



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

ED NEG. OR  
**RELEASED**  
NO: 023-1308  
DATE: 8 MAY 2023  
BY:   
**RECORD SECTION**

<b>Name</b>	<b>ENGR. PHILIP C. TUBOG</b> <b>MR. DESIDERIO T. QUITOY, JR.</b>
<b>Position/ Designation</b>	Division Engineer III ADA I - Electrician
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	Conduct of Joint DepEd – DPWH Validation for the proposed New construction of School Buildings under CY 2024 BEFF
<b>Host of Activity</b>	SGOD (EFS)
<b>Inclusive Dates</b>	May 8, 2023
<b>Destination</b>	San Isidro ES, Sta. Catalina
<b>Fund Source</b>	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

**PHILIP C. TUBOG**

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

**RACHEL B. PICARDAL EdD**  
SGOD Chief

**MAY 04 2023**

Name and Signature of Recommending Authority

Date

**APPROVED**

**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent

Name and Signature of Approving Authority

Date