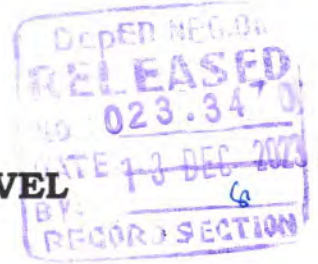




Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**



**REGION:** Region VII – Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd – Schools Division of Negros Oriental

<b>Name</b>	<b>ENGR. PHILIP C. TUBOG</b> <b>ENGR. ALLAN VINCE ENOPIA</b> <b>MR. DESIDERIO T. QUITOY, JR.</b>
<b>Position/ Designation</b>	Division Engineer III Technical Assistant II Division Electrician (ADA I)
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental (Div. Office)
<b>Purpose of Travel</b> (must be supported by attachments)	Conduct of Joint Punchlisting Inspection with DPWH - Repair of Classrooms
<b>Host of Activity</b>	SGOD – Education Facilities
<b>Inclusive Dates</b>	December 19 - 20, 2023
<b>Destination</b>	Danao ES, Omol ES and Buenvista ES, Sta. Catalina
<b>Fund Source</b>	Division / local MOOE funds

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

*for*  
  
**ENGR. PHILIP C. TUBOG**  
Division Engineer III

12/12/2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

*for*  
  
**RACHEL B. PICARDAL EdD**  
SGOD Chief

12/13/23

Name and Signature of Recommending Authority

Date

**APPROVED**

*for*  
  
**NERI C. OJASTRO EdD CESE**  
Schools Division Superintendent

12/13/23

Name and Signature of Approving Authority

Date