



DepEd NEGROS ORIENTAL
RELEASED
 NO: 023-0642
 DATE: 06 MAR 2023
 SECTION



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

AUTHORITY TO TRAVEL

CONTROL NO:

222

REGION: VII
BUREAU/DIVISION/SCHOOL: Negros Oriental

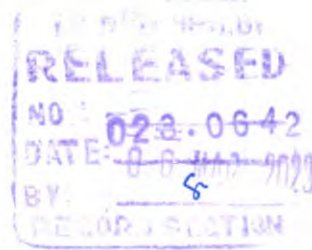
Date of Filing	March 1, 2023
NAME Position/Designation	EMILDA K. CHIU, RN - Nurse II BRENT JOHN D. TRASMONTE, RN- Nurse II
Permanent Station	SDO, Negros Oriental
Purpose of Travel	To render health services to teaching and non-teaching personnel and monitor OKD programs
Activity Organized/ Sponsored By	DepEd Negros Oriental
Period Covered (Inclusive of Travel Time)	March 2, 2023- Maluay ES
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Zamboangita District 1
Expenses Covered	(subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:  RACHEL B. PICARDAL EdD SGOD, Chief Education Supervisor Date: _____	Approved: By the Authority of the Schools Division Superintendent  MARCELO K. PALISPIS, EdD, JD .IIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT Office-In-Charge Date: 3/2/23



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL



TRACKING: 69152123161938

AUTHORITY TO TRAVEL

CONTROL NO.
222

REGION:
BUREAU/DIVISION/SCHOOL: Division of Negros Oriental

Date of Filing	March 3, 2023	
NAME	CLINT ARTHUR A. TIU	
Position/Designation	Nurse II	
Permanent Station	Division Office	
Purpose of Travel	Clinic duty; conduct monitoring on the observance of COVID-19 protocols and the functionality of facilities & medical supplies in schools during face-to-face classes; provision of medical services to DepEd personnel; monitor the implementation of OK sa DepEd programs in schools; conduct vision screening to kindergarten pupils.	
Activity Organized/ Sponsored by	Schools Division of Negros Oriental	
Period Covered (Inclusive of Travel Time)	Month of March 2023 March 2 – Sibulan CES March 3 – Plaza Maria Louisa March 7 – Sibulan CES March 8 – Tubigon HS March 9-10 – Campanun-an PCHS March 14 – Sibulan CES	March 15 – Sibulan Science HS March 16-17 – Maningcao NHS March 21 – Sibulan CES March 22-23 – Tara PCHS March 28 – Sibulan CES March 29-30 – Ajong NHS
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
Venue/Destination	Sibulan CES, Plaza Maria Louisa, Tubigon HS, Campanun-an PCHS, Sibulan Science HS, Maningcao NHS, Tara PCHS, Ajong NHS	
Expenses Covered	Travelling, food, venue, accommodation, training fee and other expenses (subject to the usual accounting and auditing rules and regulations)	
Fund Source (Pap Code/...)	Division MOOE	
<p style="text-align: center;">Recommending Approval:</p> <div style="text-align: center;"> <p>RACHEL B. PICARDAL, EdD SGOD, Chief Education Supervisor</p> </div> <p>Date: _____</p>	<p style="text-align: center;">Approved:</p> <p style="text-align: center;">By the Authority of the Schools Division Superintendent</p> <div style="text-align: center;"> <p>MARCELO K. PALISPIS, EdD, JD (IC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT) Office-In-Charge</p> </div> <p>Date: <u>3/2/23</u></p>	



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MARCH 2023

OBJECTIVES:

1. Do Submission of reports for COVID-19
2. Do case finding and make referrals to proper agency.
3. Do clinic treatment of common ailments found during inspection.
4. Do individualize nursing consultations/conferences to teaching and non-teaching personnel.
5. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies.
6. Conduct health lectures on Good Health Habits, Hygiene and COVID-19 prevention & vaccination rollout.
7. Inspect assigned schools and offices for their observance of COVID-19 health protocol and their implementation of OK sa DepEd health programs.

