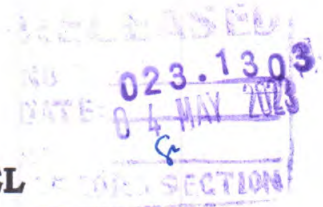
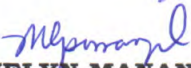
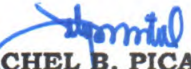
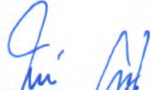




Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental



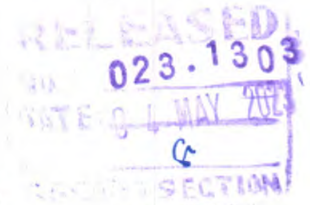
**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>Maria Lovelyn V. Mananquil and Esan Val T. Cabrera</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health care services to teaching and non-teaching personnel. Physical examination of school children.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	May 5, 2023 – Bangcal ES May 8, 2023 – Tayasan CES May 9, 2023 – Tayasan Science HS May 10, 2023 – Ayungon CES
<b>Destination</b>	Jimalalud II, Tayasan District I & II, Ayungon District II
<b>Fund Source</b>	MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p style="text-align: center;">   <b>MARIA LOVELYN MANANQUIL/ESAN VAL CABRERA</b>          Name and Signature of Requesting Employee       </p> <p style="text-align: right;">         May 2, 2023          Date       </p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p style="text-align: center;">   <b>RACHEL B. PICARDAL, EdD</b>          Chief, Education Supervisor SGOD          Name and Signature of Recommending Authority       </p> <p style="text-align: right;">         MAY 02 2023          Date       </p>	
<p>By the authority of the Schools Division Superintendent:</p> <p style="text-align: center;">   <b>NERI C. OJASTRO EdD, CESE</b>          Schools Division Superintendent          Schools Division of Negros Oriental       </p> <p style="text-align: right;">         5/4/23          Date       </p>	



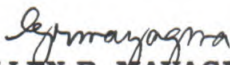
Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**



<b>Name</b>	<b>Ellen R. Mayagma</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health care services to teaching and non-teaching personnel. Physical examination of school children.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	May 3, 2023- Buntod Elem. School May 4, 2023- Timbanga Elem. School May 5, 2023- Fausto Saron- Tubod ES May 8, 2023- Bacong Central School
<b>Destination</b>	Bacong District
<b>Fund Source</b>	MOOE

*I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.*


  
**ELLEN R. MAYAGMA**

May 2, 2023

Name and Signature of Requesting Employee

Date

*This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.*


  
**RACHEL B. PICARDAL, EdD**  
Chief, Education Supervisor SGOD

**MAY 02 2023**

Name and Signature of Recommending Authority

Date

By the authority of the Schools Division Superintendent:

  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent  
Schools Division of Negros Oriental

5/4/23

Date

No.: 402

Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

RELEASED  
023.1303  
MAY 04 2023  
SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>Ester I. Nuez</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health care services to teaching and non-teaching personnel. Physical examination of school children.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	May 3-4, 2023- Balugo Elem. School May 5, 2023 - Balabag Elem. School May 8, 2023 - Valencia Central School
<b>Destination</b>	Valencia District
<b>Fund Source</b>	MOOE
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>	
<p style="text-align: center;"><i>Ester I. Nuez</i> <b>ESTER I. NUEZ, RN, RMT, MPH</b> Name and Signature of Requesting Employee</p> <p style="text-align: right;">May 2, 2023 Date</p>	
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
<p style="text-align: center;"><i>Rachel B. Picardal</i> <b>RACHEL B. PICARDAL, EdD</b> Chief, Education Supervisor SGOD Name and Signature of Recommending Authority</p> <p style="text-align: right;">MAY 02 2023 Date</p>	
By the authority of the Schools Division Superintendent:	
<p style="text-align: center;"><i>Neri C. Ojastro</i> <b>NERI C. OJASTRO EdD, CESE</b> Schools Division Superintendent Schools Division of Negros Oriental</p> <p style="text-align: right;">5/4/23 Date</p>	



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

RELEASED  
NO. 023.1303  
DATE: 01 MAY 2023  
BY: 4  
REGORO SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>Emilda K. Chiu, RN</b>
<b>Position/ Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	To render health care services to teaching and non-teaching personnel. Physical examination of school children.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	May 3, 2023 – Mayabon ES May 4, 2023 – Felix M. Tio MES May 5, 2023 – Zamboanguita CS May 8, 2023 – Maluay ES
<b>Destination</b>	Zamboanguita District I & II
<b>Fund Source</b>	MOOE

