



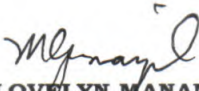
Republic of the Philippines  
 Department of Education  
 Schools Division of Negros Oriental



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>Maria Lovelyn V. Mananquil, Alexandria N. Ruperto and Esan Val T. Cabrera</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health care services to teaching and non-teaching personnel. Physical examination of school children.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	April 4, 2023 – Jimalalud CES April 5, 2023 – Bae ES April 11, 2023 – Lutay ES
<b>Destination</b>	Jimalalud District I & II and Tayasan District II
<b>Fund Source</b>	MOOE

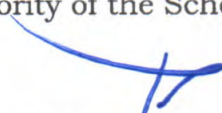
I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

  
MARIA LOVELYN MANANQUIL/ALEXANDRIA RUPERTO/ESAN VAL CABRERA      April 3, 2023  
 Name and Signature of Requesting Employee      Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

  
RACHEL B. PICARDAL, EdD  
 Chief, Education Supervisor SGOD  
 Name and Signature of Recommending Authority      Date

By the authority of the Schools Division Superintendent:

  
MARCELO K. PALISPIS, EdD, JD  
 OIC-ASDS  
 Schools Division of Negros Oriental      Date





No.: 409

Republic of the Philippines  
 Department of Education  
 Schools Division of Negros Oriental

DepEd Negros Oriental  
 RELEASED  
 NO. 023-1314  
 DATE 08 MAY 2023  
 RECORD SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>DEANNE BETH MANABAN &amp; FARREN HABABAG</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	Conduct health assessment among learners. Render health services to Teaching & Non- Teaching personnel
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	May 4&5, 2023 – Bonbonon ES
<b>Destination</b>	Siaton 1 District
<b>Fund Source</b>	MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

*[Signature]*  
**DEANNE BETH MANABAN/FARREN LEIGH HABABAG**  
 Name and Signature of Requesting Employee May 3, 2023  
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

*[Signature]*  
**RACHEL B. PICARDAL, EdD**  
 Chief, Education Supervisor SGOD MAY 04 2023 EdD  
Date

By the authority of the Schools Division Superintendent:

*[Signature]*  
**NERI C. OJASTRO EdD, CESE**  
 Schools Division Superintendent 5/5/23  
Date  
 Schools Division of Negros Oriental





**Republic of the Philippines**  
**Department of Education**  
 Schools Division of Negros Oriental

DepEd Negros Oriental  
**RELEASED**  
 FILE NO. 023-13174  
 DATE: 08 MAY 2023  
 BY: *Gr*  
 RECORDS SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>ELIZABETH S. QUIRIT, RN</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health services to teaching and non- teaching personnel and learners.
<b>Host of Activity</b>	SDO Negros Oriental
<b>Inclusive Dates</b>	May 3-4, 2023- Balugo ES May 5, 2023- Tubtubon ES
<b>Destination</b>	Sibulan 2 District
<b>Fund Source</b>	Division MOOE

*I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.*

*Elizabeth S. Quirit*  
Elizabeth S. Quirit  
 Name and Signature of Requesting Employee

May 3, 2023  
 Date

*This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.*

*Rachel B. Picardal*  
**RACHEL B. PICARDAL, EdD**  
 Chief, Education Supervisor, SGOD

**MAY 04 2023**

Name and Signature of Recommending Authority

Date

**APPROVED**

*Neri C. Ojastro*  
**NERI C. OJASTRO EdD, CESE**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental

**5/5/23**

Date



No.: 409

RECEIVED  
 RELEASED  
 NO. 023-131  
 DATE: 05 MAY 2023  
 BY: [Signature]  
 RECORDS SECTION

Republic of the Philippines  
 Department of Education  
 Schools Division of Negros Oriental

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>MARK LESTER J. AMOLO, RN</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health services to teaching and non- teaching personnel and learners.
<b>Host of Activity</b>	SDO Negros Oriental
<b>Inclusive Dates</b>	May 3-4, 2023- Balugo ES May 5, 2023- Tubtubon ES
<b>Destination</b>	Sibulan 2 District
<b>Fund Source</b>	Division MOOE

