

ANNEX A



Control No. 1041

Republic of the Philippines
Department of Education

RELEASED
NO: 023.3
DATE: 07 DEC 2023
BY:
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	ANNALEE R. CELIS
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	Render health services to learners SBFP Monitoring, will serve as medics
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	December 5, 2023- Mabinay NHS December 6, 2023- Sibulan I & II Districts December 7, 2023- Manlingay HS December 12, 2023- CORNHS December 14, 2023- Mabinay NHS December 15, 2023- Siapo HS December 19, 2023- San Jose District Clinic December 20, 2023- Mabinay III District Clinic December 21-22, 2023- San Jose District December 27-29, 2023- Division Office
Venue/Destination	Sibulan District I&II, San Jose District, Mabinay III District
Fund Source	MOOE

ANNALEE R. CELIS

Date December 4, 2023

Name and Signature of Requesting Employee

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD

DEC 05 2023

Name and Signature of Recommending Authority

Date

Approved by:

NERI C. OJASTRO EdD, CESE

Schools Division Superintendent
Schools Division of Negros Oriental

12/5/23

Date

ANNEX A



Control No. 1041

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO. 023-3438
DATE 7 JUL 2023
BY S
RECORD SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	ANA MAE C. FESARIT, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	To conduct nursing health services to teaching/non-teaching personnel and school learners. Conduct health teaching on healthy lifestyle.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	December 5, 2023- Ayungon I Dist. Off. 7, 2023- Manj. 1 Dist. Off /DUNGGO-RN ES manj- NATIONAL HS
Venue	Ayungon I and Manjuyod I Districts
Fund Source	MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

ANA MAE C. FESARIT, RN
Name and Signature of Requesting Employee

December 04, 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein

RACHEL B. PICARDAL, Ed. D
Chief, Education Supervisor
Name and Signature of Recommending Authority

DEC 04 2023
Date

Approved:

NERIC C. OJASTRO, Ed.D, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

12/5/2023
Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL

For the month of **DECEMBER 2023**

OBJECTIVES:

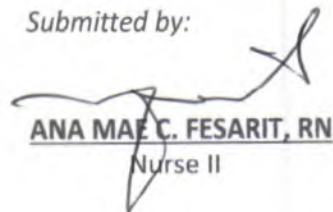
1. To monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS.*
2. To provide nursing health services (i.e blood pressure, blood sugar) to teaching and non-teaching personnel, and learners.
3. To monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools.
4. To attend scheduled meeting/conferences in the Division Office and schools.
5. To conduct any health education topics to all teaching, non-teaching personnel and learners in schools, district office as well as personnel in the Division Office;
6. To conduct school visits; and
7. To Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

Note: (This schedule is subject to change when deemed necessary.)

1 Campuyo ES	11 Division Office Clinic	21 SASMES
2 Campuyo ES (Saturday)	12 Ayungon CES II (SHCP Clinic)	22 Ayungon 1 District Office
3 Sunday	13 Division Office Clinic	23 Saturday
4 Division Office Clinic	14 San Jose ES	24 Holiday (Christmas Holiday)
5 Ayungon 1 District Office	15 South Pob. ES	25 Holiday (Christmas Day)
6 Forced Leave	16 Saturday	26 Forced Leave
7 Manj. 1 Dist. Off.,Dunggo-an ES	17 Sunday	27 CTO
8 Holiday (Concepcion Day)	18 Division Office Clinic	28 CTO
9 Saturday	19 Ayungon CES II (SHCP Clinic)	29 CTO
10 Sunday	20 Division Office Clinic	30 Holiday (Rizal Day)
		31 Holiday (New Year's Eve)

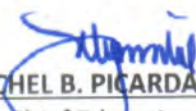
Submitted by:


ANA MAE C. FESARIT, RN
 Nurse II

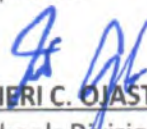
Concurred:


DR. KARINA LOUISE B. DE LA CRUZ
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
 SGOD, Chief Education Supervisor

Approved:


NERI C. OJASTRO, ED. D, CESE
 Schools Division Superintendent
 Schools Division of Negros Oriental
 12/5/2023



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
 Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of December 2023

OBJECTIVES:

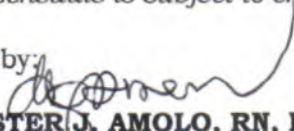
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

1. JIMALALUD I AND II SDHCP CLINIC	17. SUN
2. SAT	18. DIVISION OFFICE CLINIC
3. SUN	19. BINDOY DISTRICT II
4. DIVISION OFFICE CLINIC	20. BINDOY DISTRICT II
5. BINDOY I AND II SDHCP CLINIC	21. JIMALALUD DISTRICT I
6. JNHS-JUNIOR HIGH SCHOOL	22. JIMALALUD DISTRICT I
7. JNHS-SENIOR HIGH SCHOOL	23. SAT
8. HOLIDAY	24. SUN
9. SAT	25. HOLIDAY
10. SUN	26. CTO
11. DIVISION OFFICE CLINIC	27. CTO
12. TINAOGAN ES	28. CTO
13. DOMOLOG ES	29. CTO
14. DANAO ES	30. SAT
15. PAGSALAYON ES	31. SUN
16. SAT	