SCHEDULE OF ACTIVITIES:

- | | |
|--------------------------------|--------------------|
| 1 Division Office | 16 Maningcao NHS |
| 2 Sibulan District 2 | 17 Maningcao NHS |
| 3 Plaza Maria Louisa | 18 Saturday |
| 4 Saturday | 19 Sunday |
| 5 Sunday | 20 Division Office |
| 6 Division Office | 21 Sibulan CES |
| 7 Sibulan CES | 22 Tara PCHS |
| 8 Tubigon HS | 23 Tara PCHS |
| 9 Campanun-an PCHS | 24 Division Office |
| 10 Campanun-an PCHS | 25 Saturday |
| 11 Saturday | 26 Sunday |
| 12 Sunday | 27 Division Office |
| 13 Division Office | 28 Sibulan CES |
| 14 Sibulan CES | 29 Ajong NHS |
| 15 Sibulan Science High School | 30 Ajong NHS |
| | 31 Division Office |

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

[Signature]
Clint Arthur A. Tiu, MSN, RN
Nurse II

Concurred:

[Signature]
Karina Louise B. de la Cruz, MD
Medical Officer III

Recommending Approval:

[Signature]
RACHEL B. PICARDAL, Ed.D.
SGOD, Chief Education Supervisor

By the Authority of the Schools Division Superintendent:

[Signature]
MARCELO K. PALISPIS, EdD, JD
OIC-Assistant Schools Division Superintendent
Office-In-Charge *3/12/23*



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Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

RELEASED
 NO: 023-0642
 DATED 6 MAR 2023
 RECORD SECTION

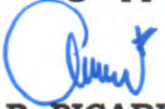
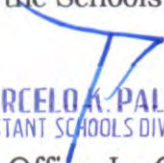
AUTHORITY TO TRAVEL

CONTROL NO:

222

REGION: VII

BUREAU/DIVISION/SCHOOL: Negros Oriental

Date of Filing	March 1, 2023
NAME	Karina Louise B. de la Cruz, MD – Medical Officer III
Position/Designation	
Permanent Station	SDO, Negros Oriental
Purpose of Travel	Render health services to personnel and students; Medical examination of athletes and coaches; Health education about common illnesses; Conduct on site validation of schools for OPI
Activity Organized/ Sponsored By	DepEd Negros Oriental
Period Covered (Inclusive of Travel Time)	March 1, 2023 – Zamboanguita CES (Zamboanguita 2) March 2, 2023 – Don Emilio MNHS (Sta. Catalina 1) March 8, 2023 – Talamban ES (Jimalalud) March 9, 2023 – DLANHS-SHS (Bindoy) March 10, 2023 – Maluay ES (Zamboanguita 1)
Venue/Destination	
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Expenses Covered	(subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	
Recommending Approval:  RACHEL B. PICARDAL EdD SGOD, Chief Date: _____	Approved: By the Authority of the Schools Division Superintendent:  MARCELO A. PALISPIS, EdD, JD DICE-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT Office-In-Charge Date: 2/1/23 _____



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Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MARCH 2023

OBJECTIVES:

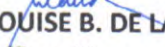
1. Attend consultations and increase knowledge of patients regarding their illnesses hence prescribe medications, give medical advice, issue laboratory requests for further evaluation and management
2. Issue medical certificates for employment purposes and promotions
3. Supervise the nursing staff in their duties and responsibilities such as taking vital signs, administering and dispensing medicines and making medical records
4. Provide medical advice to employees and medical dependents
5. To submit necessary reports such as COVID19 monitoring of all personnel
6. To conduct health education lecture about COVID19, Hand Foot and Mouth disease and other common illnesses
7. To conduct virtual and face-to-face consultations with DepEd personnel
8. To refer confirmed cases, suspect cases and close contacts to respective RHU
9. To conduct medical examination of athletes and coaches

SCHEDULE OF ACTIVITIES:

- ~~1~~ – Zamboanguita CES
- 2 – Don Emilio MNHS – Sta. Catalina 1 (Onsite Validation for OPI)
- 3 – Plaza Maria Luisa Suites Inn (WINS Training)
- 6-7 – Plaza Maria Luisa Suites Inn
- ~~8~~ – Talamban ES – Jimalalud (Onsite Validation for OPI)
- ~~9~~ – DLANHS-SHS (Bindoy)
- 10 – Maluay ES (Zamboanguita)
- 13-17 – FORCED LEAVE
- 21 – Sibulan CES
- 22 – San Jose CES
- 23 – Zamboanguita CES
- 24, 27, 29, 30 – Division Office
- 28 – Bacong CES

