

ANNEX A



Control No. 1033

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental



| | |
|--|---|
| Name | SUZETTE S. ONDE, RN |
| Position/Designation | Nurse II |
| Permanent Station | Division Office |
| Purpose of Travel | Render health services to T and NT personnel, Conduct Physical assessment, monitor OKD program implementation |
| Host of Activity | Division Office |
| Period Covered (Inclusive of Travel Time) | Dec 6 – Malaga ES Dec 7 – Manjuyod CES |
| Venue/Destination | Manjuyod 2 and Bindoy 1 Districts |
| Fund Source | Division MOOE |

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

Suzette
SUZETTE S. ONDE, RN

Name and Signature of Requesting Employee

November 28, 2023

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

Rachel B. Picardal
RACHEL B. PICARDAL, EdD

Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

NOV 28 2023

Date

Approved

Neri C. Ojastro
NERI C. OJASTRO EdD, CESE

Schools Division Superintendent
Schools Division of Negros Oriental
Name and Signature of Approving Authority

11/20/23

Date



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of DECEMBER 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide dental services to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education topics to all teaching and non-teaching personnel in the Division Office, District offices and in schools;
6. To conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

| | |
|-----------------------------|-----------------------------|
| 1 – FL | 16 – SATURDAY |
| 2 – SATURDAY | 17 – SUNDAY |
| 3 – SUNDAY | 18 – Division Office Clinic |
| 4 – Division Office Clinic | 19 – Jimalalud CES |
| 5 – FL | 20 – Tayasan CES |
| 6 – Malaga ES | 21– Division Office Clinic |
| 7 – Manjuyod CES | 22 –Matu-og ES |
| 8 – HOLIDAY | 23 – SATURDAY |
| 9 – SATURDAY | 24 – SUNDAY |
| 10 – SUNDAY | 25 – HOLIDAY |
| 11 – Division Office Clinic | 26 – CTO |
| 12 – Manjuyod SHS | 27 – CTO |
| 13 – Bolisong ES | 28 – CTO |
| 14 – Division Office Clinic | 29 – SPL |
| 15 – Manjuyod CES | 30 – SATURDAY |
| | 31 – SUNDAY |

Note: This schedule is subject to change when deemed necessary.

Submitted by:

Suzette S. Onde
SUZETTE S. ONDE, RN
Nurse II

Concurred:

Karina Louise B. de la Cruz
KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:

Rachel B. Picardal
RACHEL B. PICARDAL EdD
Chief Education Supervisor, SGOD

Approved by:

Neri C. Ojastro
NERI C. OJASTRO, EdD, CESE
Office of the Schools Division Superintendent
Division of Negros Oriental *11/30/23*



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph


Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of DECEMBER 2023

OBJECTIVES:

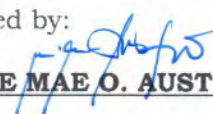
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide dental services to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education topics to all teaching and non-teaching personnel in the Division Office, District offices and in schools;
6. To conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

| | |
|-----------------------------|-----------------------------|
| 1 – Bindoy CES | 16 – SATURDAY |
| 2 – SATURDAY | 17 – SUNDAY |
| 3 – SUNDAY | 18 – Division Office Clinic |
| 4 – Division Office Clinic | 19 – Division Office Clinic |
| 5 – Division Office Clinic | 20 – CTO |
| 6 – Malaga ES | 21 – CTO |
| 7 – Pangalaycayan ES | 22 – FL |
| 8 – HOLIDAY | 23 – SATURDAY |
| 9 – SATURDAY | 24 – SUNDAY |
| 10 – SUNDAY | 25 – HOLIDAY |
| 11 – Division Office Clinic | 26 – VL |
| 12 – CTO | 27 – FL |
| 13 – CTO | 28 – FL |
| 14 – Bolisong ES | 29 – FL |
| 15 – Cabugan ES | 30 – SATURDAY |
| | 31 – SUNDAY |

Note: This schedule is subject to change when deemed necessary.

