






Republic of the Philippines  
Department of Education

023.0085  
13 JAN 2023  
CONTROL NO: 30

### AUTHORITY TO TRAVEL

REGION	: REGION VII – CENTRAL VISAYAS
DIVISION	: SCHOOLS DIVISION OF NEGROS ORIENTAL
DATE OF FILING	January 12, 2023
NAME/S & POSITION / DESIGNATION	<b>PHILIP C. TUBOG</b> , Division Engineer III <b>DESIDERIO T. QUITOY, JR</b> , ADA I - Electrician
PERMANENT STATION	DepEd, Schools Division of Negros Oriental
PURPOSE OF TRAVEL	To conduct inspection on the facilities of the schools in relation to their application for government recognition for their elementary and Junior HS (Marymount Westridge School) and renewal of preschool and grades 1 to 5 (ABC Learning Center – Valencia Branch)
ACTIVITY ORGANIZED / SPONSORED BY	SGOD (EFS)
PERIOD COVERED	January 13, 2023
PLEASE CHECK	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
VENUE / DESTINATION	Marymount Westridge School, Valencia ABC Learning Center – Valencia Branch, Valencia
EXPENSES COVERED	Traveling / Transportation and other incidental expenses
FUND SOURCE	Division / local MOOE funds
<b>RECOMMENDING APPROVAL:</b>	<b>APPROVED:</b>
<i>for:</i>  <b>RACHEL B. PICARDAL EdD</b> Education Supervisor, Chief - SGOD	<b>By the Authority of the Schools Division Superintendent:</b>
Date : <u>1/12/23</u> 	 <b>NILITA L. RAGAY , EdD</b> OIC- Assistant Schools Division Superintendent Office-In-Charge
Date : _____	Date : <u>1/12/23</u>