Republic of the Philippines
Department of Education

NO. 023-0230
1 FEB 2023

AUTHORITY TO TRAVEL

CONTROL NO: 109

REGION	: **REGION VII – CENTRAL VISAYAS**
DIVISION	: **SCHOOLS DIVISION OF NEGROS ORIENTAL**
DATE OF FILING	January 31, 2023
NAME/S & POSITION / DESIGNATION	**PHILIP C. TUBOG**, Division Engineer III **MONICA P. ABADINES**, STA III **WENDY L. BALDAZANO**, STA III **ANDRIE P. AMOR**, ADAS II **DESIDERIO T. QUITOY, JR**, ADA I - Electrician
PERMANENT STATION	DepEd, Schools Division of Negros Oriental
PURPOSE OF TRAVEL	To coordinate with the school heads regarding the real need of classrooms, to conduct monitoring inspection of Last Mile School building and to take aerial photo of Bacong CES and Maluay ES Gabaldon Building and other heritage buildings
ACTIVITY ORGANIZED / SPONSORED BY	SGOD (EFS)
PERIOD COVERED	February 2, 2023
PLEASE CHECK	☑ Official Business ☐ Official Time
VENUE / DESTINATION	Santiago Delmo MHS, Zamboanguita Jose Marie Locsin MHS, Zamboanguita Siaton NHS, Siaton; Maria Macahig MHS, Siaton Antulang ES, Siaton Bacong CES, Bacong & Maluay ES, Zamboanguita
EXPENSES COVERED	Traveling / Transportation and other incidental expenses
FUND SOURCE	Division / local MOOE funds

RECOMMENDING APPROVAL:

RACHEL B. PICARDAL, EdD
Education Supervisor, Chief - SGOD

Date : JAN 31 2023

APPROVED:

By the Authority of the Schools Division Superintendent:

MARCELO K. PALISPIS, EdD JD
OIC – Assistant Schools Division Superintendent
Office-In-Charge

Date: 1/31/23

EFS/PCT/pct