



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL



Name	MARIA LOVELYN V. MANANQUIL, ESAN VAL T. CABRERA, ALEXANDRIA N. RUPERTO, RN	
Position/ Designation	Nurse II	
Permanent Station	Division Office	
Purpose of Travel (must be supported by attachments)	To conduct an orientation on the Basic Food Safety in the School Canteen physical assessment to the athletes for the upcoming District Meet	
Host of Activity	SDO Negros Oriental	
Inclusive Dates	November 24, 2023 - Jimalalud CAS November 28, 2023 - Tayasan CAS	
Destination	Jimalalud I and Tayasan II District	
Fund Source	Division MOOE	
<p>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</p> <p><i>Maria Lovelyn V. Mananquil</i> MARIA LOVELYN V. MANANQUIL Name and Signature of Requesting Employee</p> <p>November 23, 2023 Date</p>		
<p>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</p> <p><i>Rachel B. Picardal</i> RACHEL B. PICARDAL, EdD Chief, Education Supervisor, SGOD Name and Signature of Recommending Authority</p> <p>11/23/2023 Date</p>		
<p>APPROVED: By Authority of the Schools Division Superintendent</p> <p><i>Nilita L. Ragay</i> NILITA L RAGAY, EdD OIC-Office of the Schools Division Superintendent Office- In -charge</p> <p>11/23/2023 Date</p>		