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:

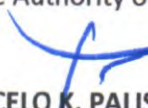

KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL EdD
SGOD, Chief Education Supervisor

APPROVED:

By the Authority of the Schools Division Superintendent:

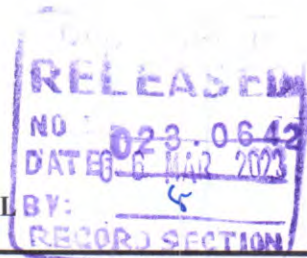

MARCELO K. PALISPIS EdD
OIC- Assistant Schools Division Superintendent
Office-In-Charge 2/17/23



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Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL





AUTHORITY TO TRAVEL

CONTROL NO:

229

REGION: VII

BUREAU/DIVISION/SCHOOL: Division Of Negros Oriental

Date of Filing	March 1, 2023
NAME	Melanie Mae O. Austero
Permanent Station	DepEd, Division of Negros Oriental
Purpose of Travel	Render health service to teaching, non-teaching personnel and learners, Monitor OKD programs, Offer BP and RBS monitoring
Activity Organized/ Sponsored By	DepEd, Division of Negros Oriental
Period Covered (Inclusive of Travel Time)	March 1 - Tinaogan ES March 3 - Plaza Maria Luisa March 6 - DLANHS - SHS
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Bindoy 2 and Plaza Maria Luisa
Expenses Covered	Travel and Incidental Expenses (subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Travel and Incidental Expenses (subject to usual accounting and auditing rules and regulations)
Recommending Approval:  RACHEL B. PICARDAL EdD SGOD, Chief Education Supervisor Date: _____	Approved: By the authority of the Schools Division Superintendent  MARCELO K. PALISPIS, EdD, JD OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT Office-In-Charge Date: <u>3/1/23</u>



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Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MARCH 2023

OBJECTIVES:

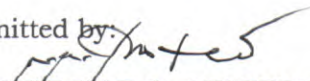
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

1 ✓	- Tinaogan ES	16	- Bulod ES
2	- Leave (CTO)	17	- Tinaogan ES
3 ✓	- Plaza Maria Luisa	18	- Saturday
4	- Saturday	19	- Sunday
5	- Sunday	20	- Bindoy CES
6 ✓	- DLANHS-SHS	21	- Division Office
7	- Division Office	22	- Penahan ES
8	- Cabugan ES	23	- Domolog ES
9	- Malaga ES	24	- Cabcaban ES
10	- Pangalaycayan ES	25	- Saturday
11	- Saturday	26	- Sunday
12	- Sunday	27	- Tubod ES
13	- Bindoy CES	28	- Division Office
14	- Division office	29	- Cabugan ES
15	- Atotes ES	30	- Pangalaycayan ES
		31	- Malaga ES

Note: This schedule is subject to change when deemed necessary.

Submitted by:


MELANIE MAE O. AUSTERO, RN, MN
 Nurse II

Concurred:



KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

APPROVED:

By the authority of the Schools Division Superintendent


 Office-In-Charge 3/17/23



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Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL



DEPARTMENT OF EDUCATION
RELEASED
 NO. 023-0642
 DATE 05 MAR 2023
 BY: S
 RECORDS SECTION

AUTHORITY TO TRAVEL

CONTROL NO:

228

REGION: VII
BUREAU/DIVISION/SCHOOL: Negros Oriental

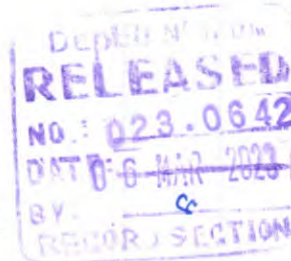
Date of Filing	March 1, 2023
NAME Position/Designation	ELIZABETH S. QUIRIT, RN - Nurse II
Permanent Station	SDO, Negros Oriental
Purpose of Travel	To render health services to teaching and non-teaching personnel and monitor OKD programs
Activity Organized/ Sponsored By	DepEd Negros Oriental
Period Covered (Inclusive of Travel Time)	March 2, 2023- Boloc -Boloc ES
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Sibulan District 1
Expenses Covered	(subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:  RACHEL B. PICARDAL EdD SGOD, Chief Education Supervisor Date: _____	Approved: By the Authority of the Schools Division Superintendent  MARCELO K. PALISPIS, EdD, JD (IC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT) Office-In-Charge Date: <u>3/1/23</u>