Note: This schedule is subject to change when deemed necessary

Submitted by:


MARK LESTER J. AMOLO, RN, LPT
 Nurse II

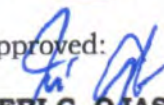
Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved:


NERI C. OJASTRO EdD, CESE
 Schools division Superintendent
 Schools Division of Negros Oriental



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
 Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental



TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	MARIA NEHMIA Y. BESARIO, RN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To conduct health assessment among school learners and athletes. Monitor SBFP and other OK sa Deped program implementation.
Host of Activity	SDO NegOr School Health Section
Inclusive Dates	Dec 1- DCCT MES/Lumbangan CS Dec 12- Tadlong ES Dec 5 Himocdungon, Tara, Danawan ES Dec 13 - Baliw ES Dec 6 Pantao ES, Dagbasan ES Dec 15- Bulwang ES Dec 7 Lumbangan CS Dec 20 - Mabinay 3 Dental Clinic Dec 8 Pantao Brgy Site
Destination	Mabinay 1, 2 and 3 District
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

MARIA NEHMIA Y. BESARIO RN
Name and Signature of Requesting Employee

December 4, 2023
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL EdD
Chief, Education Supervisor, SGOD

DEC 04 2023

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent
Name and Signature of Approving Authority

12/5/2023
Date



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of December 2023

OBJECTIVES:

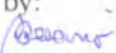
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:


1 DCCT MES/Lumbangan CS	18 Division Clinic
4 Division Clinic	19 Division Clinic
5 Himocdungon, Tara, Danawan	20 Mabinay 3 Dental Clinic
6 Pantao ES, Dagbasan ES	21 CTO
7 Lumbangan CS	22 Forced Leave
8 Pantao Brgy Site	26 Forced Leave
11 Division Clinic	27 Forced Leave
12 Tadlong ES	28 Forced Leave
13 Baliw ES	29 Forced Leave
14 Division Clinic	
15 Bulwang ES	

Note: This schedule is subject to change when deemed necessary.

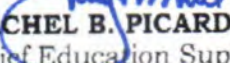
Submitted by:


MARIA NEHMIA Y. BESARIO
Nurse II

Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
Chief Education Supervisor, SGOD

Approved by:


NERIC C. OJASTRO, EdD CESO V
Schools Division Superintendent
12/5/2023

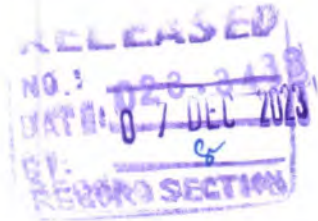


Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



Name	MARK ANTHONY A. PAJUELAS, RN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Conduct health assessment among learners. Render health services to Teaching & Non- Teaching personnel. OK sa DepEd monitoring.
Host of Activity	Division Office
Inclusive Dates	December 5, 2023 – Caranoche CES December 6, 2023 – Cawitan ES December 7, 2023 – Siaton District 4
Destination	Sta. Catalina District 2,3, and 4. Siaton District 4
Fund Source	MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p>MARK ANTHONY A. PAJUELAS, RN December 4, 2023 Name and Signature of Requesting Employee Date</p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p>RACHEL B. PICARDAL, EdD DEC 04 2023 Chief, Education Supervisor SGOD Date Name and Signature of Recommending Authority</p>	
<p>Approved by:</p> <p>NERI C. OJASTRO EdD, CESO V 12/5/2023 Schools Division Superintendent Date Schools Division of Negros Oriental</p>	



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of DECEMBER 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

1. Sta. Catalina CES	9. Saturday	17. Sunday	26. Division Office
2. Saturday	10. Sunday	18. Division Office	27. Division Office
3. Sunday	11. Division Office	19. Division Office	28. CTO
4. Division Office	12. TAPOC	20. Division Office	29. CTO
5. Caranoche CES	13. Sta. Catalina CES	21. CTO	30. Saturday
6. Cawitan ES	14. Sta. Catalina CES	22. CTO	31. Sunday
7. Siaton District 4	Clinic	23. Saturday	
8. HOLIDAY	15. Division Office	24. Sunday	
	16. Saturday	25. Division Office	

Note: This schedule is subject to change when deemed necessary.

Submitted by: ...

