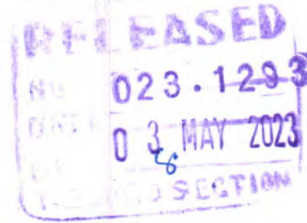


ANNEX A

No.: 384




Republic of the Philippine  
Department of Education



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>DR. NILITA L. RAGAY</b> <b>DR. RENANTE A. JUANILLO</b>
<b>Position/Designation</b>	OIC-ASDS/CID Chief and EPS
<b>Permanent Station</b>	Schools Division of Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	Installation and Turn-Over Ceremony of School Heads
<b>Host of Activity</b>	DepEd Division of Negros Oriental
<b>Inclusive Dates</b>	May 3, 2023
<b>Destination</b>	Sta. Catalina Districts 1 and 2
<b>Fund Source</b>	Division Office/Local Funds

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.

  
**NILITA L. RAGAY EdD** - OIC-ASDS/CID Chief  
Name and Signature of Requesting Employee

\_\_\_\_\_  
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

\_\_\_\_\_  
Name and Signature of Recommending Authority

\_\_\_\_\_  
Date

**APPROVED**

  
**NERI C. OJASTRO EdD, CESE** - SDS

\_\_\_\_\_  
Name and Signature of Approving Authority

5/2/23

\_\_\_\_\_  
Date