032) 231-1433; (032) 414-7399
Email Address: region7@deped.gov.ph



**QUARTERLY COORDINATION MEETING WITH
SCHOOLS DIVISION PLANNING OFFICERS AND
SENIOR EDUCATION PROGRAM SPECIALISTS FOR PLANNING
AND RESEARCH**

May 17-19, 2023 @ DepEd ECOTECH Center, Sudlon Lahug Cebu City

Source of Funds	Regional MOOE/ Local Funds
Date of Activity	May 17-19, 2023
Venue of Activity	DepEd ECOTECH Center, Sudlon Lahug Cebu City
Participants	RD, ARD, PPRD, SDO SEPS-PRU and DPOs
PMIS Activity Code	AC-23-5711-001

OBJECTIVES:

- Provide technical guidance to 20 SDO Counterparts;
- Discuss updates on Data Management, Policy Implementation and Review, Educational Planning and Research Management;
- Discuss DEDP Targets and M&E Mechanism of 20 SDO Counterparts

LEGAL BASIS:

PPRD Mandates
DEDP 2023-2028

17 May 2023 (DAY 0)

2:00 PM – 3:00 PM	Arrival, Registration & Billeting	
3:30 PM – 5:00 PM	OPENING PROGRAM	
	Philippine National Anthem	Multi-media
	Opening Prayer	
	Roll Call	Christopher D. Villanueva Jr, PhD ADAS-I
	Welcome Remarks	Benjamin D. Tiongzon, DPA Chief, PPRD
	Rationale	Atty. Fiel Y. Almendra Assistant Regional Director
	Message	Salustiano T. Jimenez, EdD,JD,CESO V Regional Director
	Overview and House Rules	Jess Marlowe C. Libre RPO III
	Workshop and Presentation Mechanics	Rey P. Tan, PhD EPSvr

<i>Protocol Officer: Apple Maye A. Susvilla</i>		
18 May 2023 (DAY 1)		
8:00 AM – 8:30 AM	Preliminaries	PPRD
8:30 AM – 9:30 AM	DepEd RO7 Dashboard/ Data Management	Jasmine C. Sarsaba Statistician I
9:30 AM – 9:45 AM	Health Break	
9:45 AM – 10:45 AM	Policy Implementation and Review	Rey Pol Tan, PhD EPSvr
10:45 AM – 11:45 AM	Educational Planning	Jess Marlowe C. Libre Apple Maye A. Susvilla Regional Planning Officers
11:45 AM – 12:00 PM	Discussion on Related SDO CIGPs	PPRD
12:00 PM – 1:00 PM	Lunch	
1:00 PM – 2:00 PM	Research Management	Sheena Mae T. Comighud, EdD EPS II
2:00 PM – 2:30 PM	Health Break and Finalization of Outputs	
2:30 PM – 5:00 PM	Presentation of DEDP Targets and M&E Mechanism	SDOs
<i>Protocol Officer: Christopher D. Villanueva, PhD</i>		
19 May 2023 (DAY 2)		
8:00 AM – 8:30 AM	Preliminaries	PPRD
8:30 AM – 12:00 PM	Presentation of DEDP Targets and M&E Mechanism	SDOs
12:00 PM – 1:00 PM	Lunch	
1:00 PM – 2:00 PM	Presentation of REDP Targets	Rey P. Tan, PhD EPSvr
2:00 PM – 3:00 PM	Program Evaluation	Sheena Mae T. Comighud, EdD EPS II
	Ways Forward	Benjamin D. Tiongzon, DPA Chief
3:00 PM – 4:00 PM	Closing Program	PPRD
HOME SWEET HOME		

BUDGET

A. Food/Meals and Accommodation (May 17-19, 2023)

Items	DAY 0 May 17, 2023		Day 1 May 18, 2023		Day 2 May 19, 2023		Total Amount
	50pax		50pax		50pax		
MEALS	Breakfast		Breakfast	10,000	Breakfast	10,000	20,000
	AM Snacks		AM Snacks	5,000	AM Snacks	5,000	10,000
	Lunch		Lunch	20,000	Lunch	20,000	40,000
	PM Snacks	5,000	PM Snacks	5,000	PM Snacks	5,000	15,000
	Dinner	20,000	Dinner	20,000	Dinner	20,000	60,000
LODGING	40,000		40,000				80,000
Additional 5% Service Fee							9,660
Total Amount							234,660