



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

RELEASED  
NO. 023-1201  
DATE 04 MAY 2023  
S  
THIRD SECTION

<b>Name</b>	<b>Dae P. Habalo</b>
<b>Position/ Designation</b>	SEPS Planning & Research
<b>Permanent Station</b>	SDO Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	Monitoring of research utilization funded by BERF and Distribution of Certificate of Completion to the following grantees: Josephine N. Jamandron, Edwin G. Ege and Benjie B. Epis
<b>Host of Activity</b>	SGOD
<b>Inclusive Dates</b>	May 4, 2023
<b>Destination</b>	Siaton National HS, Siaton 2 District
<b>Fund Source</b>	Division MOOE
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>	
 DAE P. HABALO	May 2, 2023
Name and Signature of Requesting Employee	Date
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
 RACHEL B. PICARDAL EdD	MAY 02 2023
Name and Signature of Recommending Authority	Date
<b>APPROVED</b>	
 NERI C. CUASTRO EdD, CESE Schools Division Superintendent	5/4/23
Name and Signature of Approving Authority	Date