*I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.*

*Emilda K. Chiu*  
**EMILDA K. CHIU, RN**

May 2, 2023

Name and Signature of Requesting Employee

Date

*This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.*

*Rachel B. Picardal*  
**RACHEL B. PICARDAL, EdD**

MAY 02 2023

Chief, Education Supervisor SGOD

Name and Signature of Recommending Authority

Date

By the authority of the Schools Division Superintendent:

*Neri C. Ojastro*  
**NERI C. OJASTRO EdD, CESE**

5/4/23

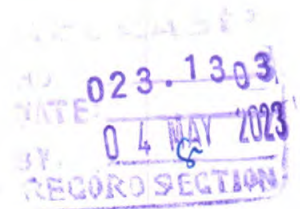
Schools Division Superintendent

Schools Division of Negros Oriental

Date



Republic of the Philippines  
Department of Education



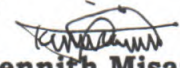
**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>Melanie Mae Austero, RN</b> <b>Kennith Misamis, RN</b> <b>Suzette Onde, RN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To render health services and conduct health assessment to elementary learners and secondary learners; Monitor OKD programs
<b>Host of Activity</b>	Division Office
<b>Period Covered</b> (Inclusive of Travel Time)	May 3, 2023 – Manjuyod SPED
<b>Venue/Destination</b>	Manjuyod District 2
<b>Fund Source</b>	MOOE

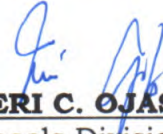
I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

  
**Suzette Onde**  
   
**Melanie Mae Austero**      **Kennith Misamis**      May 2, 2023  
 Name and Signature of Requesting Employee      Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

  
**RACHEL B. PICARDAL, EdD**      MAY 02 2023  
 Name and Signature of Recommending Authority      Date

Approved by:

  
**NERI C. OJASTRO EdD, CESE**      5/4/23  
 Schools Division Superintendent      Date  
 Schools Division of Negros Oriental



Control No. 402

Republic of the Philippines  
**Department of Education**

RECEIVED  
 NO. 023.1303  
 DATE: 04 MAY 2023  
 RECORD SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** VII- Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>Melanie Mae Austero, RN</b> <b>Kennith Misamis, RN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To render health services and conduct health assessment to elementary learners and secondary learners; Monitor OKD programs
<b>Host of Activity</b>	Division Office
<b>Period Covered</b> (Inclusive of Travel Time)	May 4, 2023 – Bolisong ES May 5, 2023 – Domolog ES May 8, 2023 - Cabugan ES
<b>Venue/Destination</b>	Manjuyod District 2; Bindoy Districts 1 & 2
<b>Fund Source</b>	MOOE

*I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.*

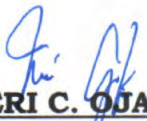


  
**Melanie Mae Austero**      **Kennith Misamis**      May 2, 2023  
 Name and Signature of Requesting Employee      Date

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.*


  
**RACHEL B. PICARDAL, EdD**      MAY 02 2023  
 Name and Signature of Recommending Authority      Date

Approved by:


  
**NERI C. OJASTRO EdD, CESE**      5/4/23  
 Schools Division Superintendent      Date  
 Schools Division of Negros Oriental

ANNEX A

Tracking: 69154223114057



CONTROL NO:  
403

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

023.1303  
04 MAY 2023  
RECORD SECTION

<b>Name</b>	<b>KARINA LOUISE B. DE LA CRUZ, MD</b>	
<b>Position/Designation</b>	Medical Officer III	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b>	Clinic duty; conduct monitoring on the observance of COVID-19 protocols and the functionality of facilities & medical supplies in schools during face-to-face classes; Monitor the implementation of OK sa DepEd programs in schools; Render health services to students and personnel	
<b>Host of Activity</b>	Schools Division of Negros Oriental School Health Section	
<b>Period Covered (Inclusive of Travel Time) Venue/Destination</b>	May 3, 2023 Balugo ES (Sibulan 2) May 9, 2023 Sibulan CES (Sibulan 1) May 11, 2023 Bacong CES May 12, 2023 San Jose CES	May 30, 2023 Dauin CES May 31, 2023 Sibulan CES (Sibulan 1)
<b>Fund Source</b>	Division MOOE	
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>		
<b>KARINA LOUISE B. DE LA CRUZ, MD</b> <i>[Signature]</i>		<b>May 2, 2023</b>
Name and Signature of Requesting Employee		Date
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.</i>		
<b>RACHEL B. PICARDAL, EdD</b> Chief Education Supervisor, SGOD <i>[Signature]</i>		<b>MAY 02 2023</b>
Name and Signature of Recommending Authority		Date
<b>APPROVED</b>		
<b>NERIC O. JASTRO, EdD, CESE</b> Schools Division Superintendent <i>[Signature]</i>		<b>5/4/23</b>
Name and Signature of Approving Authority		Date



