

ANNEX A



Control No. 1013

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

023.3345
RELEASE
NO. :
DATE: 23 NOV 2023
BY:
RECORD SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental


Name	KENNITH MISAMIS, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	To render health services to teaching and non-teaching personnel and conduct examination to learners. NDEP monitoring.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	November 23, 2023- Silab ES, Amlan District
Venue/Destination	Amlan District
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


KENNITH MISAMIS, RN.
Name and Signature of Requesting Employee


November 22, 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

11/23/2023
Date

Approved
By the Authority of the Schools Division Superintendent:


NILITA L. RAGAY, EdD
OIC- Office of the Assistant Schools Division Superintendent
Name and Signature of Approving Authority

11/24/23
Date