Mark Anthony A. Pajuelas, RN
 Nurse II

Concurred:

KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved by:

NERI C. OJASTRO EdD, CESO V
 Schools Division Superintendent
 Schools Division of Negros Oriental

12/5/2023



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

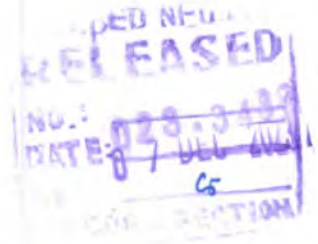


Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental



Name	Kennith Misamis, Nurse II Mark Lester Amolo, Nurse II
Permanent Station	Division Office
Purpose of Travel	Serves as speaker about teenage pregnancy for the Values Month Culminating Program
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	December 5, 2023
Venue/Destination	Demetrio L. Alviola National High School Senior High – Bindoy District 2
Fund Source	MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

DR. KARINA LOUISE B. DE LA CRUZ

December 4, 2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL EdD
Chief Education Supervisor, SGOD

DEC 04 2023

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent

12/5/2023

Name and Signature of Approving Authority

Date



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 1041

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

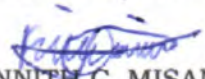
REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RELEASED
NO. 1
DATE: 07 DEC 2023
BY: C
RECORD SECTION

Name	KENNITH C. MISAMIS
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	To serve as medics during District Meet 2023 and to render health services to learners, T and NTP.
Host of Activity	SDO Negros Oriental
Period Covered (Inclusive of Travel Time)	Dec. 1, 2023 Manjuyod District II Dec. 6-7, 2023 DLANHS
Venue/Destination	Manjuyod District II and Bindoy District II
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.



KENNITH C. MISAMIS, RN

Name and Signature of Requesting Employee

Dec. 4, 2023

Date

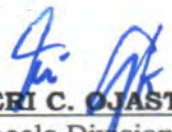
This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

DEC 04 2023

Date

Approved


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Schools Division of Negros Oriental
Name and Signature of Approving Authority

12/5/2023

Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of December 2023

OBJECTIVES:

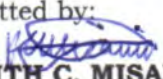
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

1 – Manjuyod District II	12 – DIVISION OFFICE	22 – DIVISION OFFICE
2 – SATURDAY	13 – Bindoy CES	23 – SATURDAY
3 – SUNDAY	14 – DLANHS SHS	24 – SUNDAY
4 – DIVISION OFFICE	15 – Manjuyod CES	25 – HOLIDAY
5 – DIVISION OFFICE	16 – SATURDAY	26 – DIVISION OFFICE
6 – DLANHS	17 – SUNDAY	27 – DIVISION OFFICE
7 – DLANHS	18 – DIVISION OFFICE	28 – CTO
8 – HOLIDAY	19 – DIVISION OFFICE	29 – CTO
9 – SATURDAY	20 – DIVISION OFFICE	30 – SATURDAY
10 – SUNDAY	21 – DIVISION OFFICE	31 – SUNDAY
11 – DIVISION OFFICE		

Note: This schedule is subject to change when deemed necessary.

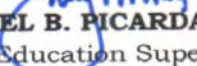
Submitted by:


KENNETH C. MISAMIS, RN
 Nurse II

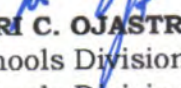
Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved:


NERI C. OJASTRO EdD, CESE
 Schools Division Superintendent
 Schools Division of Negros Oriental



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
 For the month of DECEMBER 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (i.e blood pressure, blood sugar) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education topics to all teaching and non-teaching personnel in the Division Office, District offices and in schools;
6. To conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

- | | |
|------------------|-------------------|
| 1 - Dinabir HPU | 16 - SAT |
| 2 - SAT | 17 - Sun |
| 3 - Sun | 18 - Dinabir HPU |
| 4 - Dinabir HPU | 19 - Dinabir HPU |
| 5 - Ayungon CES | 20 - Dinabir HPU |
| 6 - Dinabir HPU | 21 - Dinabir HPU |
| 7 - ASAS | 22 - Dinabir HPU |
| 8 - Holiday | 23 - SAT |
| 9 - SAT | 24 - Sun |
| 10 - Sun | 25 - Holiday |
| 11 - Dinabir HPU | 26 - } Free Leave |
| 12 - Ayungon CES | 27 - } Free Leave |
| 13 - ANHS | 28 - } Free Leave |
| 14 - ANHS | 29 - } SPL |
| 15 - Dinabir HPU | 30 - SAT |
| | 31 - Sun |

Note: This schedule is subject to change when deemed necessary.

