



Republic of the Philippines
Department of Education



NO. 023.0738
DATE: MAR 2023
BY: [Signature]
SECTION

AUTHORITY TO TRAVEL

CONTROL NO.

237

REGION: 7 - Central Visayas
BUREAU/DIVISION/SCHOOL: Negros Oriental

Date of Filing	March 10, 2023
NAME & Designation	ARLENE A. PEPITO EPS II-ALS
Permanent Station	SDO Negros Oriental
Purpose of Travel	<ul style="list-style-type: none"> • Conduct Classroom Observation and Provide TA to ALS Teachers • Monitor the conduct of ALS LS -4 Life and Career Skills • Conduct Initial Checking of ALS Learner's Portfolio in preparation for the upcoming PPA Year 4
Activity Organized/ Sponsored by	CID
Period Covered <i>(Inclusive of Travel Time)</i>	March 14-15, 2023
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Amlan , Valencia and Sta. Catalina 1-4
Expenses Covered	Pier Diem and other incidental expenses (subject to the usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	ALS PSF /Division MOOE and other Local Funds
Recommending Approval:	Approved:
 NILITA L. RAGAY, EdD Chief, CID	 SENEN PRISCILLO P. PAULIN, CESO V Schools Division Superintendent
Date: _____	Date: <u>3/10/23</u>