*I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.*

Mark Lester J. Amolo  
 Name and Signature of Requesting Employee

May 3, 2023  
 Date

*This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.*

[Signature]  
**RACHEL B. PICARDAL, EdD**  
 Chief, Education Supervisor, SGOD

MAY 04 2023

Name and Signature of Recommending Authority

Date

**APPROVED**

[Signature]  
**NERI C. OJASTRO EdD, CESE**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental

6/5/23

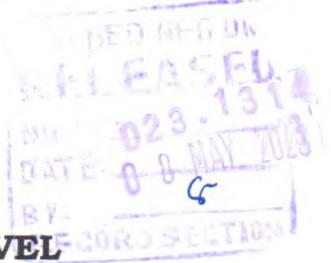
Date





Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

No.: 409

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>MYRNA ROY V. BAJAR, RN</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health services to teaching and non- teaching personnel and learners.
<b>Host of Activity</b>	SDO Negros Oriental
<b>Inclusive Dates</b>	May 3-4, 2023- Balugo ES May 5, 2023- Tubtubon ES
<b>Destination</b>	Sibulan 2 District
<b>Fund Source</b>	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

Myrna Roy V. Bajar  
Name and Signature of Requesting Employee

May 3, 2023  
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL, EdD  
Chief, Education Supervisor, SGOD

MAY 04 2023

Name and Signature of Recommending Authority

Date

**APPROVED**

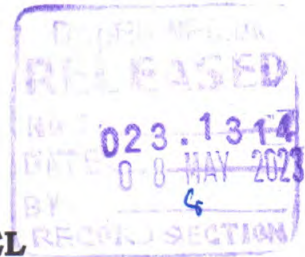
NERI C. OJASTRO EdD, CESE  
Schools Division Superintendent  
Schools Division of Negros Oriental

5/5/23

Date



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

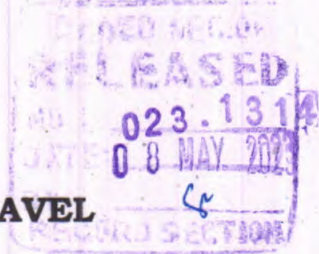
<b>Name</b>	<b>SUZETTE S. ONDE, RN</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	Render health services to learners, teaching and non-teaching personnel. Monitor OK sa DepEd program implementation.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	May 5, 2023 – Manjuyod CES May 8, 2023 – Bolisong May 9, 2023 – Domolog ES May 12, 2023 – Matuog ES
<b>Destination</b>	Manjuyod District II, Bindoy District II and Tayasan District I
<b>Fund Source</b>	MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p style="text-align: center;"><i>Suzette S. Onde</i> <b>SUZETTE S. ONDE</b></p> <p>Name and Signature of Requesting Employee</p> <p style="text-align: right;">May 4, 2023 Date</p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p style="text-align: center;"><i>Rachel B. Picardal</i> <b>RACHEL B. PICARDAL, EdD</b> Chief, Education Supervisor SGOD</p> <p>Name and Signature of Recommending Authority</p> <p style="text-align: right;">MAY 07 2023 Date</p>	
<p>By the authority of the Schools Division Superintendent:</p> <p style="text-align: center;"><i>Neri C. Ojastro</i> <b>NERI C. OJASTRO EdD, CESE</b> Schools Division Superintendent Schools Division of Negros Oriental</p> <p style="text-align: right;">5/5/23 Date</p>	





Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

No.: 409

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

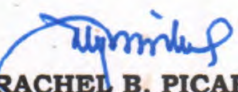
<b>Name</b>	<b>ALEXANDRIA N. RUPERTO, RN</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render healthcare services to teaching and non-teaching personnel. Physical examination of school children.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	May 5, 2023 – Bangcal ES May 8, 2023 – Tayasan CES May 9, 2023 – Tayasan Science HS May 10, 2023 – Ayungon CES
<b>Destination</b>	Jimalalud District II, Tayasan District I&II and Ayungon District II
<b>Fund Source</b>	MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

  
**ALEXANDRIA N. RUPERTO, RN**  
Name and Signature of Requesting Employee

May 4, 2023  
Date

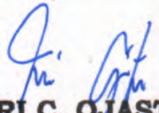
This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

