



Republic of the Philippines
Department of Education

RELEASED
 NO. 023.1104
 DATE: 13 APR 2023
 BY: [Signature]
 RECORDS SECTION

AUTHORITY TO TRAVEL

CONTROL NO.

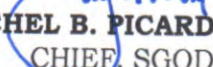
REGION: 7
BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL

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Date of Filing	April 13, 2023
NAME & Designation	Rezalyn M. Revidad – Administrative Assistant III (In Lieu of Mrs. Lydia D. Cacas – Budget Officer III)
Permanent Station	SDO Negros Oriental
Purpose of Travel	To attend the Encoding of Work and Financial Plan (WFP) for the First Quarter Program Management System (PMIS)
Activity Organized/ Sponsored by	SGOD office, Division of Negros Oriental
Period Covered (Inclusive of Travel Time)	April 13-14, 2023
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Plaza Maria Luisa Suites Inn, Dumaguete City
Expenses Covered	Travelling (subject to the usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE

Approved:

By the Authority of the Schools Division Superintendent:


RACHEL B. PICARDAL EdD
 CHIEF, SGOD
 Office-In-Charge

Date: APR 13 2023