Submitted by:

Rosalie A. Enarde
ROSALIE A. ENARDE, RN

Nurse II

Concurred:

Karina Louise B. de la Cruz
KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

Rachel B. Picardal
RACHEL B. PICARDAL EdD
 Chief Education Supervisor, SGOD

Approved by:

Neric C. Ojastro
NERIC C. OJASTRO EdD, CESE
 Schools Division Superintendent
 Schools Division of Negros Oriental
 12/15/2023



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644



negros.oriental@deped.gov.ph



www.deped.gov.ph



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of December 2023

OBJECTIVES:


1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

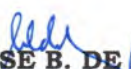
1 – Aurelio Ibero MES	12 – Forced Leave	22 – DIVISION OFFICE
2 – SATURDAY	13 – CTO	23 – SATURDAY
3 – SUNDAY	14 – CTO	24 – SUNDAY
4 – CTO	15 – CTO	25 – HOLIDAY
5 – CTO	16 – SATURDAY	26 – DIVISION OFFICE
6 – CTO	17 – SUNDAY	27 – DIVISION OFFICE
7 – CTO	18 – CTO	28 – CTO
8 – HOLIDAY	19 – DIVISION OFFICE	29 – CTO
9 – SATURDAY	20 – DIVISION OFFICE	30 – SATURDAY
10 – SUNDAY	21 – DIVISION OFFICE	31 – SUNDAY
11 – Forced Leave		

Note: This schedule is subject to change when deemed necessary.

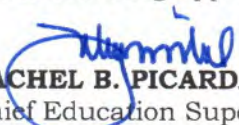
Submitted by:


BRENT JOHN D. TRASMONTE
 Nurse II


Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved:


NERI C. OJASTRO EdD, CESE
 Schools Division Superintendent
 Schools Division of Negros Oriental

12/15/2023

ANNEX A



Control No. 1041

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

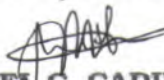
023-3438
DEC 2023
CR
OFFICE SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	MARYDEL C. CADIENTE, RN, MSN	
Position/Designation	Nurse II	
Permanent Station	Division Office	
Purpose of Travel	Provide health services to teaching & non-teaching personnel. Canteen Monitoring, Medics during the District Meet.	
Host of Activity	SDO Negros Oriental	
Period Covered (Inclusive of Travel Time)	DEC 2023 1- San Miguel NHS 4- Division Office 5- Apolinar HS/Antonio Niguel HS, Dauin District 6- Dauin District 7- Dauin District 19- Bacong District 21- Dauin District	
Venue/Destination	Bacong and Dauin District	
Fund Source	DIVISION MOOE	

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


MARYDEL C. CADIENTE, RN, MSN
Name and Signature of Requesting Employee

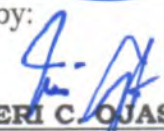
December 9, 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Name and Signature of Recommending Authority

DEC 14 2023
Date

Approved by:


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Name and Signature of Approving Authority

12/15/2023
Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL

For the month of DECEMBER 2023

OBJECTIVES:

1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

SCHEDULE OF ACTIVITIES:

Note: (This schedule is subject to change when deemed necessary.)

DECEMBER 2023

DECEMBER 1 - San Miguel NHS	20 - Division Office
4 - Division Office	21 - Davao District
5 - Apolinar Hs / Antonio Aligada Hs Davao District	22 - Division Office
6 } Davao District	26-29 - Forced Leave
7 }	
8 - Holiday	
11-15 - CTO	
18 - Division Office Forced Leave	
19 - Bacang District	

Submitted by:

MARYDEL C. CADIENTE, RN, MSN
Nurse II

Concurred:

DR. KARINA LOUISE DE LA CRUZ
Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL, Ed.D.
SGOD, Chief Education Supervisor

APPROVED:

NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent

12/5/2023





Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of DECEMBER 2023

OBJECTIVES:

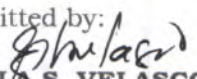
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES


Dec. 01 - Dauin District/clinic
4 - Division office
5-8 Dauin District
12, 14-15 - Dauin District

Note: This schedule is subject to change when deemed necessary.

Submitted by:


ESTELA S. VELASCO, RN
Nurse II

Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
Chief Education Supervisor, SGOD

Approved by:


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent

12/5/2023



ANNEX A



Control No. 1011

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO. 023-3438
DATED 1/11/2023
BY: [Signature]
RECORD SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	ESTELA S. VELASCO, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	To conduct health assessment to learners. Provide health services to teaching & non-teaching personnel.
Host of Activity	SDO Negros Oriental
Period Covered (Inclusive of Travel Time)	December 01 - Dauin District / clinic ✓ - 2 Dauin night 12, 14-15 Dauin district
Venue/Destination	Dauin District
Fund Source	DIVISION MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

ESTELA S. VELASCO, RN

Name and Signature of Requesting Employee

December 01 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD

Name and Signature of Recommending Authority

DEC 04 2023

Date

Approved by:

NERI C. OJASTRO EdD, CESE
Schools Division Superintendent

Name and Signature of Approving Authority

12/5/2023

Date



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO.: 023-3438
DATE: 0 / DEC 2023
BY: Sg

Name	DR. KARINA LOUISE B DE LA CRUZ, KATHLEEN JOY UY-JUNTILLA, FARRENN LEIGH Y. HABABAG, GWYNNE STACY T. MONCIDA
Position/ Designation	MEDICAL OFFICER AND NURSES
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To assist Optometrist in the refraction of referred learners during the Vision Screening last November 30, 2023.
Host of Activity	SDO Negros Oriental
Inclusive Dates	December 5, 2023
Destination	Zamboanguita Science High School, Zamboanguita District 2
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