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Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL





AUTHORITY TO TRAVEL

CONTROL NO:

222

REGION: VII

BUREAU/DIVISION/SCHOOL: Division Of Negros Oriental

Date of Filing	March 1, 2023
NAME	Myrna Roy V. Bajar ,RN
Permanent Station	Division Office
Purpose of Travel	Render health services and conduct health assessment of pupils
Activity Organized/ Sponsored By	DepEd, Division of Negros Oriental
Period Covered (Inclusive of Travel Time)	March 1, 2023- Magsaysay MES March 2-3, 2023- Plaza Maria Luisa Suites Inn March 4-5 ,2023- Sibulan District MEDICS) March 6-8,2023- Maslog ES March 13-15,2023- CORES
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Sibulan District 1&2 and San Jose District
Expenses Covered	Travel and Incidental Expenses (subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
<p>Recommending Approved:</p>  <p>RACHEL B. PICARDAL EdD SGOD, Chief Education Supervisor</p> <p>Date: _____</p>	<p>Approved: By the Authority of the Schools Division Superintendent</p>  <p>MARCELO K. PALISPIS, EdD, JD OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT OFFICE-IN-CHARGE</p> <p>3/1/23</p>



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Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MARCH 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

- | | | |
|------------------|-------------------|------------------|
| 1 Magsaysay Hs | 13 COROS | 25 NORAA |
| 2 Plaza Mar | 14 COROS | 26 NORAA |
| 3 Plaza Mar | 15 COROS | 27 Sta. Ana |
| 4 Sibulan Dist | 16 Divisi office | 28 Sta. Ana |
| 5 Sibulan Dist | 17 Divisi office | 29 Sta. Ana |
| 6 Maslog Hs | 18 NORAA | 30 Divisi office |
| 7 Maslog Hs | 19 NORAA | 31 Divisi office |
| 8 Maslog Hs | 20 San Antonio Hs | |
| 9 Divisi office | 21 San Antonio Hs | |
| 10 Divisi office | 22 San Antonio Hs | |
| 11 | 23 Divisi office | |
| 12 | 24 Divisi office | |

Note: This schedule is subject to change when deemed necessary.

Submitted by:

MM
 MYRNA RIZAL V. MASAR

Nurse II

Concurred:

KL
KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

RP
RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved:
 by the Authority of the Schools Division Superintendent

MP
MARCELO K. PALISPIS, EdD, JD
 Assistant Schools Division Superintendent
 Office in Charge *3/2/23*





Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL





AUTHORITY TO TRAVEL

CONTROL NO:

222

REGION: VII

BUREAU/DIVISION/SCHOOL: Division Of Negros Oriental

Date of Filing	March 1, 2023
NAME	Elizabeth S. Quirit ,RN
Permanent Station	Division Office
Purpose of Travel	Render health services and conduct health assessment of pupils
Activity Organized/ Sponsored By	DepEd, Division of Negros Oriental
Period Covered (Inclusive of Travel Time)	March 1-2, 2023- Magsaysay MES March 3, 2023- Plaza Maria Luisa Suites Inn March 4-5 ,2023- Sibulan District MEDICS) March 6-8,2023- Maslog ES March 13-15,2023- CORES
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Sibulan District 1&2 and San Jose District
Expenses Covered	Travel and Incidental Expenses (subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
<p>Recommending Approved:</p>  RACHEL B. PICARDAL EdD SGOD, Chief Education Supervisor <p>Date: _____</p>	<p>Approved: By the Authority of the Schools Division Superintendent</p>  MARCELO K. PALISPIS, EdD, JD OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT OFFICE-IN-CHARGE <p>2/2/23</p>



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ITINERARY OF TRAVEL
For the month of MARCH 2023


OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:


- | | | |
|---------------------|--------------------|--------------------|
| 1 Magaysang MES | 13 CORES | 25 NORAA |
| 2 Magaysang MES | 14 CORES | 26 NORAA |
| 3 Plaza Maria Luisa | 15 CORES | 27 Sta. Asuin E/S |
| 4 Sibulan District | 16 DIVISION OFFICE | 28 Sta. Asuin E/S |
| 5 Sibulan District | 17 DIVISION OFFICE | 29 STA. Asuin E/S |
| 6 Maslog E/S | 18 NORAA | 30 DIVISION OFFICE |
| 7 Maslog E/S | 19 NORAA | 31 DIVISION OFFICE |
| 8 Maslog E/S | 20 San Antonio E/S | |
| 9 Division OFFICE | 21 San Antonio E/S | |
| 10 Division OFFICE | 22 San Antonio E/S | |
| 11 Sat. | 23 DIVISION OFFICE | |
| 12 Sun | 24 DIVISION OFFICE | |

Note: This schedule is subject to change when deemed necessary.

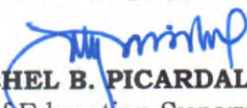
Submitted by: 

 ELIZABETH S. QUIRIT
 Nurse II

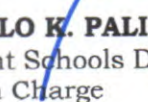
Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved:
 by the Authority of the Schools Division Superintendent

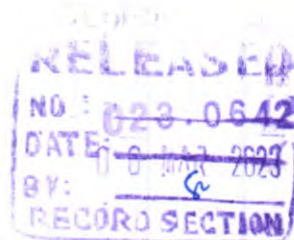

MARCELO K. PALISPIS, EdD, JD
 Assistant Schools Division Superintendent
 Office in Charge



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Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL



ANNEX A



AUTHORITY TO TRAVEL

CONTROL NO:

222

REGION: VII

BUREAU/DIVISION/SCHOOL: Division of Negros Oriental

Date of Filing	March 1, 2023
NAME/Designation	EMILDA K. CHIU, RN
Permanent Station	Division Office
Purpose of Travel	Conduct health assessment to learners. Monitor OK sa DepEd health programs. BP and RBS monitoring to teaching and non-teaching personnel.
Activity Organized/ Sponsored By	DepEd SDO Negros Oriental
Period Covered (Inclusive of Travel Time)	March 1, 2023- Maluay ES March 2, 2023- Gregorio Elmaga Mem. ES March 3, 2023- Plaza Ma. Luisa Suites Inn March 6, 2023- Basak ES
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Zamboanguita 1 District
Expenses Covered	Travel and incidental expenses (subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:  RACHEL B. PICARDAL, EdD SGOD, Education Chief Supervisor	Approved: By the Authority of the Schools Division Superintendent  MARCELO K. PALISPIS, EdD, JD OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT Office-In-Charge
Date: _____	Date: <u>3/1/23</u>



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MARCH 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

1 <i>Mabayay</i> <i>YS</i>	13 <i>Alubon</i> <i>YS</i>	25 <i>Sat</i>
2 <i>GEMRS</i> <i>YS</i>	14 <i>Alubon</i> <i>YS</i>	26 <i>Sun</i>
3 <i>Ploja mava</i> <i>Suils</i> <i>Sun</i>	15 <i>Mayer</i> <i>Mangay</i> <i>Alarona</i>	27 <i>Jambongula</i> <i>YS</i>
4 <i>Sat</i>	16 <i>Mayer</i> <i>Mangay</i> <i>Alarona</i>	28 <i>Alubon</i> <i>YS</i>
5 <i>Sun</i>	17 <i>Mabayay</i> <i>YS</i>	29 <i>Fri</i> <i>M. Tis</i> <i>MYS</i>
6 <i>Basale</i> <i>YS</i>	18 <i>Sat</i>	30 <i>Fri</i> <i>M. Tis</i> <i>MYS</i>
7 <i>Alubon</i> <i>YS</i>	19 <i>Sun</i>	31 <i>Jambongula</i> <i>YS</i>
8 <i>Kalodias</i> <i>YS</i>	20 <i>Jambongula</i> <i>YS</i>	
9 <i>Kalodias</i> <i>YS</i>	21 <i>Alubon</i> <i>YS</i>	
10 <i>Mabayay</i> <i>YS</i>	22 <i>Basale</i> <i>YS</i>	
11 <i>Sat</i>	23 <i>Basale</i> <i>YS</i>	
12 <i>Sun</i>	24 <i>Mabayay</i> <i>YS</i>	

Note: This schedule is subject to change when deemed necessary.