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos: (035)225-2838 / 225-2376 / 422-7644  
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
For the month of MAY 2023

**OBJECTIVES:**

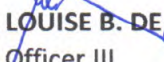
1. Attend consultations and increase knowledge of patients regarding their illnesses hence prescribe medications, give medical advice, issue laboratory requests for further evaluation and management
2. Issue medical certificates for employment purposes and promotions
3. Supervise the nursing staff in their duties and responsibilities such as taking vital signs, administering and dispensing medicines and making medical records
4. Provide medical advice to employees and medical dependents
5. To submit necessary reports such as COVID19 monitoring of all personnel
6. To conduct health education lecture about COVID19, Hand Foot and Mouth disease and other common illnesses
7. To conduct virtual and face-to-face consultations with DepEd personnel
8. To refer confirmed cases, suspect cases and close contacts to respective RHU
9. To conduct medical examination of athletes and coaches

**SCHEDULE OF ACTIVITIES:**

2, 4, 5, 8, 10, 29 – Division Office  
3 – Balugo ES  
9 – Sibulan CES  
11 – Bacong CES  
12 – San Jose CES  
15-19 CTO  
22-26 Vacation Leave  
30 – Dauin CES  
31 – Sibulan CES

**Note: (This schedule is subject to change when deemed necessary.)**

**Submitted by:**

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
Medical Officer III

**Recommending Approval:**

  
**RACHEL B. PICARDAL EdD**  
SGOD, Chief Education Supervisor

**APPROVED:**

  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent

5/4/23



**Address:**Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:**(035)225-2838 / 225-2376 / 422-7644  
**Email Address:**negros.oriental@deped.gov.ph



ANNEX A

TRACKING: 69154223114057



CONTROL NO:

402

Republic of the Philippines  
Department of Education

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

023-1303  
DATE: 04 MAY 2023  
BY: G  
RECORD SECTION

<b>Name</b>	<b>CLINT ARTHUR A. TIU, MSN, RN</b>	
<b>Position/Designation</b>	Nurse II	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b>	Clinic duty; conduct monitoring on the observance of COVID-19 protocols and the functionality of facilities & medical supplies in schools during face-to-face classes; provision of medical services to DepEd personnel; monitor the implementation of OK sa DepEd programs in schools; Conduct health assessments to students.	
<b>Host of Activity</b>	Schools Division of Negros Oriental School Health Section	
<b>Period Covered</b> <i>(Inclusive of Travel Time)</i>	May 3, 2023 Sibulan CES May 4, 2023 Balugo HS May 9, 2023 Sibulan CES May 10-11, 2023 Ajong NHS May 12, 2023 Balugo HS May 16, 2023 Sibulan CES	May 17, 2023 Sibulan Science HS May 18-19, 2023 Maningcao NHS May 23, 2023 Sibulan CES May 24-25, 2023 Mayaposi PCHS May 26, 2023 Sibulan Science HS May 30, 2023 Sibulan CES
<b>Venue/Destination</b>	Sibulan CES, Balugo HS, Ajong NHS, Sibulan Science HS, Maningcao NHS, Mayaposi PCHS.	
<b>Fund Source</b>	Division MOOE	

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

**CLINT ARTHUR AJERO TIU, MSN, RN**

**May 2, 2023**

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

**RACHEL B. PICARDAL, EdD**  
Chief Education Supervisor, SGOD

**MAY 02 2023**

Name and Signature of Recommending Authority

Date

**APPROVED**

**NERI C. OJASTRO, EdD, CESE**  
Schools Division Superintendent

**5/4/23**

Name and Signature of Approving Authority

Date



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos: (035)225-2838 / 225-2376 / 422-7644  
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**

**ITINERARY OF TRAVEL**  
**For the month of MAY 2023**

**OBJECTIVES:**

1. Do Submission of reports for COVID-19
2. Do case finding and make referrals to proper agency.
3. Do clinic treatment of common ailments found during inspection.
4. Do individualize nursing consultations/conferences to teaching and non-teaching personnel.
5. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies.
6. Conduct health lectures on Good Health Habits, Hygiene and COVID-19 prevention & vaccination rollout.
7. Inspect assigned schools and offices for their observance of COVID-19 health protocol and their implementation of OK sa DepEd health programs.