FARRENN LEIGH Y. HABABAG
Name and Signature of Requesting Employee

December 4, 2023
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL, EdD
Chief, Education Supervisor, SGOD
Name and Signature of Recommending Authority

DEC 04 2023

Date

APPROVED

NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Schools Division of Negros Oriental

12/5/2023

Date



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

RELEASED
NO.: 023.3498
DATE: 11 / 11 / 2023
BY: Gr
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	KATHLEEN JOY UY-JUNTILLA, FARRENN LEIGH Y. HABABAG, GWYNNE STACY T. MONCIDA
Position/ Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To serve as MEDICS during the Siaton 2 District Meet.
Host of Activity	SDO Negros Oriental
Inclusive Dates	December 7, 2023
Destination	SIATON DISTRICT 2
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

[Signature]
FARRENN LEIGH Y. HABABAG
Name and Signature of Requesting Employee

December 1, 2023
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

[Signature]
RACHEL B. PICARDAL, EdD
Chief, Education Supervisor, SGOD
Name and Signature of Recommending Authority

DEC 04 2023
Date

APPROVED

[Signature]
NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Schools Division of Negros Oriental

12/5/2023
Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of DECEMBER 2023

OBJECTIVES:

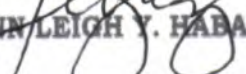
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

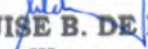
- | | | |
|--|--|--|
| 1. SIATON DISTRICT 1
DISTRICT MEET MEDICS | 11. SIATON NATIONAL HS (GAD
ARH-SENIOR HS) | 21. SIATON DISTRICT 1
OFFICE/ SUMALIRING ES |
| 2. SATURDAY | 12. SIATON NATIONAL HS (GAD
ARH-SENIOR HS) | 22. DIVISION OFFICE CLINIC |
| 3. SUNDAY | 13. ZAMBOANGUITA DISTRICT
1 SHD CLINIC/ZCES | 23. SATURDAY |
| 4. COMPENSATORY TIME-OFF | 14. JOSE MARIE LOCSIN MHS | 24. SUNDAY |
| 5. ZAMBONAGUITA SCIENCE
HS | 15. JOSE MARIE LOCSIN MHS | 25. HOLIDAY |
| 6. DIVISION OFFICE | 16. SATURDAY | 26. FORCED LEAVE |
| 7. SIATON DISTRICT 2
DISTRICT MEET MEDICS | 17. SUNDAY | 27. FORCED LEAVE |
| 8. HOLIDAY | 18. DIVISION OFFICE CLINIC | 28. DIVISION OFFICE |
| 9. SATURDAY | 19. SUMALIRING HS | 29. DIVISION OFFICE |
| 10. SUNDAY | 20. SIATON DISTRICT 1 SHD
CLINIC/LPMES | 30. SATURDAY |
| | | 31. SUNDAY |

Note: This schedule is subject to change when deemed necessary.

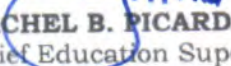
Submitted by:


FARRENN LEIGH Y. HABABAG, RN
 Nurse II

Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved by:


NERI C. OJASTRO, CESE V
 Schools Division Superintendent

Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644



 DepEd TAYO SDO Negros Oriental

 negros.oriental@deped.gov.ph





Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO.:
DATE: 023.3438
BY: 4
RECORD SECTION

Name	SUZETTE S. ONDE, RN MELANIE MAE O. AUSTERO, RN KENNITH C. MISAMIS, RN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	MEDICS for DepEd NegOr PSDS ExeCon
Host of Activity	DepEd SDO NegOr
Inclusive Dates	December 7, 2023 – Manjuyod District 2
Destination	Manjuyod District 2
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

Suzette S. Onde
SUZETTE S. ONDE

December 4, 2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

Rachel B. Picardal
RACHEL B. PICARDAL, EdD

DEC 04 2023

Chief, Education Supervisor, SGOD

Date

Name and Signature of Recommending Authority

APPROVED

Neri C. Ojastro
NERI C. OJASTRO, EdD, CESE

12/5/2023

Schools Division Superintendent

Date

Name and Signature of Approving Authority

ANNEX A



Control No. 1041

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

DEPARTMENT OF EDUCATION
RECORDS SECTION
DATE: 07 DEC 2023
BY: [Signature]

Name	MARIANNE MAE M RAGAS, ANNALEE CELIS, RN
Position/Designation	Nurse - II
Permanent Station	Division Office
Purpose of Travel	To render health services to teaching & non-teaching personnel. To conduct FOOD SAFETY LECTURE AND EDUCATION
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	December 5, 2023 -MABINAY NHS
Venue/Destination	MABINAY District III
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

MARIANNE MAE M RAGAS, ANNALEE CELIS, RN
Name and Signature of Requesting Employee