Submitted by:


MELANIE MAE O. AUSTERO, RN
Nurse II

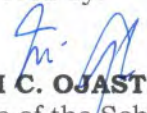
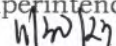
Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL EdD
Chief Education Supervisor, SGOD

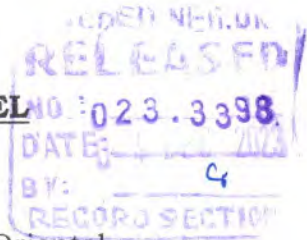
Approved by:


NERI C. OJASTRO, EdD, CESE
Office of the Schools Division Superintendent
Division of Negros Oriental 





Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**REGION:** VII- Central Visayas**BUREAU/DIVISION/SCHOOL:** DepEd, Schools Division of Negros Oriental


| | |
|--|---|
| Name | Marianne Mae M. Ragas, RN |
| Position/Designation | Nurse - II |
| Permanent Station | Division Office |
| Purpose of Travel | To render health services to teaching & non-teaching personnel. To conduct physical assessment to learners. Ok sa Dep Ed program monitoring |
| Host of Activity | Division Office |
| Period Covered (Inclusive of Travel Time) | December 1, 2023- Bugnay ES December 5, 2023- Barras ES December 6, 2023- Mabinay Science HS December 7, 2023- Mabinay CES December 12, 2023- Bulibulihan ES December 13, 2023- New Namangka ES December 14, 2023- Mabinay CES December 15, 2023- Sibulan CES December 19, 2023- Old Namangka ES December 20, 2023- Namangka ES December 21, 2023- New Namangka ES December 22, 2023- Sibulan CES December 26, 2023- Mabinay CES Dec 27-29, 2023- FL |
| Venue/Destination | Mabinay 3 District |
| Fund Source | Division MOOE |

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


MARIANNE MAE M. RAGAS
Name and Signature of Requesting Employee

November 28, 2023
Date

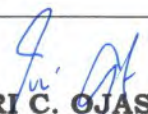
This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

NOV 28 2023

Date

Approved:


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Schools Division of Negros Oriental

11/30/23

Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of DECEMBER 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

| | | |
|-----------------------|---------------------|-----------------|
| 1. BUGNAY ES | 11. DIVISION OFFICE | 21. NAMNAGKA ES |
| 2. SATURDAY | 12. BULIBULIHAN ES | 22. SIBULAN CES |
| 3. SUNDAY | 13. NEW NAMNGKA ES | 23. SATURDAY |
| 4. F.L | 14. MABINAY CES | 24. SUNDAY |
| 5. BARRAS ES | 15. SIBULAN CES | 25. HOLIDAY |
| 6. MABINAY SCIENCE HS | 16. SATURDAY | 26. MABINAY CES |
| 7. MABINAY CES | 17. SUNDAY | 27. FL |
| 8. HOLIDAY | 18. DIVISION OFFICE | 28. FL |
| 9. SATURDAY | 19. OLD NAMANGKA ES | 29. FL |
| 10. SUNDAY | 20. NAMANGKA ES | 30. SATURDAY |

Note: This schedule is subject to change when deemed necessary.

Submitted by: *Mayer*
 Marianne Mae M. Ragas, RN
 Nurse II

Concurred:

KL
KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

RBP
RACHEL B. PICARDAL EdD.
 Chief Education Supervisor, SGOD

By Authority of the Schools Division Superintendent:

NCO
NERI C. OJASTRO, EdD, CSE
 Division Schools Superintendent
 Division of Negros Oriental

11/20/23

ANNEX A



Control No. 1038

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

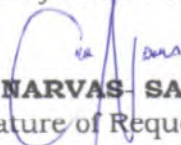
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HQ: 023-3398
BY: G
REGOR SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

| | |
|---|--|
| Name | GUEIA N. SAMSON, RN |
| Position/Designation | Nurse II |
| Permanent Station | Division Office |
| Purpose of Travel | To conduct health assessment to learners. Provide health services to teaching & non-teaching personnel and monitor SBFP Implementation |
| Host of Activity | SDO Negros Oriental |
| Period Covered (Inclusive of Travel Time) | December 5, 2023 FTMS |
| Venue/Destination | Siaton District 2 |
| Fund Source | DIVISION MOOE |

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


GUEIA NARVAS SAMSON, RN
Name and Signature of Requesting Employee

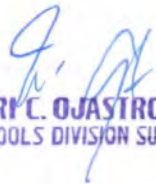
November 23, 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Name and Signature of Recommending Authority

11/23/23
Date

Approved by:


NERY C. OJASTRO, EdD, CESF
SCHOOLS DIVISION SUPERINTENDENT

11/20/23
Date



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of DECEMBER 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide dental services to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education topics to all teaching and non-teaching personnel in the Division Office, District offices and in schools;
6. To conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

| | |
|----------------------------------|-----------------------------|
| 1 – Division Office Clinic | 16 – SATURDAY |
| 2 – SATURDAY | 17 – SUNDAY |
| 3 – SUNDAY | 18 – Division Office Clinic |
| 4 – Division Office Clinic | 19 – Division Office Clinic |
| 5 – Felipe Tayko Memorial School | 20 – Division Office Clinic |
| 6 – CTO | 21 – CTO |
| 7 – Division Office Clinic | 22 – SPL |
| 8 – HOLIDAY | 23 – SATURDAY |
| 9 – SATURDAY | 24 – SUNDAY |
| 10 – SUNDAY | 25 – HOLIDAY |
| 11 – Division Office Clinic | 26 – CTO |
| 12 – Division Office Clinic | 27 – Forced Leave |
| 13 – Division Office Clinic | 28 – Forced Leave |
| 14 – Division Office Clinic | 29 – Forced Leave |
| 15 – Division Office Clinic | 30 – SATURDAY |
| | 31 – SUNDAY |

Note: This schedule is subject to change when deemed necessary.

Submitted by:

GUEIA N. SAMSON, RN
Nurse II

Concurred:

KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL EdD
Chief Education Supervisor, SGOD

Approved by:

NERI C. OJASTRO, EdD, CEF
SCHOOLS DIVISION SUPERINTENDENT

11/30/23



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
 Department of Education
 Schools Division of Negros Oriental

RELEASED
 NO.: 023-3498
 DATE: 6 DEC 2023
 BY: S
 RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

| | |
|--|---|
| Name | JANET L. GADDI RN, MAN |
| Position/ Designation | Nurse II |
| Permanent Station | Division Office |
| Purpose of Travel (must be supported by attachments) | To conduct school monitoring on the implementation of OK sa Deped programs. |
| Host of Activity | SDO NegOr School Health Section |
| Inclusive Dates | December 1, 2023 - Lamberto Macias MHS December 5, 2023- Caticugan HS December 6, 2023- Sandulot ES December 15, 2023 - Maloh ES December 7, 8, 2023 - Mantuyop ES December 12, 2023 - Cruz Gadiane ES December 13, 2023 - Maloh Provincial CHS |
| Destination | Siaton 3 District |
| Fund Source | Division MOOE |

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

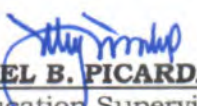

JANET L. GADDI RN, MAN

November 23, 2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.



RACHEL B. PICARDAL EdD
 Chief, Education Supervisor, SGOD

11/23/23

Name and Signature of Recommending Authority

Date

APPROVED


NERI C. OJASTRO, EdD, CES
 SCHOOLS DIVISION SUPERINTENDENT

11/20/23

Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of DECEMBER 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:


| | | |
|-------------------------|---------------------------|----------------------|
| 1 – Lamberto Macias MHS | 12 – Cruz Gadiane ES | 23 – Saturday |
| 2 – Saturday | 13 – Nasipit ES | 24 – Sunday |
| 3 – Sunday | 14 – Maloh Provincial CHS | 25 – Holiday |
| 4 – Division Clinic | 15 – Maloh ES | 26 – Division Clinic |
| 5 – Caticugan HS | 16 – Saturday | 27 – Division Clinic |
| 6 – Sandulot ES | 17 – Sunday | 28 – Division Clinic |
| 7 – Mantuyop ES | 18 – Division Clinic | 29 – Division Clinic |
| 8 – Mantuyop ES | 19 – Division Office | 30 – Saturday |
| 9 – Saturday | 20 – Division Office | 31 – Sunday |
| 10 – Sunday | 21 – Division Office | |
| 11 – Division Clinic | 22 – Division Office | |

Note: This schedule is subject to change when deemed necessary.

