



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 Schools Division OF Negros Oriental

RELEASED
 NO. :
 DATE: ~~023-0329~~
 BY: 22 NOV 2023
 RECEIPT SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Region: VII
BUREAU/DIVISION/SCHOOL: DepEd Negros Oriental

CONTROL NO.
1003

Date of Filing	November 21, 2023
NAME	DR. RACHEL B. PICARDAL DR. ANTONIO B. BAGUIO JR. DR. DAN P. ALAR MRS. DAE P. HABALO MR. DENNIS CHARL ANDALAJAO
Permanent Station	SDO Division Office
Purpose of Travel (must be supported by attachments)	To conduct on-site Post Qualification
Host of Activity	DepEd Negros Oriental
Inclusive Dates (Inclusive of Travel Time)	November 23, 2023
Destination	Acelogic Computer Solution Southview Hotel
Fund Source (Pap Code/...)	Transportation/per diem and other incidental expenses incurred shall be charged to DepEd MOOE other local funds.

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

RACHEL B. PICARDAL EdD

Name and Signature of Requesting Employee

11/21/2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

MARCELO K. PALISPIS EdD, JD

Name and Signature of Recommending Authority

Date

APPROVED

By the Authority of the Schools Division Superintendent

NILITA L. RAGAY EdD

OIC- Assistant Schools Division Superintendent

OFFICE - IN - CHARGE

11/21/23
Date