December 4, 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

DEC 04 2023
Date

Approved:

NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Schools Division of Negros Oriental

12/5/2023
Date



1041

Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

RELEASED
NO. 23-0438
BY: [Signature]
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	NICANOR F. VILLAROSA JR.
Position/ Designation	Dentist II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To render dental health services to students, teaching and non-teaching personnel.
Host of Activity	SDO NegOr School Health Section
Inclusive Dates	Dec.7,2023 - Amlan CES
Destination	Siaton 1 and Amlan District
Fund Source	Division MOOE
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>	
 Nicanor F. Villarosa Jr.	<u>Dec. 3, 2023</u>
Name and Signature of Requesting Employee	Date
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
 RACHEL B. PICARDAL EdD Chief, Education Supervisor, SGOD	<u>DEC 04 2023</u>
Name and Signature of Recommending Authority	Date
APPROVED: NERI C. OJASTRO EdD, CESE Schools Division Superintendent Schools Division of Negros Oriental	<u>12/5/2023</u>
Name and Signature of Approving Authority	Date



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644

DepEd TAYO SDO Negros Oriental | negros.oriental@deped.gov.ph | www.depednegor.net



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

RELEASED
NO.: 023-3438
DATED: 7 DEC 2023
BY: S
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	Janet L. Gaddi, RN,MAN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To Conduct medical examination of student athletes of Siaton 3 District
Host of Activity	SDO NegOr School Health Section
Inclusive Dates	December 5, 2023- Maloh Central Elementary School
Destination	Siaton 3 District
Fund Source	Division MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

JANET L. GADDI, RMT, RN, RM, LPT, MAN
Name and Signature of Requesting Employee

December 3, 2023
Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL EdD
Chief, Education Supervisor, SGOD

DEC 04 2023

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent
Name and Signature of Approving Authority

12/5/2023
Date

ANNEX A



Control No. 1041

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL


REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RELEASED
NO. 023-3438
DATE: 01 DEC 2023
BY: G
RECORD SECTION

Name	DENNIS E. CHAVEZ, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	To render health services to teaching & non-teaching personnel.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	December 27, 2023 - Lalibertad District 2
Venue/Destination	Lalibertad District 2
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


DENNIS E. CHAVEZ, RN
Name and Signature of Requesting Employee


December 4, 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

DEC 04 2023
Date

Approved:


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
Schools Division of Negros Oriental

12/5/2023
Date



Republic of the Philippines
Department of Education

CONTROL NO:
1041

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL


REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

OFFICE OF THE CHIEF SUPERVISOR
OFFICE OF THE CHIEF SUPERVISOR
NO. 123-3456
DATE: 0 / DEC 2023

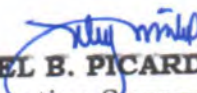
Name	CLINT ARTHUR A. TIU, MSN, RN	
Position/Designation	Nurse II	
Permanent Station	Division Office	
Purpose of Travel	Clinic duty; provision of medical services to DepEd personnel; monitor the implementation of OK sa DepEd programs in schools; Conduct health assessments to students; follow-up OK sa DepED report; Serve as medics for DepEd initiated activities	
Host of Activity	Schools Division of Negros Oriental School Health Section	
Period Covered (Inclusive of Travel Time)	December 5, 2023 Tara PCHS December 6-7, 2023 Dauin Sea Dreams Dec. 12, 2023 Neg. Or. Convention Center December 13, 2023 Sibulan Science HS	December 14, 2023 Balugo NHS December 15, 2023 Ajong NHS
Venue/Destination	Tara PCHS, Dauin Sea Dreams, Neg. Or. Convention Center, Sibulan Science HS, Balugo NHS, Ajong NHS	
Fund Source	Division MOOE	

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


CLINT ARTHUR AJERO TIU, MSN, RN
Name and Signature of Requesting Employee

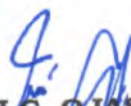
December 4, 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

DEC 05 2023
Date

APPROVED


NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent
Name and Signature of Approving Authority

12/5/23

Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
 For the month of DECEMBER 2023

OBJECTIVES:

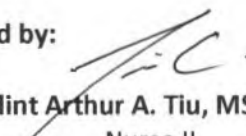
1. Do case finding and make referrals to proper agency.
2. Do clinic treatment of common ailments found during inspection.
3. Do individualize nursing consultations/conferences to teaching and non-teaching personnel.
4. Take Blood Pressure and Blood Sugar screening of teaching and non-teaching personnel and do proper health referrals to health agencies.
5. Conduct health lectures on Good Health Habits, Hygiene and COVID-19 prevention & vaccination rollout.
6. Inspect assigned schools and follow up reports on their implementation of OK sa DepEd health programs.
7. Conduct eye examination to select students.