Submitted by: *Emilda K. Chiu*

Nurse II

Concurred:

[Signature]
KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

[Signature]
RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved:
 by the Authority of the Schools Division Superintendent

[Signature]
MARCELO K. PALISPIS, EdD, JD
 Assistant Schools Division Superintendent
 Office in Charge *3/1/23*



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
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 Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

RELEASED
 NO: 223-0642
 DATE: 03/12/2023
 BY: [Signature]
 RECORDS SECTION

ANNEX A


AUTHORITY TO TRAVEL

CONTROL NO:
 222

REGION: VII
BUREAU/DIVISION/SCHOOL: Division of Negros Oriental

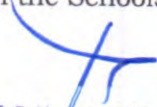
Date of Filing	March 1, 2023
NAME/Designation	ESTER I. NUEZ, Nurse ii
Permanent Station	Division Office
Purpose of Travel	Conduct health assessment to learners. Monitor OK sa DepEd health programs. BP and RBS monitoring to teaching and non-teaching personnel.
Activity Organized/ Sponsored By	DepEd SDO Negros Oriental
Period Covered (Inclusive of Travel Time)	March 1, 2023- Bongbong ES March 2, 2023- Liptong ES March 3, 2023- Plaza Ma. Luisa Suites Inn March 6, 2023- Valencia CES
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Valencia District
Expenses Covered	Travel and incidental expenses (subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE

Recommending Approval:


RACHEL B. PICARDAL, EdD
 SGOD, Education Chief Supervisor

Date: _____

Approved:
 By the Authority of the Schools Division Superintendent


MARCELO K. PALISPIS, EdD, JD
 OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
 Office-In-Charge

Date: 3/12/23



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Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MARCH 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

1	Banyang ES	13	Valencia CES	25	Saturday
2	Liptong ES	14	Division office	26	Sunday
3	Plaza Maria Luisa	15	Liptong ES	27	Valencia CES
4	Saturday	16	Palupiran ES	28	Division office
5	Sunday	17	Liptong ES	29	Nasun ES
6	Valencia CES	18	Saturday	30	Nasun ES
7	Division office	19	Sunday	31	Banyang ES
8	Banyang ES	20	Valencia CES		
9	Bali DES	21	Division office		
10	Pulangkub ES	22	Bong-as ES		
11	Saturday	23	Bong-as ES		
12	Sunday	24	Bong-as ES		

Note: This schedule is subject to change when deemed necessary.

Submitted by:
 Ester T. Nuez

Nurse II

Concurred:

KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved:
 by the Authority of the Schools Division Superintendent

MARCELO K. PALISPIS, EdD, JD
 Assistant Schools Division Superintendent
 Office in Charge





Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

RELEASED
 NO: 22-0042
 DATE: 3/1/23
 BY: *sc*
 RECORDS SECTION

ANNEX A


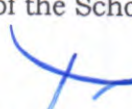
AUTHORITY TO TRAVEL

CONTROL NO:

222

REGION: VII

BUREAU/DIVISION/SCHOOL: Division of Negros Oriental

Date of Filing	March 1, 2023
NAME/Designation	ELLEN R. MAYAGMA, RN
Permanent Station	Division Office
Purpose of Travel	Conduct health assessment to learners. Monitor OK sa DepEd health programs. BP and RBS monitoring to teaching and non-teaching personnel.
Activity Organized/Sponsored By	DepEd SDO Negros Oriental
Period Covered (Inclusive of Travel Time)	March 1, 2023- Calangag ES March 2, 2023- Timbao ES March 3, 2023- Plaza Ma. Luisa Suites Inn March 6, 2023- Buntod ES
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Bacong District
Expenses Covered	Travel and incidental expenses (subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:	Approved:
 RACHEL B. PICARDAL, EdD SGOD, Education Chief Supervisor	By the Authority of the Schools Division Superintendent  MARCELO A. PALISPIS, EdD, JD OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT Office-In-Charge
Date: _____	Date: <i>3/1/23</i>



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 Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MARCH 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