  
**RACHEL B. PICARDAL, EdD**  
Chief, Education Supervisor SGOD  
Name and Signature of Recommending Authority

MAY 04 2023

Date

By the authority of the Schools Division Superintendent:

  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent  
Schools Division of Negros Oriental

5/5/23

Date





No.: 409

Republic of the Philippines  
 Department of Education  
 Schools Division of Negros Oriental

DepEd Negros Oriental  
**RELEASED**  
 NO. 023-13-17  
 DATE 08 MAY 2023  
 BY REG. SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	MARIVIC S. INIT, DMD
<b>Position/ Designation</b>	Dentist II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	Dental check-up of pupils.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	May 10 & 12, 2023 – Caranoche CES
<b>Destination</b>	Sta. Catalina District 4
<b>Fund Source</b>	MOOE

*I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.*

**MARIVIC S. INIT, DMD**

May 4, 2023

Name and Signature of Requesting Employee

Date

*This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.*

**RACHEL B. PICARDAL, EdD**  
 Chief, Education Supervisor SGOD

MAY 04 2023

Name and Signature of Recommending Authority

Date

By the authority of the Schools Division Superintendent:

**NERI C. OJASTRO EdD, CESE**  
 Schools Division Superintendent  
 Schools Division of Negros Oriental

5/5/23

Date



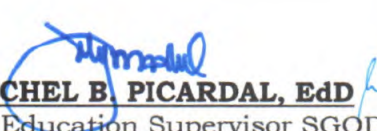
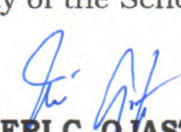


**Republic of the Philippines**  
**Department of Education**  
 Schools Division of Negros Oriental

No.: 409

NO. 023-1010  
 DATE: 08 MAY 2023  
 BY: [Signature]  
 RECORD SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>BRENT JOHN D. TRASMONTE, RN</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	Conduct health assessment among learners. Render health services to Teaching & Non- Teaching personnel
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	May 3, 2023 – FTMS May 4, 2023 – Siaton Science HS May 5, 2023 – Datag ES May 8, 2023 – San Jose ES
<b>Destination</b>	Siaton 2 District
<b>Fund Source</b>	MOOE
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>	
 <b>BRENT JOHN D. TRASMONTE</b> Name and Signature of Requesting Employee	
May 2, 2023 Date	
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
 <b>RACHEL B. PICARDAL, EdD</b> Chief, Education Supervisor SGOD Name and Signature of Recommending Authority	
MAY 02 2023 Date	
By the authority of the Schools Division Superintendent:	
 <b>NERI C. OJASTRO EdD, CESE</b> Schools Division Superintendent Schools Division of Negros Oriental	
5/5/23 Date	



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of May 2023**

**OBJECTIVES:**


1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

1 - Labor Day	12 - Casalaan ES	22 - FTMS
2 - DIVISION OFFICE	13 - <b>SATURDAY</b>	23 - DIVISION OFFICE
3 - FTMS	14 - <b>SUNDAY</b>	24 - Maloh PCHS
4 - Siaton Science HS	15 - Candugay ES	25 - Cambonbon NHS
5 - Datag ES	16 - DIVISION OFFICE	26 - Caticugan HS
6 - <b>SATURDAY</b>	17 - Luan-luan ES	27 - <b>SATURDAY</b>
7 - <b>SUNDAY</b>	18 - Canaway ES	28 - <b>SUNDAY</b>
8 - San Jose ES	19 - Zamboanguita	29 - Datag ES
9 - DIVISION OFFICE	Science HS	30 - DIVISION OFFICE
10 - Mantiquil ES	20 - <b>SATURDAY</b>	31 - San Jose ES
11 - Nawacat ES	21 - <b>SUNDAY</b>	

*Note: This schedule is subject to change when deemed necessary.*

Submitted by:

  
**BRENT JOHN D. TRASMONTE**  
Nurse II

Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, EdD.**  
Chief Education Supervisor, SGOD

Approved by:

  
**NERI C. OJASTRO, EdD CESE**  
Schools Division Superintendent

5/5/23



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph



ANNEX A



Control No. 409

Republic of the Philippines  
Department of Education

DEPED NEGROS ORIENTAL  
RELEASED  
023.131  
DATE 08 MAY 2023  
BY [Signature]  
PROCESSEMENT SECTION



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>DEANNE BETH QUIRIT-MANABAN, RN FARRENN LEIGH HABABAG, RN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To render health services and conduct health assessment to elementary learners and secondary learners; render health teaching and conduct school-based deworming to learners
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	May 3-4, 2023 – Kabangkalan ES May 5&9 2023 – Salingkubong ES May 10, 2023 – Mainit HS
<b>Venue/Destination</b>	Siaton District 1
<b>Fund Source</b>	MOOE


*I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.*


  
**DEANNE BETH MANABAN**      **FARRENN LEIGH HABABAG**      May 2, 2023  
 Name and Signature of Requesting Employee      Date

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.*

  
**RACHEL B. PICARDAL, EdD**      MAY 02 2023  
 Name and Signature of Recommending Authority      Date

Approved by:

  
**NERI C. OJASTRO EdD, CESE**      5/5/23  
 Schools Division Superintendent      Date  
 Schools Division of Negros Oriental



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of May 2023**

**OBJECTIVES:**


1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

1 Labor Day	13 Saturday	25 Maria Macahig NHS
2 Division Office	14 Sunday	26 Pio Macahig MCS
3 Kabangkalan ES	15 Division Office	27 Saturday
4 Kabangkalan ES	16 Aurelia Mecerido MHS	28 Sunday
5 Salingkubong ES	17 Giligaon HS	29 Division Office
6 Saturday	18 Aurelia Mecerido MHS	30 Ramon Ponce de Leon ES
7 Sunday	19 Giligaon HS	31 Ramon Ponce de Leon ES
8 Division Office	20 Saturday	
9 Salingkubong ES	21 Sunday	
10 Mainit HS	22 Division Office	
11 Tayak ES	23 Bonbonon ES	
12 Tayak ES	24 Bonbonon ES	

*Note: This schedule is subject to change when deemed necessary.*

Submitted by:

  
**DEANNE BETH QUIRIT-MANABAN, RN**  
Nurse II

Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, EdD.**  
Chief Education Supervisor, SGOD

Approved by:

  
**NERI C. OJASTRO, EdD CESE**  
Schools Division Superintendent

5/5/23



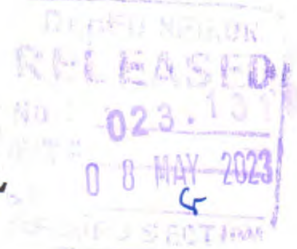
Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
Email Address: negros.oriental@deped.gov.ph

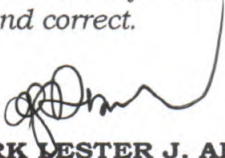
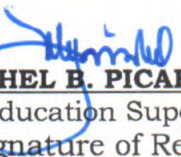
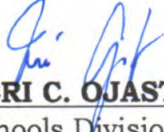




Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**



<b>Name</b>	<b>MARK LESTER J. AMOLO, RN</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	Render health services to teaching and non-teaching personnel.
<b>Host of Activity</b>	DepEd SDO Negros Oriental
<b>Inclusive Dates</b>	May 3, 2023 – Balugo ES May 4, 2023 – Tubtuban ES May 5, 2023 – Tubtuban ES
<b>Destination</b>	San Jose District
<b>Fund Source</b>	MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p style="text-align: center;">   <b>MARK LESTER J. AMOLO</b>          Name and Signature of Requesting Employee       </p> <p style="text-align: right;">         05/02/2023          Date       </p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p style="text-align: center;">   <b>RACHEL B. PICARDAL, EdD</b>          Chief, Education Supervisor SGOD          Name and Signature of Recommending Authority       </p> <p style="text-align: right;">         MAY 02 2023          Date       </p>	
<p>By the authority of the Schools Division Superintendent:</p> <p style="text-align: center;">   <b>NERI C. OJASTRO EdD, CESE</b>          Schools Division Superintendent          Schools Division of Negros Oriental       </p> <p style="text-align: right;">         5/5/23          Date       </p>	



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**

For the month of May 2023

**OBJECTIVES:**

1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meetings in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

