



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 Schools Division of Negros Oriental

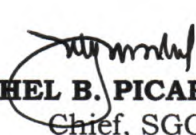
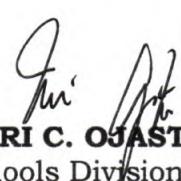
RELEASED
 NO. 023-1292
 DATE 03 MAY 2023
 BY [Signature]
 CONTROL SECTION

AUTHORITY TO TRAVEL

CONTROL NO.

383

REGION: 7
BUREAU/DIVISION/SCHOOL: Negros Oriental

| | |
|---|---|
| Date of Filing | April 20, 2023 |
| NAME | DAE P. HABALO ROY CADINAS |
| Position/Designation | SGOD Personnel |
| Permanent Station | SDO Negros Oriental |
| Purpose of Travel | Prepare attendance sheets for CVIRAA |
| Activity Organized/ Sponsored by | DepEd Region VII |
| Period Covered (Inclusive of Travel Time) | April 21, 2023 <i>(Entitled to a one (1) day Compensatory Overtime Credit per DepEd Order No. 53, s. 2003 on the Updated Guidelines on the Grant of Vacation Service Credits to Teachers and with the Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration of Overtime Services Rendered, teaching personnel involved in the activity shall be entitled to service credits while non-teaching personnel shall be entitled to Compensatory Time-Off (CTO))</i> |
| Please Check | <input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time |
| Venue/Destination | SGOD, Division Office |
| Expenses Covered | Travelling, food and other incidental expenses (subject to the usual accounting and auditing rules and regulations) |
| Fund Source (Pap Code/...) | Division MOOE |
| Recommending Approval: | Approved: |
|  RACHEL B. PICARDAL EdD Chief, SGOD Date: <u>APR 21 2023</u> |  NERI C. OJASTRO EdD, CESE Schools Division Superintendent Date: <u>5/2/23</u> |