1 CALANGAG ES	13 SACSAC ELEM. SCHOOL	25 SATURDAY
2 TIMIBAO ES	14 DIVISION OFFICE	26 SUNDAY
3 PLAZA MA. LUISA SUITES (NN)	15 ISUGAN ELEM. SCHOOL	27 FRAUSTO SARINO - TUBOD ES
4 SATURDAY	16 BACONG CENTRAL SCHOOL	28 DIVISION OFFICE
5 SUNDAY	17 BACONG CENTRAL SCHOOL	29 TIMIBAO ES
6 BUNTOD ES	18 SATURDAY	30 NAZARIO TALE MEM. ES
7 DIVISION OFFICE	19 SUNDAY	31 BACONG CENTRAL SCHOOL
8 TIMBANGA ES	20 SAN MIGUEL ELEM. SCHOOL	
9 NAZARIO TALE MEM. ES	21 DIVISION OFFICE	
10 BACONG CENTRAL SCHOOL	22 BUNTOD ES	
11 SATURDAY	23 TIMBANGA ES	
12 SUNDAY	24 CALANGAG ES	

Note: This schedule is subject to change when deemed necessary.

Submitted by:

E. R. Anayagma
 ELEN R. ANAYAGMA

Nurse II

Concurred:

K. B. De La Cruz
KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

R. B. Picardal
RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved:
 by the Authority of the Schools Division Superintendent

M. K. Palispis
MARCELO K. PALISPIS, EdD, JD
 Assistant Schools Division Superintendent
 Office in Charge *3/12/23*



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
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Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

DepEd Neg-Ori
RELEASED
 NO: 023-0642
 DATE: 06 MAR 2023
 BY:
 RECORD SECTION

<u>AUTHORITY TO TRAVEL</u>		CONTROL NO: 222
REGION: VII		
BUREAU/DIVISION/SCHOOL: Negros Oriental		
Date of Filing	March 1, 2023	
NAME	Dr. Minda Regalado, DMD - Dentist II	
Position/Designation	Jerry Campoy - Dental Aide	
Permanent Station	SDO, Negros Oriental	
Purpose of Travel	To render dental services.	
Activity Organized/ Sponsored By	DepEd Negros Oriental	
Period Covered (Inclusive of Travel Time)	March 1-3 - San Jose CES March 20-21 - Jilocon ES March 6-7 - Valencia CES March 23-24 - Jilocon ES March 9-10 - Valencia CES March 27-28 - Tampi ES March 13-14 - Bong-ao ES March 30-31 - Tampi ES March 16-17 - Bong-ao ES	
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
Venue/Destination	San Jose District; Valencia District	
Expenses Covered	(subject to usual accounting and auditing rules and regulations)	
Fund Source (Pap Code/...)	Division MOOE	
Recommending Approval:	Approved:	
 RACHEL B. PICARDAL EdD SGOD, Chief Education Supervisor	By the Authority of the Schools Division Superintendent MARCELO K. PALISPIS, EdD, JD OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT Office-In-Charge	
Date: _____	Date: <u>3/2/23</u>	



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MARCH 2023

OBJECTIVES

1. Assist the dentist in monitoring the compliance of anti-COVID-19 protocols among teaching/non-teaching personnel in schools.
2. Assist the dentist in monitoring the school clinic preparations under the School Dental Health Care Program using the New-Normal guidelines.
3. Prepare materials for Oral Health Campaign in schools.
4. Division office clinic Duty.

SCHEDULE OF ACTIVITIES:

- | | |
|----------------------|----------------------|
| 1 - SAN JOSE CES | 17 - BONG-AB ES |
| 2 - SAN JOSE CES | 18 |
| 3 - SAN JOSE CES | 19 |
| 4 | 20 - JIVOCAN ES |
| 5 | 21 - JIVOCAN ES |
| 6 - VALENCA CES | 22 - DIVISION OFFICE |
| 7 - VALENCA CES | 23 - JIVOCAN ES |
| 8 - DIVISION OFFICE | 24 - JIVOCAN ES |
| 9 - VALENCA CES | 25 |
| 10 - VALENCA CES | 26 |
| 11 | 27 - TAMPI ES |
| 12 | 28 - TAMPI ES |
| 13 - BONG-AB ES | 29 - DIVISION OFFICE |
| 14 - BONG-AB ES | 30 - TAMPI ES |
| 15 - DIVISION OFFICE | 31 - TAMPI ES |
| 16 - BONG-AB ES | |

(NOTE: This schedule is subject to change when deemed necessary)

Submitted by:

Jerry Jay Campoy
 Dental Aide

Concurred:

