



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

023:6699  
 16 JAN 2023

ANNEX A



**AUTHORITY TO TRAVEL**

CONTROL NO:

37

**REGION:**

**BUREAU/DIVISION/SCHOOL:**

<b>Date of Filing</b>	January 13, 2023
<b>NAME</b>	<b>Janet Gaddi, RN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	<b>Division Office</b>
<b>Purpose of Travel</b>	Vision Screening of Kindergarten Learners
<b>Activity Organized/ Sponsored By</b>	DepEd, Division of Negros Oriental
<b>Period Covered (Inclusive of Travel Time)</b>	January 13, 2023 – Nazario Tale MES January 17, 2023 – Bacong CES
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Bacong District
<b>Expenses Covered</b>	Travel and incidental Expenses (subject to usual accounting and auditing rules and regulations)
<b>Fund Source (Pap Code/...)</b>	Division MOOE
<b>Recommending Approval:</b>	<b>Approved:</b>
 <b>RACHEL B. PICARDAL, EdD</b> SGOD, Chief Education Supervisor Date: <u>JAN 13 2023</u>	 <b>NILITA L. RAGAY, Ed.D</b> OIC- Asst. Schools Division Superintendent Office-In- Charge Date: <u>1/13/23</u>



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph



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**AUTHORITY TO TRAVEL**

CONTROL NO:

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**REGION:**

**BUREAU/DIVISION/SCHOOL:**

**Date of Filing**

January 13, 2023

**NAME**

**Mary Ruth C. Gloria, RN**

**Position/Designation**

Nurse II

**Permanent Station**

**Division Office**

**Purpose of Travel**

Health assessment to learners and school personnel;  
clinic duty

**Activity Organized/ Sponsored  
By**

DepEd, Division of Negros Oriental

**Period Covered  
(Inclusive of Travel Time)**

January 16-17, 2023 - Manalongon NNLCS  
January 19, 2023 - Jagna ES

**Please Check**

Official Business     Official Time

**Venue/Destination**

Sta. Catalina Dist. 1 and 2 District

**Expenses Covered**

Travel and incidental Expenses  
(subject to usual accounting and auditing rules and regulations)

**Fund Source  
(Pap Code/...)**

Division MOOE


**Recommending Approval:**

  
**RACHEL B. PICARDAL, EdD**  
SGOD, Chief Education Supervisor

Date: JAN 13 2023

**Approved:**

By the Authority of the Schools Division  
Superintendent

  
**NILITA L. RAGAY, Ed.D**  
OIC- Asst. Schools Division Superintendent  
Office-In-Charge

Date: 1/13/23



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