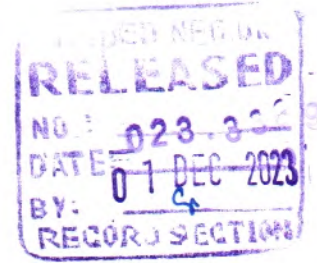




Republic of the Philippine
Department of Education



TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name/Position/Designation	1. CARMELITA A. ALCALA 2. ALAN A. AGOR 3. LANI B. YURONG 4. JOY EMILY A. TANIO 5. FRANCIS C. AUSTERO 6. ARLENE A. PEPITO
Permanent Station	SDO of Negros Oriental
Purpose of Travel (must be supported by attachments)	To Conduct Schools Monitoring in Manjuyod District 1
Host of Activity	SDO Negros Oriental
Inclusive Dates	December 1, 2023
Destination	Manjuyod District 1
Fund Source	Division Funds

I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.

CARMELITA A. ALCALA

Name and Signature of Requesting Employee

December 1, 2023

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

NILITA L. RAGAY EdD

Name and Signature of Recommending Authority

12/1/2023

Date

APPROVED

NERI C. OJASTRO EdD, CESE

Name and Signature of Approving Authority

12/1/23

Date