SCHEDULE OF ACTIVITIES:

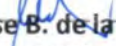
- | | |
|--------------------------------------|--------------------|
| 1 Holiday | 16 Saturday |
| 2 Saturday | 17 Sunday |
| 3 Sunday | 18 Division Office |
| 4 Division Office | 19 Division Office |
| 5 Tara PCHS | 20 Division Office |
| 6 Dauin Sea Dreams | 21 Division Office |
| 7 Dauin Sea Dreams | 22 Division Office |
| 8 Holiday | 23 Saturday |
| 9 Saturday | 24 Sunday |
| 10 Sunday | 25 Christmas Day |
| 11 Division Office | 26 Division Office |
| 12 Negros Oriental Convention Center | 27 Division Office |
| 13 Sibulan Science High School | 28 Division Office |
| 14 Balugo NHS | 29 Division Office |
| 15 Ajong NHS | 30 Saturday |
| | 31 Sunday |

Note: (This schedule is subject to change when deemed necessary.)

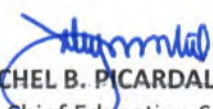
Submitted by:


 Clint Arthur A. Tiu, MSN, RN
 Nurse II

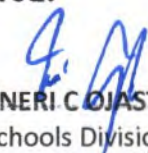
Concurred:


 Karina Louise B. de la Cruz, MD, RN
 Medical Officer III

Recommending Approval:


 RACHEL B. PICARDAL, Ed.D.
 SGOD, Chief Education Supervisor

Approved:


 NERI C. DIASTRO EdD, CESO V
 Schools Division Superintendent
 12/5/23



ANNEX A



Control No. 1041

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

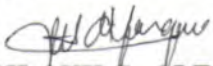
REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RELEASED
NO: 023-3438
DATE: 5/DEC/2023
RECORD SECTION

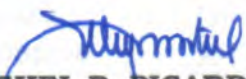
Name	CARMI ANN S. ALFORQUE, RN MARK ANTHONY PAJUELAS, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	MEDICS for the Municipal Meet
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	December 6-7, 2023 - Sta. Catalina District 1,2,3 & 4
Venue/Destination	Sta. Catalina District 1, 2, 3 & 4
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


CARMI ANN S. ALFORQUE, RN
Name and Signature of Requesting Employee


December 5, 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

DEC 05 2023
Date

Approved:


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Schools Division of Negros Oriental

12/5/23
Date

ANNEX A



Control No. 1041

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

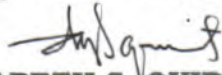
REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RELEASED
NO.: 023-3438
DATE: 8 / DEC 2023
BY: CE
RECORD SECT


Name	ELIZABETH S. QUIRIT, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	To render health services to teaching & non-teaching personnel.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	December 5, 2023 – Agan-An ES December 6-7, 2023 Sibulan District 1& 2 December 12, 2023 Maslog ES December 13, 2023 Sibulan CES
Venue/Destination	Sibulan District 1 & 2
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


ELIZABETH S. QUIRIT, RN
Name and Signature of Requesting Employee

December 5, 2023
Date


This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD *AC*
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

DEC 05 2023

Date

Approved:


NERI C. OJASTRO EdD, CESE *12/5/23*
Schools Division Superintendent
Schools Division of Negros Oriental

Date

Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of December 2023

OBJECTIVES:


1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

SCHEDULE OF ACTIVITIES:


Note: (This schedule is subject to change when deemed necessary.)

December, 2023

- 1 - DIVISION office
- 4 - DIVISION office
- 5 - Agan-an Elem. School
- 6-7 - Sibulan I + II SBFP monitoring
- 11 - DIVISION OFFICES
- 12 - Maslog Elem. School
- 13 - Sibulan Central School clinic
- 14 - DIVISION office
- 15 - DIVISION office
- 18 - DIVISION office
- 19-22 - DIVISION office
- 26-29 - DIVISION OFFICES

Submitted by: 
EUDABETH S. QUIRIT
Nurse II

Concurred:


DR. KARINA LOUISE DE LA CRUZ
Medical Officer III

Recommending Approval:


RACHEL B. RICARDAL, Ed.D.
SGOD, Chief Education Supervisor

APPROVED:


NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent
12/5/23



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RECEIVED
RELEASED
NO. 023-3438
DATE: 01/11/2023
OFFICE SECTION

Name	MELANIE MAE O. AUSTERO, RN SUZETTE S. ONDE, RN
Position/ Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	Monitor SBFP Delivery and provide technical assistance in Siaton 3 and 4 districts
Host of Activity	SDO Negros Oriental
Inclusive Dates	December 7, 2023
Destination	Siaton 3 and 4 Districts
Fund Source	Division MOOE
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p style="text-align: center;">  Melanie Mae O. Austero Name and Signature of Requesting Employee </p> <p style="text-align: right;"> <u>December 7, 2023</u> Date </p>	
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p style="text-align: center;">  RACHEL B. PICARDAL EdD Chief, Education Supervisor SGOD Name and Signature of Recommending Authority </p> <p style="text-align: right;"> <u>DEC 05 2023</u> Date </p>	
<p>Approved:</p> <p style="text-align: center;">  NERI C. OJASTRO EdD, CESO V Schools Division Superintendent Name and Signature of Approving Authority </p> <p style="text-align: right;"> <u>12/5/23</u> Date </p>	