**Note: (This schedule is subject to change when deemed necessary.)**

- |                                 |                                |
|---------------------------------|--------------------------------|
| 1 - HOLIDAY                     | 17 – Alicia Calumpang ES       |
| 2 - DIVISION OFFICE             | 18 – Cancawas ES               |
| 3 – Balugo ES                   | 19 – Pedro Remollo ES          |
| 4 – Tubtubon ES                 | 20 - SATURDAY                  |
| 5 – Tubtubon ES                 | 21 - SUNDAY                    |
| 6 - SATURDAY                    | 22 - CTO                       |
| 7 - SUNDAY                      | 23 - CTO                       |
| 8 – DIVISION OFFICE             | 24 – FORCED LEAVE              |
| 9 – Magatas ES                  | 25 – FORCED LEAVE              |
| 10 – Looc ES                    | 26 – CTO                       |
| 11 – Looc ES                    | 27 - SATURDAY                  |
| 12 – Amlan National High School | 28 - SUNDAY                    |
| 13 - SATURDAY                   | 29 – DIVISION OFFICE           |
| 14 - SUNDAY                     | 30 -Amlan National High School |
| 15 – DIVISION OFFICE            | 31 – San Jose ES               |
| 16 – Janay Janay ES             |                                |

Submitted by:

**MARK LESTER J. AMOLO**  
 Nurse II

**Concurred:**

**DR. KARINA LOUISE DE LA CRUZ**  
 Medical Officer III

**Recommending Approval:**

**RACHEL B. PICARDAL, Ed.D.**  
 SGOD, Chief Education Supervisor

**APPROVED:**

**NERI C. OJASTRO, EdD, CESE**  
 Schools Division Superintendent  
 5/5/23



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph



ANNEX A



Control No. 409

RELEASED  
NO. 023-1314  
DATE: 08 MAY 2023  
BY: [Signature]  
RECORDS SECTION

Republic of the Philippines  
**Department of Education**

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>MARYDEL C. CADIENTE, RN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	Health Inspection to learners. BP/RBS monitoring of T/NTP; Monitoring of OK sa DepEd Programs.
<b>Host of Activity</b>	Division Office
<b>Period Covered (Inclusive of Travel Time)</b>	<b>MAY 2023</b> 15- Antonio Alejado HS 1 Labor Day 16- Apolinar HS 2- San Miguel NHS 18-19-Balugo NHS 3-5 CTO 22-23- Dauin NHS 8-9- San Miguel NHS 25-26- Dauin NHS 11-12-Dauin NHS 31- Division Office
<b>Venue/Destination</b>	Bacong, Valencia, Dauin Secondary Schools
<b>Fund Source</b>	MOOE

*I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.*

  
**MARYDEL C. CADIENTE, RN**  
Name and Signature of Requesting Employee

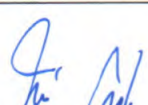
MAY 02 2023  
Date

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.*

  
**RACHEL B. PICARDAL, EdD**  
Name and Signature of Recommending Authority

MAY 02 2023  
Date

Approved by:

  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent  
Schools Division of Negros Oriental

5/4/23  
Date



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of May 2022**

**OBJECTIVES:**

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

1- Labor Day	13-SAT	25-Dauin NHS
2- San Miguel NHS	14- SUN	26- Dauin NHS
3- CTO	15- Antonio Alejado HS	27- SAT
4- CTO	16- Apolinar HS	28- SUN
5- CTO	17- Division Office	29-CTO
6- SAT	18-Balugo NHS	30-CTO
7- SUN	19- Balugo NHS	31- Division Office
8- San Miguel NHS	20- SAT	
9- San Miguel NHS	21- SUN	
10- Division Office	22- Dauin NHS	
11- Dauin NHS	23- Dauin NHS	
12- Dauin NHS	24- Division Office	

*Note: This schedule is subject to change when deemed necessary.*

Submitted by:

  
**MARYDEL C. CADIENTE, RN, MSN**

Nurse II

Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**

Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, EdD.**

Chief Education Supervisor, SGOD

Approved by:

  
**NERI C. OJASTRO, EdD CESE**

Schools Division Superintendent

5/4/22



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