**SCHEDULE OF ACTIVITIES:**

- |                    |                       |
|--------------------|-----------------------|
| 1 Holiday          | 16 Sibulan CES        |
| 2 Division Office  | 17 Sibulan Science HS |
| 3 Sibulan CES      | 18 Maningcao NHS      |
| 4 Balugo HS        | 19 Maningao NHS       |
| 5 Division Office  | 20 Saturday           |
| 6 Saturday         | 21 Sunday             |
| 7 Sunday           | 22 Division Office    |
| 8 Division Office  | 23 Sibulan CES        |
| 9 Sibulan CES      | 24 Mayaposi PCHS      |
| 10 Ajong NHS       | 25 Mayaposi PCHS      |
| 11 Ajong NHS       | 26 Sibulan Science HS |
| 12 Balugo HS       | 27 Saturday           |
| 13 Saturday        | 28 Sunday             |
| 14 Sunday          | 29 Division Office    |
| 15 Division Office | 30 Sibulan CES        |
|                    | 31 Division Office    |

**Note: (This schedule is subject to change when deemed necessary.)**

**Submitted by:**

*[Signature]*  
**Clint Arthur A. Tiu, MSN, RN**  
 Nurse II

**Concurred:**

*[Signature]*  
**Karina Louise B. de la Cruz, MD, RN**  
 Medical Officer III

**Recommending Approval:**

*[Signature]*  
**RACHEL B. PICARDAL, Ed.D.**  
 SGOD, Chief Education Supervisor

**Approved:**

*[Signature]*  
**NERI C OJASTRO, EdD, CESE**  
 Schools Division Superintendent  
 5/4/23



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph



Republic of the Philippines  
Department of Education

RELEASED  
023-1303  
DATE: U 4 MAY 2023  
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SAR SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL****REGION:** VII- Central Visayas**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental

<b>Name</b>	<b>FELIX III D. MOSQUEDA</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To render health services and conduct health assessment to elementary learners and secondary learners; Monitor OKD programs
<b>Host of Activity</b>	Division Office
<b>Period Covered</b> (Inclusive of Travel Time)	May 3, 2023 – Jantianon ES May 4, 2023 – Bio-os ES
<b>Venue/Destination</b>	Amlan District
<b>Fund Source</b>	MOOE
<i>I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.</i>	
<b><u>Felix III D. Mosqueda</u></b> Name and Signature of Requesting Employee	<u>May 2, 2023</u> Date
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.</i>	
<b><u>RACHEL B. PICARDAL, EdD</u></b> Name and Signature of Recommending Authority	<u>MAY 02 2023</u> Date
Approved by:	
<b><u>NERI C. OJASTRO EdD, CESE</u></b> Schools Division Superintendent Schools Division of Negros Oriental	<u>5/4/23</u> Date



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

RELEASED  
DATE 04 MAY 2023  
RECORD SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>MELCHORA DIOSDADA G. ASDILLO, DMD</b>
<b>Position/ Designation</b>	Dentist II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b> (must be supported by attachments)	Render dental health services to learners, teaching and non-teaching personnel.
<b>Host of Activity</b>	Division Office
<b>Inclusive Dates</b>	April 19, 2023 – Sibulan CES
<b>Destination</b>	Sibulan District
<b>Fund Source</b>	MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p style="text-align: center;"> <b>MELCHORA DIOSDADA G. ASDILLO, DMD</b></p> <p>Name and Signature of Requesting Employee <span style="float: right;">April 18, 2023 Date</span></p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p style="text-align: center;"> <b>RACHEL B. PICARDAL, EdD</b> Chief, Education Supervisor SGOD</p> <p>Name and Signature of Recommending Authority <span style="float: right;">_____ Date</span></p>	
<p>Approved By:</p> <p style="text-align: center;"> <b>NERI C. OJASTRO EdD, CESE</b> Schools Division Superintendent Schools Division of Negros Oriental</p> <p style="text-align: right;">5/4/23 _____ Date</p>	