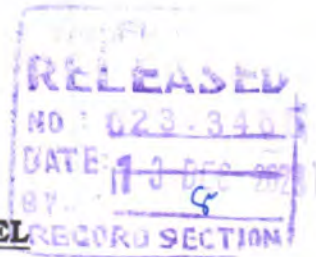




Republic of the Philippine
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



Name	NORLITA B. NEMENZO
Position/Designation	Education Program Specialist II (ALS)
Permanent Station	Curriculum and Implementation Division (CID), Schools Division Office
Purpose of Travel (must be supported by attachments)	Conduct Classroom Observation (COT), assist PSDS in the ALS Instructional Supervision, and provide technical assistance.
Host of Activity	Mabinay Districts 1-4, Ayungon Districts 1-2, and Bacong District
Inclusive Dates	December 13-15, 2023
Destination	Mabinay, Ayungon, and Bacong Districts
Fund Source	ALS PSF

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.

NORLITA B. NEMENZO EdD

Name and Signature of Requesting Employee

December 11, 2023

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

NILITA L. RAGAY EdD

Name and Signature of Recommending Authority

December 11, 2023

Date

APPROVED

NERI C. OJASTRO, EdD, CESD V
SCHOOLS DIVISION SUPERINTENDENT

Name and Signature of Approving Authority

12/12/2023

Date