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
DEC 07 2023
REGISTRATION SECTION

Name	MARK LESTER J. AMOLO, RN, LPT	
Position/ Designation	Nurse II	
Permanent Station	Division Office	
Purpose of Travel (must be supported by attachments)	To participate as medics in the School Intramural/District Selection/Joint Municipal Meet. Render health services to teaching and Non-teaching personnel and learners.	
Host of Activity	Division Office	
Inclusive Dates	December 6-7, 2023 – Demetrio L. Alviola National High School	
Destination	Bindoy District II	
Fund Source	MOOE	
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p><i>[Signature]</i></p> <p>MARK LESTER J. AMOLO, RN, LPT December 5, 2023 Name and Signature of Requesting Employee Date</p>		
<p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p><i>[Signature]</i> DEC 05 2023 RACHEL B. PICARDAL, EdD Chief, Education Supervisor SGOD Date Name and Signature of Recommending Authority</p>		
<p>Approved by:</p> <p><i>[Signature]</i> 12/5/23 NERI C. OJASTRO EdD, CESE Schools Division Superintendent Date Schools Division of Negros Oriental</p>		

ANNEX A



Control No. 1041

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NOV 23 3 43 PM
07 DEC 2023
CORR SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	ALEXANDRIA N. RUPERTO, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Conduct Physical Assessment to Learners, serve as medics during the PSDS Exe Con
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	December 5, 2023 - Pinalubngan HS December 6, 2023 - Jilabangan ES December 7, 2023 - Manjuyod NHS
Venue/Destination	Tayasan II and Manjuyod II District
Fund Source	MOOE
<i>I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.</i>	
<u>ALEXANDRIA N. RUPERTO, RN</u> Name and Signature of Requesting Employee	<u>DECEMBER 4, 2023</u> Date
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.</i>	
<u>RACHEL B. PICARDAL, EdD</u> Name and Signature of Recommending Authority	<u>DEC 05 2023</u> Date
Approved by: <u>NERI C. OJASTRO EdD, CESE</u> Schools Division Superintendent Schools Division of Negros Oriental	<u>12/5/23</u> Date

ANNEX A



Control No. 1041

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	MARIA LOVELYN V. MANANQUIL, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	Conduct Physical Assessment to Learners,
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	December 5, 2023 - Pinalubngan HS December 6, 2023 - Jilabangan ES
Venue/Destination	Tayasan II and Manjuyod II District
Fund Source	MOOE
<i>I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.</i>	
 MARIA LOVELYN V. MANANQUIL, RN Name and Signature of Requesting Employee	DECEMBER 4, 2023 Date
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.</i>	
 RACHEL B. PICARDAL, EdD Name and Signature of Recommending Authority	DEC 05 2023 Date
Approved by:  NERI C. OJASTRO EdD, CESE Schools Division Superintendent Schools Division of Negros Oriental	12/5/23 Date

RELEASED
NOV 23 2023
10:00 / DEC 2023
6
OFFICE SECTION

ANNEX A



Control No. 1041

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

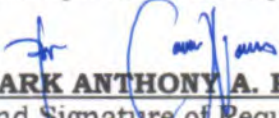
REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RELEASE
NO: 023-3439
DATE: 7 DEC 2023
BY: C
RECORD SECTION

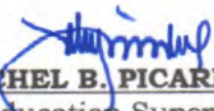
Name	MARK ANTHONY A. PAJUELAS, RN
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	To serve as medics during the District Athlete Meet of Santa Catalina District 3
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	December 1, 2023 Santa Catalina District 3
Venue/Destination	SANTA CATALINA DISTRICT 3
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


MARK ANTHONY A. PAJUELAS, RN
Name and Signature of Requesting Employee

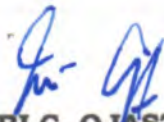
November 30, 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

NOV 30 2023
Date

Approved


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Schools Division of Negros Oriental
Name and Signature of Approving Authority

12/5/2023
Date

ANNEX A



Control No. 104

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL


REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RECEIVED
CASE NO. 023.3438
07 DEC 2023
REGORO SECTION


Name	ELIZABETH QUIRIT, RN
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	To conduct health assessment to school learners and render health services to teaching and teaching personnel.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	November 30, 2023 SILAB ES
Venue/Destination	SIBULAN DISTRICT 1
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


ELIZABETH QUIRIT, RN
Name and Signature of Requesting Employee


November 30, 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

NOV 30 2023
Date

Approved


NERIC C. OJASTRO EdD, CESE
Schools Division Superintendent
Schools Division of Negros Oriental
Name and Signature of Approving Authority

12/5/2023
Date