Submitted by:


JANET L. GADDI RN, MAN
 Nurse II

Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved by:


NERI C. OJASTRO, EdD, CESE
 SCHOOLS DIVISION SUPERINTENDENT



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
 Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



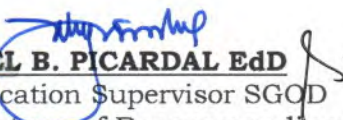
| | |
|--|---|
| Name | CARMI ANN S. ALFORQUE, RN |
| Position/ Designation | Nurse II |
| Permanent Station | Division Office |
| Purpose of Travel (must be supported by attachments) | To conduct school monitoring on the implementation of OK sa DepEd programs and physical assessment to learners. |
| Host of Activity | Division Office |
| Inclusive Dates | December 5-6, 2023 – Sta. Catalina CES December 12-13 & 15, 2023 – Sta. Catalina CES December 19-20, 2023 – Sta. Catalina (SDHCP) |
| Destination | Sta. Catalina District III |
| Fund Source | Division MOOE |

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.


CARMI ANN S. ALFORQUE, RN
 Name and Signature of Requesting Employee

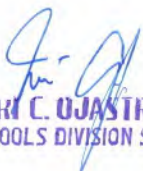
November 23, 2023
 Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.



RACHEL B. PICARDAL EdD
 Chief, Education Supervisor SGOD
 Name and Signature of Recommending Authority

11/23/23
 Date

Approved:


NERI C. UJASTRO, EdD, LEdSE
 SCHOOLS DIVISION SUPERINTENDENT

11/30/23
 Date


 Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of DECEMBER 2023

OBJECTIVES:

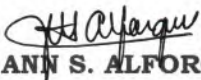
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

| | | |
|-----------------------------|-----------------------------|-----------------------------|
| 1 – Force Leave | 12 – Sta. Catalina CES | 21 – Division Office Clinic |
| 2 – Saturday | 13 – Sta. Catalina CES | 22 – Division Office Clinic |
| 3 – Sunday | 14 – Division Office Clinic | 23 – Saturday |
| 4 – Division Office Clinic | 15 – Sta. Catalina CES | 24 – Sunday |
| 5 – Sta. Catalina CES | 16 – Saturday | 25 – Holiday |
| 6 – Sta. Catalina CES | 17 – Sunday | 26 – Force Leave |
| 7 – Division Office Clinic | 18 – Division Office Clinic | 27 – Force Leave |
| 8 – Holiday | 19 – Sta. Catalina CES | 28 – Special Leave |
| 9 – Saturday | (SDHCP) | 29 – Special Leave |
| 10 – Sunday | 20 – Sta. Catalina CES | 30 – Saturday |
| 11 – Division Office Clinic | (SDHCP) | 31 – Sunday |

Note: This schedule is subject to change when deemed necessary.

Submitted by:



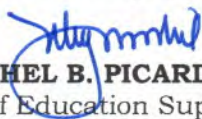
CARMI ANN S. ALFORQUE, RN
Nurse II

Concurred:



KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:



RACHEL B. PICARDAL, EdD.
Chief Education Supervisor, SGOD

Approved by:

11/20/23



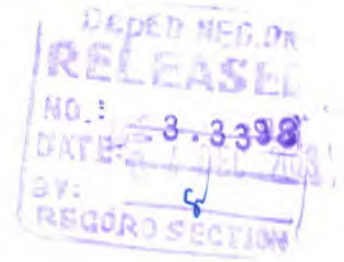
NERI C. OJASTRO, EdD, CESF
SCHOOLS DIVISION SUPERINTENDENT





Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

No.: 1032

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

| | |
|--|---|
| Name | MARIVIC S. INIT, DMD |
| Position/ Designation | Dentist II |
| Permanent Station | Division Office |
| Purpose of Travel (must be supported by attachments) | To render dental services to learners, teaching and non-teaching personnel. |
| Host of Activity | Division Office |
| Inclusive Dates | December 1, 2023 – Sta. Catalina CES December 5-6, 2023 – Sta. Catalina CES December 12-13 & 15, 2023 – Sta. Catalina CES December 19-20, 2023 – Sta. Catalina (SDHCP) |
| Destination | Sta. Catalina District III |
| Fund Source | Division MOOE |
| <p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p>MARIVIC S. INIT, DMD Name and Signature of Requesting Employee</p> <p style="text-align: right;">November 23, 2023 Date</p> | |
| <p><i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p>RACHEL B. PICARDAL EdD Chief, Education Supervisor SGOD Name and Signature of Recommending Authority</p> <p style="text-align: right;">11/23/2023 Date</p> | |
| <p>Approved:</p> <p>NERI C. OJASTRO, EdD, CESE SCHOOLS DIVISION SUPERINTENDENT</p> <p style="text-align: right;">11/20/23 Date</p> | |



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of DECEMBER 2023

OBJECTIVES:

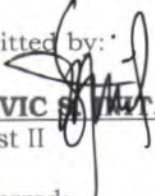
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide dental services to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education topics to all teaching and non-teaching personnel in the Division Office, District offices and in schools;
6. To conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

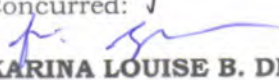
| | |
|-----------------------------|--------------------------------|
| 1 – Sta. Catalina CES | 16 – SATURDAY |
| 2 – SATURDAY | 17 – SUNDAY |
| 3 – SUNDAY | 18 – Division Office Clinic |
| 4 – Division Office Clinic | 19 – Sta. Catalina CES (SDHCP) |
| 5 – Sta. Catalina CES | 20 – Sta. Catalina CES (SDHCP) |
| 6 – Sta. Catalina CES | 21 – Division Office Clinic |
| 7 – Division Office Clinic | 22 – Division Office Clinic |
| 8 – HOLIDAY | 23 – SATURDAY |
| 9 – SATURDAY | 24 – SUNDAY |
| 10 – SUNDAY | 25 – HOLIDAY |
| 11 – Division Office Clinic | 26 – CTO |
| 12 – Sta. Catalina CES | 27 – CTO |
| 13 – Sta. Catalina CES | 28 – Division Office Clinic |
| 14 – Division Office Clinic | 29 – CTO |
| 15 – Sta. Catalina CES | 30 – SATURDAY |
| | 31 – SUNDAY |

Note: This schedule is subject to change when deemed necessary.


Submitted by:


MARIVIC S. M., DMD
Dentist II

Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL EdD
Chief Education Supervisor, SGOD

Approved by:


NERY C. OJASTRO, EdD, CSE
SCHOOLS DIVISION SUPERINTENDENT



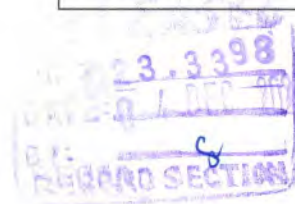
Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

ANNEX A



Control No. 1032

Republic of the Philippines
Department of Education



TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

| | |
|--|--|
| Name | ANAMAE C. FESARIT, RN |
| Position/Designation | Nurse - II |
| Permanent Station | Division Office |
| Purpose of Travel | To conduct physical examination to athletes. |
| Host of Activity | Division Office |
| Period Covered (Inclusive of Travel Time) | DECEMBER 1-2, 2023 MANJUYOD CENTRAL SCHOOL |
| Venue/Destination | MANJUYOD II DISTRICT |
| Fund Source | Division MOOE |

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

For: [Signature]

ANAMAE C. FESARIT, RN

Name and Signature of Requesting Employee

NOVEMBER 28, 2023

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

[Signature]
RACHEL B. PICARDAL, EdD

Chief Education Supervisor, SGOD

Name and Signature of Recommending Authority

NOV 28 2023

Date

Approved:

[Signature]
NERI C. OJASTRO EdD, CESE

Schools Division Superintendent
Schools Division of Negros Oriental

11/30/23

Date

ANNEX A



Control No. 1032

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RECEIVED
OFFICE OF THE
DIRECTOR
23.3398
NOV 28 2023
OFFICE OF THE
DIRECTOR

| | |
|--|--|
| Name | MARY RUTH C. GLORIA, RN |
| Position/Designation | Nurse - II |
| Permanent Station | Division Office |
| Purpose of Travel | To render health services to teaching & non-teaching personnel. To conduct physical assessment to learners. |
| Host of Activity | Division Office |
| Period Covered (Inclusive of Travel Time) | December 5- Mabuhay ES December 6- Pio Macahig MES December 7- Manalongon>NNLCS |
| Venue/Destination | Sta Catalina Dist. 1 and Siaton Dist. 4 |
| Fund Source | Division MOOE |

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

MARY RUTH C. GLORIA

November 28, 2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD

NOV 28 2023

Chief Education Supervisor, SGOD

Name and Signature of Recommending Authority

Date

Approved:

NERI C. OJASTRO EdD, CESE

11/20/23

Schools Division Superintendent
Schools Division of Negros Oriental

Date



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of DECEMBER 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

| | | | |
|--------------------------|-----------------------------|-----------------------------|---------------|
| 1 DIVISION OFFICE CLINIC | 10- SUNDAY | 20 - DIVISION OFFICE CLINIC | 30 - SATURDAY |
| 2 - SATURDAY | 11 - DIVISION OFFICE CLINIC | 21 - DIVISION OFFICE CLINIC | 31 - SUNDAY |
| 3 - SUNDAY | 12 - MAMATUBATHAN ES | 22 - DIVISION OFFICE CLINIC | |
| 4 DIVISION OFFICE CLINIC | 13 - MAMATUBATHAN ES | 23 - SATURDAY | |
| 5 MAMATUBATHAN ES | 14 - MAMATUBATHAN ES | 24 - SUNDAY | |
| 6 - PIO MACATHIG MEX | 15 - DIVISION OFFICE CLINIC | 25 - HOLIDAY | |
| 7 MAMATUBATHAN ES | 16 - SATURDAY | 26 - DIVISION OFFICE CLINIC | |
| 8 - HOLIDAY | 17 - SUNDAY | 27 - DIVISION OFFICE CLINIC | |
| 9 - SATURDAY | 18 - DIVISION OFFICE CLINIC | 28 - DIVISION OFFICE CLINIC | |
| | 19 - DIVISION OFFICE CLINIC | 29 - DIVISION OFFICE CLINIC | |

Note: This schedule is subject to change when deemed necessary.

Submitted by:

MARY RUTH C. SCORJA

Nurse II

Concurred:

[Signature]
KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

[Signature]
RACHEL B. PICARDAL EdD.
 Chief Education Supervisor, SGOD

By Authority of the Schools Division Superintendent:

[Signature]
NERI C. OJASTRO EdD, CESE
 Division Schools Superintendent
 Division of Negros Oriental

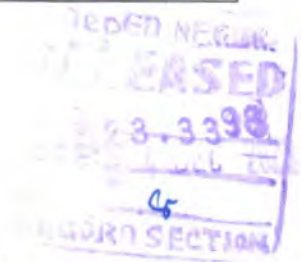
11/20/23





Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

No.: 1038

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

| | |
|--|--|
| Name | EMILDA K. CHIU, RN |
| Position/ Designation | Nurse II |
| Permanent Station | Division Office |
| Purpose of Travel (must be supported by attachments) | To conduct school monitoring on the implementation of OK sa Deped programs, render health services to T and NTP. |
| Host of Activity | SDO NegOr School Health Section |
| Inclusive Dates | December 1, 2023 - Mayabon ES December 7, 8, 2023 - Sandulot ES December 13, 2023 - Amlan CES December 14, 2023 - Mayabon ES December 15, 2023 - Maluay ES |
| Destination | Zamboanguita 1&2, Siaton 3, Amlan Districts |
| Fund Source | Division MOOE |

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

gain
EMILDA K. CHIU, RN

November 28, 2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

Rachel B. Picardal
RACHEL B. PICARDAL EdD
Chief, Education Supervisor, SGOD

NOV 28 2023

Name and Signature of Recommending Authority

Date

APPROVED

Neri C. Ojastro
NERI C. OJASTRO, EdD, CESE
Schools Division Superintendent
Name and Signature of Approving Authority

11/30/23

Date



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of DECEMBER 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

| | | | | | | | |
|-------|----------------------|--------|----------|--------------|--------|---------|--------------|
| 1 | Mayaguez | 20 | Reunion | Upper Clinic | 20 | Reunion | Upper Clinic |
| 2,3 | | 11 | Reunion | Upper Clinic | 21 | Reunion | Upper Clinic |
| 4 | Reunion Upper Clinic | 12 | Reunion | Upper Clinic | 22 | Reunion | Upper Clinic |
| 5 | Reunion Upper Clinic | 13 | Pranlan | q/s | 23, 24 | | |
| 6 | CTD | 14 | Mayaguez | q/s | 25 | Reunion | Upper Clinic |
| 7 | Sandulot q/s | 15 | Maling | q/s | 26 | Reunion | Upper Clinic |
| 8 | Holiday | 16, 17 | | | 27 | Reunion | Upper Clinic |
| 9, 10 | | 18 | Reunion | Upper Clinic | 28 | Reunion | Upper Clinic |
| | | 19 | Reunion | Upper Clinic | 29 | Reunion | Upper Clinic |

Note: This schedule is subject to change when deemed necessary.

Submitted by: *Gyhei*
Emilda K. Chiu
 Nurse II

Concurred:

[Signature]
KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:
[Signature]
RACHEL B. PICARDAL EdD.
 Chief Education Supervisor, SGOD

By Authority of the Schools Division Superintendent:
[Signature]
NERI C. OJASTRO, EdD, CSE
 Division Schools Superintendent
 Division of Negros Oriental

11/20/23



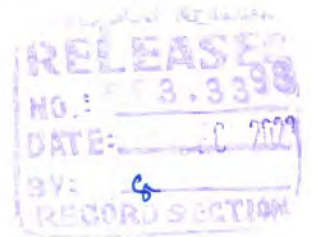
ANNEX A



Control No. 1032

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

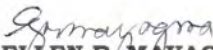


REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental


| | |
|--|---|
| Name | ELLEN R. MAYAGMA |
| Position/Designation | Nurse II |
| Permanent Station | Division Office |
| Purpose of Travel | To provide health care services to teaching and non-teaching personnel, monitor the implementation of OK sa DepEd programs. |
| Host of Activity | Division Office |
| Period Covered (Inclusive of Travel Time) | December 1, 2023- SAN MIGUEL HIGH SCHOOL December 6, 2023 – BACONG CENTRAL SCHOOL DECEMBER 7, 2023- SAN MIGUEL ES |
| Venue/Destination | BACONG DISTRICT |
| Fund Source | Division MOOE |

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

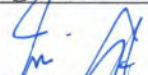

ELLEN R. MAYAGMA, RN
Name and Signature of Requesting Employee

NOVEMBER 28, 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

NOV 28 2023
Date

Approved

NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Schools Division of Negros Oriental
Name and Signature of Approving Authority

11/20/23
Date

ANNEX A



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of DECEMBER 2023

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

- | | |
|------------------------------------|----------------------------|
| DECEMBER 1- SAN MIGUEL HIGH SCHOOL | 18 - DIVISION OFFICE |
| 4 - DIVISION OFFICE | 19 - DIVISION OFFICE |
| 5 - DIVISION OFFICE | 20 - DIVISION OFFICE |
| 6 - BACONG CENTRAL SCHOOL | 21 - DIVISION OFFICE |
| 7 - SAN MIGUEL ELEM. SCHOOL | 22 - COMPENSATORY TIME OFF |
| 8 - HOLIDAY | 25 - HOLIDAY |
| 11 - DIVISION OFFICE | 26 - COMPENSATORY TIME OFF |
| 12 - DIVISION OFFICE | 27 - COMPENSATORY TIME OFF |
| 13 - CALANGAG ELEM. SCHOOL | 28 - VACATION LEAVE |
| 14 - BUNTOD ELEM. SCHOOL | 29 - VACATION LEAVE |
| 15 - BACONG CENTRAL SCHOOL | |

Note: This schedule is subject to change when deemed necessary.

Submitted by:

E. Mayagna
ELEN R. MAYAGNA
 Nurse II

Concurred:

[Signature]
KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

[Signature]
RACHEL B. PICARDAL EdD.
 Chief Education Supervisor, SGOD

By Authority of the Schools Division Superintendent:

[Signature]
NERI C. OJASTRO EdD, CESE
Division Schools Superintendent
Division of Negros Oriental
 11/20/23





Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

| | |
|--|---|
| Name | ARECIA B. PASQUIL |
| Position/ Designation | Dentist II |
| Permanent Station | Division Office |
| Purpose of Travel (must be supported by attachments) | Dental services to learners, teaching and non teaching personnel. |
| Host of Activity | SDO NegOr School Health Section |
| Inclusive Dates | December 1, 2023 - Domulog E/S December 5, 27, 2023 - Tayasan II CES / Tayasan II Dist. December 6, 2023 - Tayasan I E/S December 7, 2023 - Lutay ES December 12, 13, 2023 - Ayungon II CES Dec. 14, 15, 2023 - Awa-An ES Dec. 19, 2023 - Ayungon I Dist. Office Dec. 21, 22 - Bindoy I Dist. Dec. 20, 28, 29 - Bindoy II Dist. |
| Destination | Bindoy I&II, Tayasan I&II, Ayungon I&II |
| Fund Source | Division MOOE |

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

ARECIA B. PASQUIL, DMD

Name and Signature of Requesting Employee

November 28, 2023

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL EdD

Chief, Education Supervisor, SGOD

NOV 28 2023

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. OJASTRO, EdD, CESE

Schools Division Superintendent
Name and Signature of Approving Authority

Date



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL:
 For the month DECEMBER 2023

OBJECTIVES:

1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
4. Tele/Online/Face-to-Face Dental Consultation to teaching/ Non-teaching personnel.
5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division office Clinic Duty.
7. SDHCP clinic duty.
8. Monitor the implementation of dental health programs.

SCHEDULE OF ACTIVITIES:

December 2023

- | | |
|--|---|
| <p>1 - DOMOLOG E/S 4 - DIVISION OFFICE 5 - TAYASAN II CES 6 - TAYASAN I E/S 7 - LUTAY E/S 8 - HOLIDAY 11 - DIVISION OFFICE 12-13 - AYUNGAN II CES 14-15 - AWA-AN E/S</p> | <p>18 - DIVISION OFFICE 19 - AYUNGAN I DISTRICT OFFICE 20 - BINDOY II DISTRICT 21+22 - BINDOY I DISTRICT 25 - HOLIDAY 26 - DIVISION OFFICE 27 - TAYASAN II DISTRICT 28-29 - BINDOY II DISTRICT</p> |
|--|---|

(NOTE: This schedule is subject to change when deemed necessary)

Submitted by:

Arcelya B. Pascual
ARCELYA B. PASCUAL
 Dentist II

Concurred:

Karina Louise B. De La Cruz
KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

Rachel B. Picardal
RACHEL B. PICARDAL EdD
 SGOD, Chief Education Supervisor

APPROVED:

Neri C. Ojastro
NERI C. OJASTRO EdD, CESE
 Schools Division Superintendent
 Schools Division of Negros Oriental
 11/30/23



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
 Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
 Department of Education
 Schools Division of Negros Oriental

RECEIVED
 RELEASED
 NO. 1038
 DATE: 11/28/23
 BY: [Signature]
 RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

| | |
|--|---|
| Name | Charlotte Francis T. Singson |
| Position/ Designation | Dentist II |
| Permanent Station | Division Office |
| Purpose of Travel (must be supported by attachments) | Dental services to learners, teaching and non teaching personnel. |
| Host of Activity | SDO NegOr School Health Section |
| Inclusive Dates | December 1, 2023 - Nasipit E/S December 5, 7, 2023 - Malongcay ES December 12, 2023 - Basak E/S December 14, 2023 - Basak ES December 15, 2023 - Basak ES |
| Destination | Zamboanguita 2, Siaton 3 |
| Fund Source | Division MOOE |

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

CHARLOTTE T. SINGSON, DMD

November 28, 2023

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

RACHEL B. PICARDAL EdD
 Chief, Education Supervisor, SGOD

NOV 28 2023

Name and Signature of Recommending Authority

Date

APPROVED

NERI C. OJASTRO, EdD, CESE
 Schools Division Superintendent
 Name and Signature of Approving Authority

11/20/23

Date



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

ITINERARY OF TRAVEL:
For the month of December, 2023

OBJECTIVES:


1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
4. Tele/Online/Face-to-Face Dental Consultation to teaching/non-teaching personnel.
5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division office clinic Duty
7. SDHCP clinic duty
8. Monitor the implementation of dental health programs.

SCHEDULE OF ACTIVITIES:

| | |
|----------------|-------------------|
| 1. Nasipit EIS | 16/17 Sat. Sun |
| 2/3 Sat. Sun | 18 D.O |
| 4 D.O | 19 D.O |
| 5 Malabon EIS | 20 D.O |
| 6 D.O | 21 D.O |
| 7 Malabon EIS | 22 D.O |
| 8 Holiday | 23/24 - Sat. Sun |
| 9/10 Sat. Sun | 25 - Holiday |
| 11 D.O | 26 - CTO |
| 12 Basak EIS | 27 - CTO |
| 13 D.O | 28 - CTO |
| 14 Basak EIS | 29 - Forced Leave |
| 15 Basak EIS | 30-31 - Sat. Sun |

(NOTE: This schedule is subject to change when deemed necessary)

Submitted by:


Charlotte Francis T. Singson
Dentist II


Concurred:


KARINA LOUISE B. DE LA CRUZ, MD
Medical Officer III

Recommending Approval:


RACHEL B. PICARDAL, Ed.D.
SGOD, Chief Education Supervisor

APPROVED:


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Schools Division of Negros Oriental

11/30/23