

ANNEX A



No.: 1859

Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	DENNIS CHARL F. ANDALAJAO - SEPS
Position/ Designation	SEPS - M&E
Permanent Station	DepEd Negros Oriental - SGOD
Purpose of Travel (must be supported by attachments)	To attend Orientation Workshop of the Homeschooling Program and Presentation of Checklist as Documentary Requirements for Granting of Authority to Operate for Public Schools and Homeschooling Permit for Private Schools
Host of Activity	DepEd-Region 7
Inclusive Dates	December 7, 2023
Destination	DepEd Ecotech Center, Lahug, Cebu City
Fund Source	Division/Local MOOE
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>	
DENNIS CHARL F. ANDALAJAO SEPS	<u>12/6/2023</u> Date
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
RACHEL B. PICARDAL EdD Chief Education Supervisor, SGOD	<u>DEC 07 2023</u> Date
APPROVED	
NERI C. OJASRTO EdD, CESO V Schools Division Superintendent	<u>12/11/23</u> Date



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

05 DEC 2023

REGIONAL MEMORANDUM

No. **923** s. 2023

**ORIENTATION WORKSHOP OF THE HOMESCHOOLING PROGRAM AND
PRESENTATION OF CHECKLIST AS DOCUMENTARY REQUIREMENTS FOR
GRANTING OF AUTHORITY TO OPERATE FOR PUBLIC SCHOOLS AND
HOMESCHOOLING PERMIT FOR PRIVATE SCHOOLS**

To : Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. In support to the implementation of the Alternative Delivery Mode to guarantee that all learners at risk shall have equal access to the basic education, the DepEd Regional Office VII-Quality Assurance Division will conduct an **Orientation Workshop of the Homeschooling Program and Presentation of Checklist as Documentary Requirements for Granting of Authority to Operate for Public Schools and Homeschooling Permit for Private Schools on December 7, 2023 (8:00 am – 5:00 pm)** at DepEd Ecotech Center, Lahug, Cebu City.
2. The activity aims to:
 - a. Orient all division offices on the Revised Policy Guidelines for Homeschooling Program.
 - b. Appreciate the crafted checklist as documentary requirements for the issuance of authority to operate for public schools and homeschooling permit for private schools.
3. Participants to the said activity are the QAD Personnel and the SEPS M&E/Private School Coordinator of all Division Offices.
4. Meals and accommodation expenses for participants incurred during the conference shall be charged to Regional Office funds. Travel and transportation expenses and other incidental expenses of SDO participants shall be chargeable against Division Office funds. All expenses shall be subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are directed.


SALUSTIANO T. JIMENEZ JD, EdD, CESO III

Director IV
Regional Director