



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 Schools Division OF Negros Oriental

DepEd Negros Oriental  
**RELEASED**  
 NO. 023.1188  
 DATE 20 APR 2023  
 BY: [Signature]  
 RECORD SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**Region: VII**  
**BUREAU/DIVISION/SCHOOL: DepEd Negros Oriental**

CONTROL NO.

361

<b>NAME</b>	<b>MARCELO K. PALISPIS EdD, JD</b>
<b>Position/Designation</b>	OIC-ASDS
<b>Permanent Station</b>	SDO Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	To attend CVRAA 2023 and Regional ManCom at Cebu City
<b>Host of Activity</b>	DepEd Region VII
<b>Inclusive Dates</b> (Inclusive of Travel Time)	April 20-30, 2023
<b>Destination</b>	Carcar Division and Deped Ecotech Cebu City
<b>Fund Source</b> (Pap Code/...)	Transportation/per diem and other incidental expenses incurred shall be charged to DepEd MOOE other local funds.

*I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.*

**MARCELO K. PALISPIS, EdD, JD**  
 OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
 Name and Signature of Requesting Employee

19 APR 2023

Date

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.*

Name and Signature of Recommending Authority

Date

APPROVED

**NERIC. OJASTRO EdD, CESE**  
 Schools Division Superintendent

4/19/23

Date



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