Karina Louise B. De La Cruz, MD
 Medical Officer III

Recommending Approval:

Rachel B. Picardal, Ed.D.
 SGOD, Chief Education Supervisor

APPROVED:

By the Authority of the Schools Division Superintendent

Marcelo K. Palispis, EdD. JD
 Assistant Schools Division Superintendent
 Schools Division of Negros Oriental
 3/21/23



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
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Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL


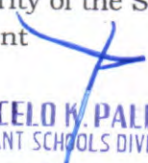
DepEd Negros Oriental
RELEASED
 NO.: 023-0642
 DATE: 06 MAR 2023
 BY: [Signature]
 RECORDS SECTION

ANNEX A

AUTHORITY TO TRAVEL

CONTROL NO:
 222

REGION: VII
BUREAU/DIVISION/SCHOOL: Division of Negros Oriental

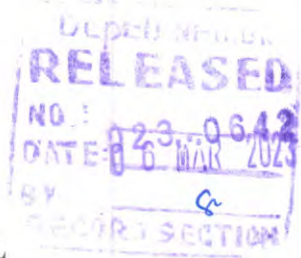
Date of Filing	March 1, 2023
NAME/Designation	DR. MELCHORA DIOSDADA G. ASDILLO DR. ARECIA B. PASQUIL DENNIS E. CHAVEZ, RN MELYDITH P. BALDADO, RN
Permanent Station	Division Office
Purpose of Travel	Conduct Physical Assessment to Athletes
Activity Organized/ Sponsored By	DepEd SDO Negros Oriental
Period Covered (Inclusive of Travel Time)	March 8, 2023
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Lalibertad CES, Lalibertad Dist. 1
Expenses Covered	Travel and incidental expenses (subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:  RACHEL B. PICARDAL, EdD SGOD, Education Chief Supervisor	Approved: By the Authority of the Schools Division Superintendent  MARCELO K. PALISPIS, EdD, JD (SIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT) Office-In-Charge
Date:	Date: 2/6/23



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
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Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL



ANNEX A


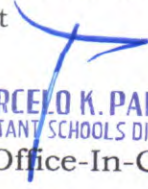
AUTHORITY TO TRAVEL

CONTROL NO:

222

REGION: VII

BUREAU/DIVISION/SCHOOL: Division of Negros Oriental

Date of Filing	March 4, 2023
NAME/Designation	DR. ARECIA B. PASQUIL
Permanent Station	Division Office
Purpose of Travel	Conduct Physical Assessment to Athletes
Activity Organized/ Sponsored By	DepEd SDO Negros Oriental
Period Covered (Inclusive of Travel Time)	March 6, 2023
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Ayungon Central School, Ayungon Dist. 2
Expenses Covered	Travel and incidental expenses (subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:	Approved:
 RACHEL B. PICARDAL, EdD SGOD, Education Chief Supervisor	By the Authority of the Schools Division Superintendent  MARCELO K. PALISPIS, EdD, JD DEPUTY ASSISTANT SCHOOLS DIVISION SUPERINTENDENT Office-In-Charge
Date: _____	Date: <u>3/4/23</u>



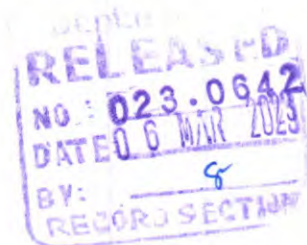
Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

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Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL





ANNEX A

AUTHORITY TO TRAVEL

CONTROL NO:

222

REGION: VII
BUREAU/DIVISION/SCHOOL: Division of Negros Oriental

Date of Filing	March 1, 2023
NAME/Designation	ESTELA VELASCO, RN (Nurse II)
Permanent Station	Division Office
Purpose of Travel	Conduct physical examination among athletes, Render health Services to T & NT Personnel
Activity Organized/ Sponsored By	DepEd SDO Negros Oriental
Period Covered (Inclusive of Travel Time)	March 2, 2023
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Dauin District
Expenses Covered	Travel and incidental expenses (subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:	Approved by:
 RACHEL B. PICARDAL, EdD SGOD, Education Chief Supervisor	By the Authority of the Schools Division Superintendent  MARCELO K. PALISPIS, EdD, JD OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT Office-in- Charge Date: <u>3/2/23</u>
Date:	



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph