



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL




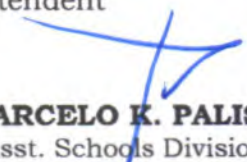
AUTHORITY TO TRAVEL

CONTROL NO:

11

REGION: VII

BUREAU/DIVISION/SCHOOL: Division Of Negros Oriental

Date of Filing	January 4, 2023
NAME	MARY RUTH C. GLORIA, RN
Permanent Station	Division Office
Purpose of Travel	Render health care services to teaching and non-teaching personnel. Monitor OK sa DepEd programs, Vision Screening
Activity Organized/ Sponsored By	DepEd, Division of Negros Oriental
Period Covered (Inclusive of Travel Time)	January 4, 2023 – San Francisco ES January 5, 2023 - Sta. Catalina CES January 9, 2023- Manalongon NNLCs
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Sta Catalina District 1,3 and Zamboanguita 1 and 2
Expenses Covered	Travel and Incidental Expenses (subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:  RACHEL B. PICARDAL EdD SGOD, Chief Education Supervisor Date: <u>JAN 04 2023</u>	By the authority of The Schools Division Superintendent  MARCELO K. PALISPIS, JD, EdD OIC- Asst. Schools Division Superintendent Office-In-Charge Date: <u>04 JAN 2023</u>



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

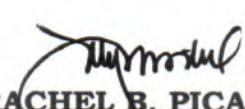
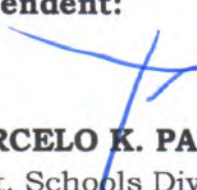


AUTHORITY TO TRAVEL

CONTROL NO:

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REGION: VII
BUREAU/DIVISION/SCHOOL: Negros Oriental

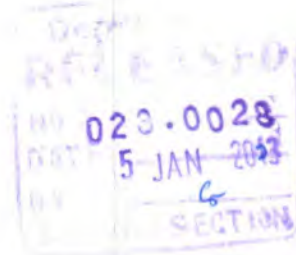
Date of Filing	January 4, 2023
NAME	BRENT JOHN D. TRASMONTE, RN
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	Render healthcare services to teaching and non-teaching personnel. Monitor OK sa DepEd Programs.
Activity Organized/ Sponsored By	DepEd Negros Oriental
Period Covered (Inclusive of Travel Time)	January 4, 2023- Caranoche ES January 5, 2023- Sta. Catalina ES
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Sta. Catalina District 4 & 3
Expenses Covered	(subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:	By the authority of the Schools Division Superintendent:
 RACHEL B. PICARDAL EdD SGOD, Chief Education Supervisor Date: <u>JAN 04 2023</u>	 MARCELO K. PALISPIS, JD, EdD OIC-Asst. Schools Division Superintendent Office-In-Charge Date: <u>04 JAN 2023</u>



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Department of Education
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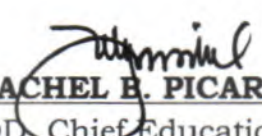
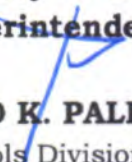


AUTHORITY TO TRAVEL

CONTROL NO:

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REGION: VII
BUREAU/DIVISION/SCHOOL: Negros Oriental

Date of Filing	January 4, 2023
NAME	Ellen R. Mayagma, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Render Health Services to T & NT Personnel; monitor OK sa DepEd programs
Activity Organized/ Sponsored By	DepEd Negros Oriental
Period Covered (Inclusive of Travel Time)	January 4, 2023- Bacong CES
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Bacong CES. Bacong District
Expenses Covered	(subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:	By the authority of the Schools Division Superintendent:
 RACHEL B. PICARDAL EdD ✓ SGOD, Chief Education Supervisor Date: <u>JAN 04 2023</u>	 MARCELO K. PALISPIS, JD, EdD Assistant Schools Division Superintendent Office-In-Charge Date: <u>04 JAN 2023</u>



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Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

RECEIVED
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 DIV - 5 JAN 2023
 SECTION

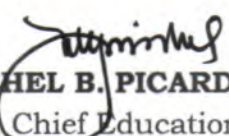
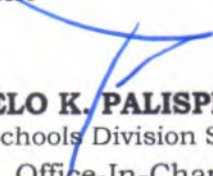
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CONTROL NO:

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REGION: VII

BUREAU/DIVISION/SCHOOL: Division Of Negros Oriental

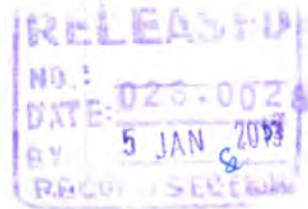
Date of Filing	January 3, 2023
NAME	ANNALEE R. CELIS RN
Permanent Station	Division Office
Purpose of Travel	Render health care services to teaching and non-teaching personnel. Monitor OK sa DepEd programs, Vision Screening
Activity Organized/ Sponsored By	DepEd, Division of Negros Oriental
Period Covered (Inclusive of Travel Time)	January 4, 2023 - Bulwang ES January 5, 2023 - Lumbangan ES January 6, 2023 - Division Office January 10, 2023- Mabinay ES January 11, 2023 - Dahile ES
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Mabinay Districts 1,2 3 & 4
Expenses Covered	Travel and Incidental Expenses (subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:  RACHEL B. PICARDAL, EdD SGOD, Chief Education Supervisor Date: <u>JAN 04 2023</u>	By the authority of The Schools Division Superintendent:  MARCELO K. PALISPIS, JD, EdD OIC- Asst. Schools Division Superintendent Office-In-Charge Date: <u>04 JAN 2023</u>



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Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL



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AUTHORITY TO TRAVEL

CONTROL NO. 11

REGION:
BUREAU / DIVISION / SCHOOL: Division of Negros Oriental

Date of Filing	January 3, 2023																		
NAME	CLINT ARTHUR A. TIU																		
Position/Designation	Nurse II																		
Permanent Station	Division Office																		
Purpose of Travel	Clinic duty; conduct monitoring on the observance of COVID-19 protocols and the functionality of facilities & medical supplies in schools during face-to-face classes; provision of medical services to DepEd personnel; monitor the implementation of OK sa DepEd programs in schools; conduct vision screening to kindergarten pupils.																		
Activity Organized/ Sponsored by	Schools Division of Negros Oriental																		
Period Covered (Inclusive of Travel Time)	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Month of January 2022</td> <td style="width: 50%;">January 19 – Tara PCHS</td> </tr> <tr> <td>January 4 – Don Crisostomo T. MES</td> <td>January 20 – Pantao NHS</td> </tr> <tr> <td>January 5 – Lumbangan ES</td> <td>January 24 – Sibulan CES</td> </tr> <tr> <td>January 10 – Sibulan C.E.S.</td> <td>January 25 – Sibulan Science HS</td> </tr> <tr> <td>January 11 – Balugo H.S.</td> <td>January 26 – Ajong NHS</td> </tr> <tr> <td>January 12 – Maningcao NHS</td> <td>January 27 – Sibulan District 2 Office</td> </tr> <tr> <td>January 13 – Tubigon HS</td> <td>January 31 – Sibulan CES</td> </tr> <tr> <td>January 17 – Sibulan C.E.S.</td> <td></td> </tr> <tr> <td>January 18 – Campanun-an PCHS</td> <td></td> </tr> </table>	Month of January 2022	January 19 – Tara PCHS	January 4 – Don Crisostomo T. MES	January 20 – Pantao NHS	January 5 – Lumbangan ES	January 24 – Sibulan CES	January 10 – Sibulan C.E.S.	January 25 – Sibulan Science HS	January 11 – Balugo H.S.	January 26 – Ajong NHS	January 12 – Maningcao NHS	January 27 – Sibulan District 2 Office	January 13 – Tubigon HS	January 31 – Sibulan CES	January 17 – Sibulan C.E.S.		January 18 – Campanun-an PCHS	
Month of January 2022	January 19 – Tara PCHS																		
January 4 – Don Crisostomo T. MES	January 20 – Pantao NHS																		
January 5 – Lumbangan ES	January 24 – Sibulan CES																		
January 10 – Sibulan C.E.S.	January 25 – Sibulan Science HS																		
January 11 – Balugo H.S.	January 26 – Ajong NHS																		
January 12 – Maningcao NHS	January 27 – Sibulan District 2 Office																		
January 13 – Tubigon HS	January 31 – Sibulan CES																		
January 17 – Sibulan C.E.S.																			
January 18 – Campanun-an PCHS																			
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time																		
Venue/Destination	Don Crisostomo T. MES, Lumbangan ES, Sibulan CES, Balugo HS, Maningcao NHS, Tubigon HS, Campanun-an PCHS, Tara PCHS, Pantao NHS, Sibulan Science HS, Ajong NHS, Sibulan District 2 Office.																		
Expenses Covered	Travelling, food, venue, accommodation, training fee and other expenses (subject to the usual accounting and auditing rules and regulations)																		
Fund Source (Pap Code/...)	Division MOOE																		

Recommending Approval:

RACHEL B. PICARDAL, EdD
SGOD, Chief Education Supervisor
Date: JAN 04 2023

By the Authority of the Schools Division Superintendent:

MARCELO K. PALISPIS, EdD, JD
OIC-Assistant Schools Division Superintendent
Office-In-Charge
Date: 04 JAN 2023



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Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of JANUARY 2023

OBJECTIVES:

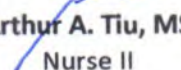
1. Do Submission of reports for COVID-19
2. Do case finding and make referrals to proper agency.
3. Do clinic treatment of common ailments found during inspection.
4. Do individualize nursing consultations/conferences to teaching and non-teaching personnel.
5. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies.
6. Conduct health lectures on Good Health Habits, Hygiene and COVID-19 prevention & vaccination rollout.
7. Inspect assigned schools and offices for their preparedness and observance of COVID-19 health protocols specially during face-to-face classes.

SCHEDULE OF ACTIVITIES:

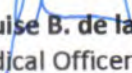
1 Sunday	16 Division Office
2 Holiday	17 Sibulan CES
3 Division Office	18 Campanun-an PCHS
4 Don Crisostomo Tirambulo MES	19 Tara PCHS
5 Lumbangan ES	20 Pantao NHS
6 Division Office	21 Saturday
7 Saturday	22 Sunday
8 Sunday	23 Division Office
9 Division Office	24 Sibulan CES
10 Sibulan CES	25 Sibulan Science HS
11 Balugo HS	26 Ajong NHS
12 Maningcao NHS	27 Sibulan District 2 Office
13 Tubigon HS	28 Saturday
14 Saturday	29 Sunday
15 Sunday	30 Division Office
	31 Sibulan CES

Note: (This schedule is subject to change when deemed necessary.)

Submitted by:


Clint Arthur A. Tiu, MSN, RN
Nurse II

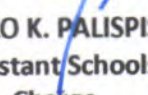
Concurred:


Karina Louise B. de la Cruz, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
SGOD, Chief Education Supervisor

By the Authority of the Schools Division Superintendent:


MARCELO K. PALISPIS, EdD, JD
OIC-Assistant Schools Division Superintendent
Office-In-Charge



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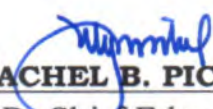
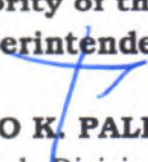


AUTHORITY TO TRAVEL

CONTROL NO:

11

REGION: VII
BUREAU/DIVISION/SCHOOL: Negros Oriental

Date of Filing	January 3, 2023
NAME	BLANCHE V. DE LA TORRE, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Render Health Services to T & NT Personnel; monitor OK sa DepEd programs
Activity Organized/ Sponsored By	DepEd Negros Oriental
Period Covered (Inclusive of Travel Time)	January 3, 2023- Abis ES January 4, 2023 - Paniabonan ES January 5, 2023 - Tadlong ES
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Mabinay District 1, 2 & 4
Expenses Covered	(subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:	By the authority of the Schools Division Superintendent:
 RACHEL B. PICARDAL EdD SGOD, Chief Education Supervisor Date: <u>JAN 04 2023</u>	 MARCELO K. PALISPIS, JD, EdD Assistant Schools Division Superintendent Office-In-Charge Date: <u>04 JAN 2023</u>



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Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

RELEASED
 No. 023-0238
 DATE 5 JAN 2023
 BY
 SECTION

ANNEX A

AUTHORITY TO TRAVEL

CONTROL NO:

11

REGION: VII

BUREAU/DIVISION/SCHOOL: Division of Negros Oriental

Date of Filing	January 4, 2023
NAME/Designation	ANA MAE C. FESARIT, RN
Permanent Station	Division Office
Purpose of Travel	To render health services, physical assessment to learners, BP/RBS monitoring to teaching and non-teaching personnel.
Activity Organized/ Sponsored By	DepEd Regional Office VII
Period Covered (Inclusive of Travel Time)	January 5-6, 2022- Calagcalag ES, Ayungon 1 January 9 - Ayungon II District Office January 10, 2022- Sagrada ES, Manjuyod 1 January 12-13, 2022- San Jose ES, Manjuyod 1
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Ayungon I, II and Manjuyod 1 Districts
Expenses Covered	Travel and incidental expenses (subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:	By the authority of the Schools Division Superintendent:
<p> RACHEL B. PICARDAL, Ed.D SGOD, Education Chief Supervisor</p> <p>Date: <u>JAN 04 2023</u></p>	<p> MARCELO K. PALISPIS, JD, Ed. D Assistant Schools Division Superintendent Office-in-charge</p> <p>Date: <u>04 JAN 2023</u></p>



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 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

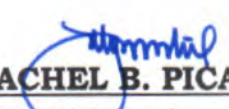
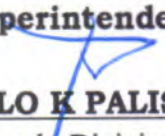
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 NO 2022-0028
 DATE 5 JAN 2023
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AUTHORITY TO TRAVEL

CONTROL NO:

11

REGION: VII
BUREAU/DIVISION/SCHOOL: Negros Oriental

Date of Filing	January 4, 2023
NAME	Dr. Karina Louise dela Cruz, Myrna Roy Bajar, RN, Elizabeth Quirit, RN, Marianne Mae Ragas, RN, Clint Arthur Tiu, RN, Maria Nehmia Besario, RN, Blanche dela Torre, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Render Health Services to T & NT Personnel; monitor OK sa DepEd programs
Activity Organized/ Sponsored By	DepEd Negros Oriental
Period Covered (Inclusive of Travel Time)	January 5, 2023 Tadlong ES and Namangka ES
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Mabinay 1-4 District
Expenses Covered	(subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:	By the Authority of the Schools Division Superintendent:
 RACHEL B. PICARDAL EdD SGOD, Chief Education Supervisor Date: <u>JAN 04 2023</u>	 MARCELO K PALISPIS, JD, EdD Assistant Schools Division Superintendent Office-In-Charge Date: <u>04 JAN 2023</u>



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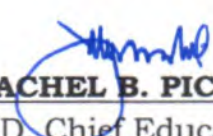
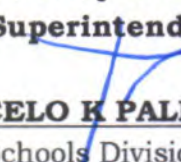


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REGION: VII
BUREAU/DIVISION/SCHOOL: Negros Oriental

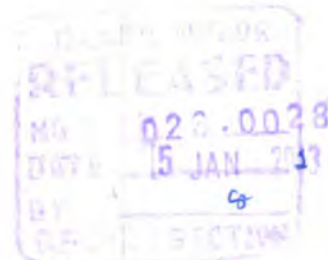
Date of Filing	January 4, 2023
NAME	Amalia Barot, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Render Health Services to T & NT Personnel; monitor OK sa DepEd programs
Activity Organized/ Sponsored By	DepEd Negros Oriental
Period Covered (Inclusive of Travel Time)	January 5 & 6, 2023 Amlan NHS
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Amlan District
Expenses Covered	(subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:  RACHEL B. PICARDAL EdD SGOD, Chief Education Supervisor Date: <u>JAN 04 2023</u>	By the Authority of the Schools Division Superintendent:  MARCELO K PALISPIS, JD, EdD Assistant Schools Division Superintendent Office-In-Charge Date: <u>04 JAN 2023</u>



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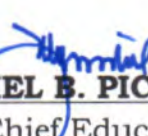
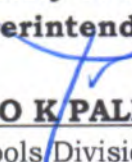


AUTHORITY TO TRAVEL

CONTROL NO:

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REGION: VII
BUREAU/DIVISION/SCHOOL: Negros Oriental

Date of Filing	January 4, 2023
NAME	Marianne Mae Ragas, RN,
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Render Health Services to T & NT Personnel; monitor OK sa DepEd programs
Activity Organized/ Sponsored By	DepEd Negros Oriental
Period Covered (Inclusive of Travel Time)	January 6, 2023 Mabinay CES
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Mabinay 1-4 District
Expenses Covered	(subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:  RACHEL B. PICARDAL EdD SGOD, Chief Education Supervisor Date: <u>JAN 04 2023</u>	By the Authority of the Schools Division Superintendent:  MARCELO K. PALISPIS, JD, EdD Assistant Schools/Division Superintendent Office-In-Charge Date: <u>04 JAN 2023</u>



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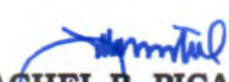
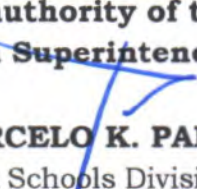
RELEASED
 No. 022-0028
 DATE 5 JAN 2023
 BY
 SECTION

AUTHORITY TO TRAVEL

CONTROL NO:

11

REGION: VII
 BUREAU/DIVISION/SCHOOL: Negros Oriental

Date of Filing	January 4, 2023
NAME	FELIX III D. MOSQUEDA, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Render Health Services to Teaching & Non-Teaching Personnel
Activity Organized/ Sponsored By	DepEd Negros Oriental
Period Covered (Inclusive of Travel Time)	January 4, 2023 - Don Cristito Tirambulo Memorial ES Mabinay CES January 5, 2023 - Abis CES Tadlong ES
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Amlan Disrtict
Expenses Covered	(subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:  RACHEL B. PICARDAL EdD SGOD, Chief Education Supervisor Date: <u>JAN 04 2023</u>	By the authority of the Schools Division Superintendent:  MARCELO K. PALISPIS, JD, EdD Assistant Schools Division Superintendent Office-In-Charge Date: <u>04 JAN 2023</u>



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
 Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

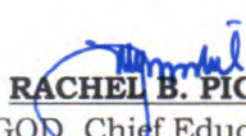
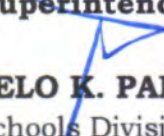
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AUTHORITY TO TRAVEL

CONTROL NO:

11

REGION: VII
BUREAU/DIVISION/SCHOOL: Negros Oriental

Date of Filing	January 4, 2023
NAME	DENNIS E. CHAVEZ, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Render Health Services to Teaching & Non-Teaching Personnel Conduct Vision Screening to Kindergarten pupils
Activity Organized/ Sponsored By	DepEd Negros Oriental
Period Covered (Inclusive of Travel Time)	January 9, 2023 - Lalibertad North Pob. PS January 10, 2023 - LLTVS (Senior HS)
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	Lalibertad District 1&2
Expenses Covered	(subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:  RACHEL B. PICARDAL EdD ✓ SGOD, Chief Education Supervisor Date: <u>JAN 04 2023</u>	By the authority of the Schools Division Superintendent:  MARCELO K. PALISPIS, JD, EdD Assistant Schools Division Superintendent Office-In-Charge Date: <u>04 JAN 2023</u>



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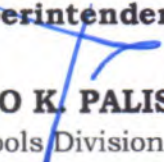
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 DATE 5 JAN 2023
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AUTHORITY TO TRAVEL

CONTROL NO:

11

REGION: VII
BUREAU/DIVISION/SCHOOL: Negros Oriental

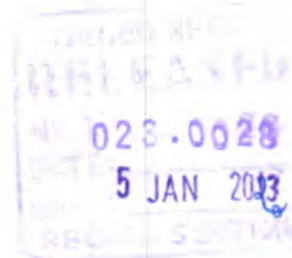
Date of Filing	January 3, 2023
NAME	MELYDITH P. BALDADO, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Render Health Services to T & NT Personnel; monitor OK sa DepEd programs
Activity Organized/ Sponsored By	DepEd Negros Oriental
Period Covered (Inclusive of Travel Time)	January 5, 2023- LLTVS JHS January 6, 2023 - LLTVS SHS, Martilo es, Lalibertad CES and North Pob. January 9, 2023- Manluminsag Ext. January 10, 2023- Jimalalud Dist 2 Office
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	LALIBERTAD District 1 & 2
Expenses Covered	(subject to usual accounting and auditing rules and regulations)
Fund Source (Pap Code/...)	Division MOOE
Recommending Approval:	By the authority of the Schools Division Superintendent:
 RACHEL B. PICARDAL EdD SGOD, Chief Education Supervisor Date: <u>JAN 04 2023</u>	 MARCELO K. PALISPIS, JD, EdD Assistant Schools Division Superintendent Office-In-Charge Date: <u>04 JAN 2023</u>



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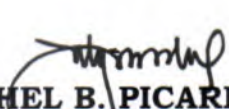



AUTHORITY TO TRAVEL

CONTROL NO:

11

REGION: VII
BUREAU/DIVISION/SCHOOL: Negros Oriental

Date of Filing	January 4, 2022	
NAME	KATHLEEN JOY JUNTILLA	
Position/Designation	NURSE II	
Permanent Station	Division Office	
Purpose of Travel	District office duty, follow up of reports.	
Activity Organized/ Sponsored By	DepEd Negros Oriental	
Period Covered (Inclusive of Travel Time)	Jan 5-Manalongon ES Jan 17- Sta. District III Office Jan 27-Pulangbato JNHS Jan 6-Nagbalaye ES Jan 18-Valencia SHS Jan 30-Valencia JNHS Jan 9-AMRES Jan 19-Valencia SHS Jan 31-Valencia SHS Jan 10-Cawitan ES Jan 23-Valencia JNHS Jan 12-Valencia CES Jan 24-Valencia JNHS Jan 13-Balugo ES Jan 26-Valencia JNHS Jan 16-Sta. Catalina NHS	
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
Venue/Destination	Sta Catalina District and Valencia District	
Expenses Covered	(subject to usual accounting and auditing rules and regulations)	
Fund Source (Pap Code/...)	Division MOOE	
Recommending Approval:	Approved:	
 RACHEL B. PICARDAL EdD SGOD, Chief Education Supervisor	By the Authority of the Schools Division Superintendent  MARCELO K. PALISPIS, EdD, JD OIC-Assistant Schools Division Superintendent Office-In-Charge	
Date: <u>JAN 04 2023</u>	Date: <u>04 JAN 2023</u>	



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ITINERARY OF TRAVEL

For the month of JANUARY 2023

OBJECTIVES:


1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

SCHEDULE OF ACTIVITIES:


Note: (This schedule is subject to change when deemed necessary.)

- | | | |
|----------------------|------------------------------------|-----------------------|
| 1 - SUNDAY | 15 - SUNDAY | 26 - VALENCIA JNHS |
| 2 - HOLIDAY | 16 - STA. CATALINA NHS | 27 - PULANG BATO JNHS |
| 3 - DIVISION OFFICE | 17 - STA. CATALINA DISTRICT OFFICE | 28 - SATURDAY |
| 4 - DIVISION OFFICE | 18 - DIVISION OFFICE | 29 - SUNDAY |
| 5 - MANALONGON ES | 19 - VALENCIA SHS | 30 - VALENCIA JNHS |
| 6 - NAGBALAYES | 20 - VALENCIA SHS | 31 - VALENCIA SHS |
| 7 - SATURDAY | 21 - SATURDAY | |
| 8 - SUNDAY | 22 - SUNDAY | |
| 9 - AMRES | 23 - VALENCIA JNHS | |
| 10 - CAWITAN ES | 24 - VALENCIA JNHS | |
| 11 - DIVISION OFFICE | 25 - DIVISION OFFICE | |
| 12 - VALENCIA CES | | |
| 13 - DALUGO ES | | |
| 14 - SATURDAY | | |

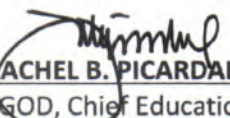
Submitted by:


 JUNELLA, KATHLEEN JOY U.
 Nurse II

Concurred:

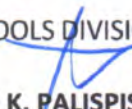

DR. KARINA LOUISE DE LA CRUZ
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
 SGOD, Chief Education Supervisor

APPROVED:

BY THE AUTHORITY OF SCHOOLS DIVISION SUPERINTENDENT


MARCELO K. PALISPIS, Ed.D. JD
 OIC-Assistant Schools Division Superintendent
 Office-In-Charge



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