



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**RELEASED**  
 NO. 023.0016  
 DATE 4 JAN 2023  
 BY [Signature]  
 RECORD SECTION

ANNEX A

**AUTHORITY TO TRAVEL**

CONTROL NO:

05

**REGION:**

**BUREAU/DIVISION/SCHOOL:**

<b>Date of Filing</b>	January 3, 2023
<b>NAME</b>	Amalia G. Barot, RN
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	<b>Division Office</b>
<b>Purpose of Travel</b>	Clinic duty, render health services, conduct physical assessment to school learners, conduct vision screening to kindergarten learners, RBS and BP monitoring to deped personnel
<b>Activity Organized/ Sponsored By</b>	DepEd, Division of Negros Oriental
<b>Period Covered (Inclusive of Travel Time)</b>	4- Dahile ES 5- Mabinay CES 6 - Don Cristoto Tirambulo ES 10-13 - Amlan NHS/ SHS 17-18 CORNHS 19-20 San Jose PHS 24-25 - Silab CHS 26-27 - Jantianon HS/SHS 31 - Jantianon HS
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Mabinay 1-4, Amlan, San Jose Districts
<b>Expenses Covered</b>	Travel and incidental Expenses (subject to usual accounting and auditing rules and regulations)
<b>Fund Source (Pap Code/...)</b>	Division MOOE

**Recommending Approval:**

**RACHEL B. PICARDAL, EdD**  
 SGOD, Chief Education Supervisor

Date: **JAN 03 2023**

**Approved:**

**By the Authority of the Schools Division Superintendent**

**MARCELO K. PALISPIS, EdD, JD**  
 OIC-Assistant Schools Division Superintendent  
 Office-In-Charge

Date: **03 JAN 2023**



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
 Email Address: negros.oriental@deped.gov

Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

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**ITINERARY OF TRAVEL**  
**For the month of January 2023**

**OBJECTIVES:**

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (i.e blood pressure, blood sugar) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education topics to all teaching and non-teaching personnel in the Division Office, District offices and in schools;
6. To conduct school visits; and
7. Draft/submit reports of accomplishment.


**SCHEDULE OF ACTIVITIES:**

January 2023

3-DO	24-25 – Silab CHS
4- Dahile ES	26-27 - Jantianon HS/SHS
5- Mabinay CES	30- DO
6 – Don Cristoto Tirambulo ES	31 – Jantianon HS
9 – Division Office	
10-13 – Amlan NHS/ SHS	
16-DO	
17-18 CORNHS	
19-20 San Jose PHS	
23- DO	

*Note: This schedule is subject to change when deemed necessary.*

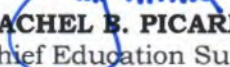
Submitted by:

  
**AMALIA G. BAROT**  
Nurse II

Concurred:

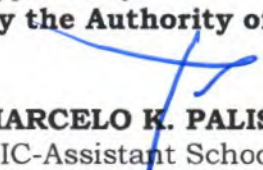
  
**KARINA LOUISE B. DE LA CRUZ, MD**  
Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, EdD.**  
Chief Education Supervisor, SGOD

Approved by:

**By the Authority of the Schools Division Superintendent**

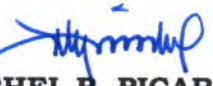
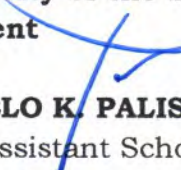
  
**MARCELO K. PALISPIS, EdD, JD**  
OIC-Assistant Schools Division Superintendent  
Office-In-Charge



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

RECEIVED BY  
**RELEASED**  
 NO: ~~023-0016~~  
 DATE: ~~4 JAN 2023~~  
 BY: *[Signature]*  
 RECORDS SECTION

ANNEX A

<b><u>AUTHORITY TO TRAVEL</u></b>		CONTROL NO:  05
<b>REGION:</b>		
<b>BUREAU/DIVISION/SCHOOL:</b>		
<b>Date of Filing</b>	January 3, 2023	
<b>NAME</b>	Deanne Beth Quirit-Manaban, RN Farrenn Leigh Y. Hababag, RN	
<b>Position/Designation</b>	Nurse II	
<b>Permanent Station</b>	<b>Division Office</b>	
<b>Purpose of Travel</b>	Clinic duty, render health services, conduct physical assessment to school learners, conduct vision screening to kindergarten learners, RBS and BP monitoring to deped personnel	
<b>Activity Organized/ Sponsored By</b>	DepEd, Division of Negros Oriental	
<b>Period Covered (Inclusive of Travel Time)</b>	January 4, 2023 – Manalongon CES ✓ January 5, 2023 – AMRCES ✓ January 6, 2023 – Giligaon ES ✓ January 10, 2023 – Maloh CES ✓	
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
<b>Venue/Destination</b>	Sta. Catalina 1, 2, Siaton 3, 4 Districts	
<b>Expenses Covered</b>	Travel and incidental Expenses (subject to usual accounting and auditing rules and regulations)	
<b>Fund Source (Pap Code/...)</b>	Division MOOE	
<b>Recommending Approval:</b>		<b>Approved:</b>
 <b>RACHEL B. PICARDAL, EdD</b> SGOD, Chief Education Supervisor		<b>By the Authority of the Schools Division          Superintendent</b>   <b>MARCELO K. PALISPIS, EdD, JD</b> OIC-Assistant Schools Division Superintendent Office-In-Charge  03 JAN 2023
Date: <u>JAN 03 2023</u>		



Address: Kagawaran Avenue, Capitol Area, Daro, Dumaguete City  
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
 Email Address: negros.oriental@deped.gov

**ITINERARY OF TRAVEL**

**For the month of January 2023**

**OBJECTIVES:**

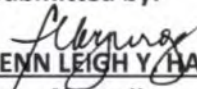
1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

**Note: (This schedule is subject to change when deemed necessary.)**

Jan 1 – Sunday	16 - Division
2 – Holiday	17 – Salingkubong ES
3 – Division Office	18 – Kabangkalan ES
4 – Manalongon CES	19 – Tayak ES
5 – AMRCES	20 – Mainit ES
6 – Giligaon ES	21 - Saturday
7 – Saturday	22 - Sunday
8 – Sunday	23 – Division Office
9 – Division Office	24 – Santiago Delmo MHS
10 – Maloh CES	25 – Jose Marie Locsin MHS
11 – Maluay ES	26 – Sumaliring HS
12 – Bacong CES	27 – Leave
13 – Balugo ES	28 - Saturday
14 – Saturday	29 - Sunday
15 – Sunday	30 – Division Office
	31 – Division Office

**Submitted by:**

  
**FARRENN LEIGH Y. HABABAG, RN**  
Nurse II

**Concurred:**

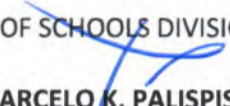
  
**DR. KARINA LOUISE DE LA CRUZ**  
Medical Officer III

**Recommending Approval:**

  
**RACHEL B. PICARDAL, Ed.D.**  
SGOD, Chief Education Supervisor

**APPROVED:**

BY THE AUTHORITY OF SCHOOLS DIVISION SUPERINTENDENT

  
**MARCELO K. PALISPIS, EdD. JD**  
OIC-Assistant Schools Division Superintendent  
Office-In-Charge

**ITINERARY OF TRAVEL**  
**For the month of January 2023**

**OBJECTIVES:**

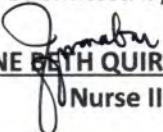
1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**


**Note: (This schedule is subject to change when deemed necessary.)**

Jan 1 – Sunday	16 - Division
2 – Holiday	17 – Salingkubong ES
3 – Division Office	18 – Kabangkalan ES
4 – Manalongon CES	19 – Tayak ES
5 – AMRCES	20 – Mainit ES
6 – Giligaon ES	21 - Saturday
7 – Saturday	22 - Sunday
8 – Sunday	23 – Division Office
9 – Division Office	24 – Aurelia Mercedo MHS
10 – Maloh CES	25 – Maria Macahig MHS
11 – Maluay ES	26 – Giligaon HS
12 – Bacong CES	27 – Pio Macahig MCS
13 – Balugo ES	28 - Saturday
14 – Saturday	29 - Sunday
15 – Sunday	30 – Division Office
	31 – Division Office

**Submitted by:**

  
DEANNE BETH QUIRIT-MANABAN, RN  
 Nurse II

**Concurred:**

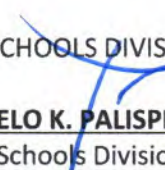
  
DR. KARINA LOUISE DE LA CRUZ  
 Medical Officer III

**Recommending Approval:**

  
RACHEL B. PICARDAL, Ed.D.  
 SGOD, Chief Education Supervisor

**APPROVED:**

BY THE AUTHORITY OF SCHOOLS DIVISION SUPERINTENDENT

  
MARCELO K. PALISPIS, EdD. JD  
 OIC-Assistant Schools Division Superintendent  
 Office-In-Charge



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

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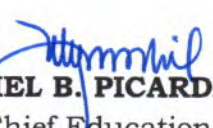
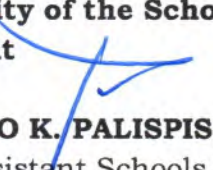
**Email Address:** negros.oriental@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

RELEASED  
 NO: 023-0016  
 DATE: 4 JAN 2023  
 BY: [Signature] SECTION

ANNEX A

<b><u>AUTHORITY TO TRAVEL</u></b>		CONTROL NO:  05
<b>REGION:</b>		
<b>BUREAU/DIVISION/SCHOOL:</b>		
<b>Date of Filing</b>	January 3, 2023	
<b>NAME</b>	Myrna Roy Bajar, RN	
<b>Position/Designation</b>	Nurse II	
<b>Permanent Station</b>	<b>Division Office</b>	
<b>Purpose of Travel</b>	Clinic duty, render health services, conduct physical assessment to school learners, conduct vision screening to kindergarten learners, RBS and BP monitoring to deped personnel	
<b>Activity Organized/ Sponsored By</b>	DepEd, Division of Negros Oriental	
<b>Period Covered (Inclusive of Travel Time)</b>	January 4, 2023 - Don Crisostomo Tirambulo MES ✓ January 5, 2023 - Lumbangan ES ✓ January 6, 2023 - Mabinay CES ✓ January 9, 2023 - San Jose CES ✓	
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
<b>Venue/Destination</b>	Mabinay 1-3, San Jose District	
<b>Expenses Covered</b>	Travel and incidental Expenses (subject to usual accounting and auditing rules and regulations)	
<b>Fund Source (Pap Code/...)</b>	Division MOOE	
<b>Recommending Approval:</b>		<b>Approved:</b>
 <b>RACHEL B. PICARDAL, EdD</b> SGOD, Chief Education Supervisor  Date: <u>JAN 03 2023</u>		 <b>MARCELO K. PALISPIS, EdD, JD</b> OIC-Assistant Schools Division Superintendent Office-In-Charge  Date: <u>03 JAN 2023</u>



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
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**Email Address:** negros.oriental@deped.gov

**ITINERARY OF TRAVEL**  
For the month of JANUARY 2023

**OBJECTIVES:**

1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

Note: (This schedule is subject to change when deemed necessary.)

1-2 - Holiday  
 3 - Division office  
 4 - Don Christito Tiranteles MoS  
 5 - Lumbanga Els  
 6 - Makinag Cid. Sch.  
 9 - San Juan Cid.  
 10-11 - Tayan Date Hf  
 12 - Divn office  
 13-14 - Sta. Feir Els  
 17-18-20 - PAROS  
 23-25 - COROS  
 26 - Divn office  
 27-30 - San Juan Cid.  
 31 - Divn office

Submitted by:

*MGR*  
 MYRA ROSA ROSA V. PASTOR  
 Nurse II

Concurred:

*KL*  
DR. KARINA LOUISE DE LA CRUZ  
 Medical Officer III

Recommending Approval:

*RBP*  
RACHEL B. PICARDAL, Ed.D.  
 SGOD, Chief Education Supervisor

APPROVED:

BY THE AUTHORITY OF THE SCHOOLS DIVISION  
 SUPERINTENDENT

*MKP*  
MARCELO K. PALISPIS, EdD. JD  
 OIC-Assistant Schools Division Superintendent  
 Schools Division of Negros Oriental


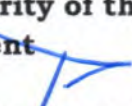




Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

DEPED NRO  
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 NO. 023.0016  
 DATE 4 JAN 2023  
 BY [Signature]  
 REGIONAL SECTION

ANNEX A

<b><u>AUTHORITY TO TRAVEL</u></b>		CONTROL NO:  05
<b>REGION:</b>		
<b>BUREAU/DIVISION/SCHOOL:</b>		
<b>Date of Filing</b>	January 3, 2023	
<b>NAME</b>	Kennith C. Misamis, Suzette Onde, Melanie Austero, RN	
<b>Position/Designation</b>	Nurse II	
<b>Permanent Station</b>	<b>Division Office</b>	
<b>Purpose of Travel</b>	Clinic duty, render health services, conduct physical assessment to school learners, conduct vision screening to kindergarten learners, RBS and BP monitoring to deped personnel	
<b>Activity Organized/ Sponsored By</b>	DepEd, Division of Negros Oriental	
<b>Period Covered (Inclusive of Travel Time)</b>	Jan.4 - Malaga ES Jan.5 - Malaga HS Jan. 6 - Majuyod SPED Jan. 9 - Bolisong ES	
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
<b>Venue/Destination</b>	Bindoy 1-2, Manjuyod 2 districts	
<b>Expenses Covered</b>	Travel and incidental Expenses (subject to usual accounting and auditing rules and regulations)	
<b>Fund Source (Pap Code/...)</b>	Division MOOE	
<b>Recommending Approval:</b>		<b>Approved:</b>
 <b>RACHEL B. PICARDAL, EdD</b> SGOD, Chief Education Supervisor Date: <b>JAN 03 2023</b>		 <b>MARCELO K. PALISPIS, EdD, JD</b> OIC-Assistant Schools Division Superintendent Office-In-Charge Date: <b>1/3/2023</b>







Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

DEPARTMENT OF EDUCATION  
**RELEASED**  
 NO. 023-0016  
 DATE 04 JAN 2023  
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 RECORDS SECTION

ANNEX A

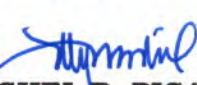
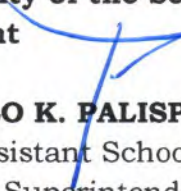
**AUTHORITY TO TRAVEL**

CONTROL NO:

05

**REGION:**

**BUREAU/DIVISION/SCHOOL:**

<b>Date of Filing</b>	January 3, 2023
<b>NAME</b>	Elizabeth S. Quirit, RN
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	<b>Division Office</b>
<b>Purpose of Travel</b>	Clinic duty, render health services, conduct physical assessment to school learners, conduct vision screening to kindergarten learners, RBS and BP monitoring to deped personnel
<b>Activity Organized/ Sponsored By</b>	DepEd, Division of Negros Oriental
<b>Period Covered (Inclusive of Travel Time)</b>	January 4, 2023 - Don Crisostomo Tirambulo MES ✓ January 5, 2023 - Lumbangan ES ✓ January 6, 2023 - Mabinay CES ✓ January 9, 2023 - Sibulan CES ✓
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Mabinay 1-3, Sibulan 1 District
<b>Expenses Covered</b>	Travel and incidental Expenses (subject to usual accounting and auditing rules and regulations)
<b>Fund Source (Pap Code/...)</b>	Division MOOE
<b>Recommending Approval:</b>	<b>Approved:</b>
 <b>RACHEL B. PICARDAL, EdD</b> SGOD, Chief Education Supervisor <b>JAN 03 2023</b> Date: _____	<b>By the Authority of the Schools Division Superintendent</b>  <b>MARCELO K. PALISPIS, EdD, JD</b> OIC-Assistant Schools Division Superintendent Office-In-Charge Date: <b>03 JAN 2023</b>



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**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
For the month of JANUARY 2023

**OBJECTIVES:**

1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.


**SCHEDULE OF ACTIVITIES:**

Note: (This schedule is subject to change when deemed necessary.)

January 2023

- |                                |                              |
|--------------------------------|------------------------------|
| 2 - Holiday                    | 23 - Magatar Elem. School    |
| 3 - DIVISION OFFICE            | 24 - Cangmatang Elem. School |
| 4 - Don Cristito-Tirambulo MES | 25 - Loco Elem. School       |
| 5 - Lumbangan Elem. School     | 26 - Agan-an Elem. School    |
| 6 - Mabiniang Central School   | 27 - DIVISION OFFICE         |
| 9 - Sibulan Central School     | 30 - Sibulan Central School  |
| 10-12 - LOCMES                 | 31 - Magaypay MES            |
| 13 - DIVISION OFFICE           |                              |
| 16 - Sibulan Central School    |                              |
| 17 - Maslog Elem. School       |                              |
| 18-19 - Calabunogan E/S        |                              |
| 20 - DIVISION OFFICE           |                              |

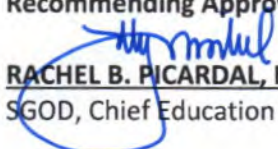
Submitted by:

  
**ELIZABETH S. QUIRIT**  
Nurse II

Concurred:

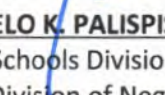
  
**DR. KARINA LOUISE DE LA CRUZ**  
Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, Ed.D.**  
SGOD, Chief Education Supervisor

APPROVED:

BY THE AUTHORITY OF THE SCHOOLS DIVISION  
SUPERINTENDENT

  
**MARCELO K. PALISPIS, EdD. JD**  
OIC-Assistant Schools Division Superintendent  
Schools Division of Negros Oriental



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

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**AUTHORITY TO TRAVEL**

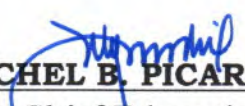
CONTROL NO:

05

**REGION: VII**  
**BUREAU/DIVISION/SCHOOL: Negros Oriental**

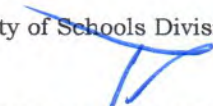
<b>Date of Filing</b>	January 3, 2023
<b>NAME</b>	<b>GUEIA N. SAMSON, RN</b>
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	Conduct Physical Assessment Render health services to Teaching and Non-Teaching Personnel Monitor OKD program implementation
<b>Activity Organized/ Sponsored By</b>	DepEd Negros Oriental
<b>Period Covered (Inclusive of Travel Time)</b>	Jan.4 Caranoche CES ✓ Jan.5 Santa Catalina CES ✓ Jan 9 Pio Macahig MES ✓ Jan 10 Maladpad ES ✓ Jan 11 Zamboanguita ES ✓ Jan 12 Maluay ES ✓ Jan 16-17 Manalongon ES ✓ Jan 18-19 Santa Catalina Science ES ✓ Jan 23-24 Caranoche ES ✓ Jan 25-26 Amio Elementary School ✓ Jan 30-31 Amio Comprehensive HS ✓
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Southview Hotel, DepEd Ecotech Center, Plaza Maria Luisa, Siaton 2 and 3 Districts, Zamboanguita 2 District
<b>Expenses Covered</b>	(subject to usual accounting and auditing rules and regulations)
<b>Fund Source (Pap Code/...)</b>	Division MOOE

**Recommending Approval:**

  
**RACHEL B. PICARDAL EdD**  
 SGOD, Chief Education Supervisor  
 Date: JAN 03 2023

**Approved:**

By the Authority of Schools Division Superintendent

  
**MARCELO K. PALISPIS, EdD, JD**  
 OIC- Assistant Schools Division  
 Superintendent  
 Date: 03 JAN 2023



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph

Department of Education  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL

For the month of January 2023

**OBJECTIVES:**

1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

Note: (This schedule is subject to change when deemed necessary.)

- |                                |                      |
|--------------------------------|----------------------|
| 2 - Holiday                    | 23 - Caranоче CES    |
| 3 - Division Office            | 24 - Caranоче CES    |
| 4 - Caranоче CES               | 25 - Amio ES         |
| 5 - Santa Catalina CES         | 26 - Amio ES         |
| 6 - Division Office            | 28 - Division Office |
| 9 - Pio Macanig MES            | 30 - Amio HS         |
| 10 - Maladpad ES               | 31 - Amio HS         |
| 11 - Zamboangnita CES          |                      |
| 12 - Mahay ES                  |                      |
| 13 - Division Office           |                      |
| 16 - Manawngon CES             |                      |
| 17 - Manalongon CES            |                      |
| 18 - Santa Catalina Science ES |                      |
| 19 - Santa Catalina Science ES |                      |
| 20 - Division Office           |                      |

Submitted by:

Gueia Narvas - Samson  
Nurse II

Concurred:

DR. KARINA LOUISE DE LA CRUZ  
Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL, Ed.D.  
SGOD, Chief Education Supervisor

APPROVED:

BY THE AUTHORITY OF SCHOOLS DIVISION SUPERINTENDENT

MARCELO K. PALISPIS, EdD. JD  
OIC-Assistant Schools Division Superintendent  
Office-In-Charge



Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

RECEIVED  
**RELEASED**  
 NO.: 023-0016  
 DATE: 4 JAN 2023  
 BY: [Signature]  
 SECTION: [Signature]

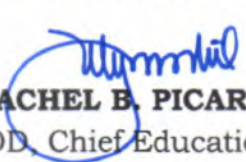
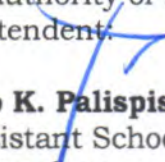
**AUTHORITY TO TRAVEL**

CONTROL NO:

05

**REGION: VII**

**BUREAU/DIVISION/SCHOOL: Division Of Negros Oriental**

<b>Date of Filing</b>	January 3, 2023
<b>NAME</b>	<b>Mark Anthony A. Pajuelas, RN</b>
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	Render nursing services; monitor Ok sa DepEd program implementation. Conduct BP, Blood Glucose monitoring and Vision Screening to kindergarten students.
<b>Activity Organized/ Sponsored By</b>	DepEd, Division of Negros Oriental
<b>Period Covered (Inclusive of Travel Time)</b>	January 4, 2023 - Sta. Catalina CES January 5, 2023- Giligaon ES
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Dauin District, Siaton 1 and 2
<b>Expenses Covered</b>	Travel and Incidental Expenses (subject to usual accounting and auditing rules and regulations)
<b>Fund Source (Pap Code/...)</b>	Division MOOE
<b>Recommending Approval:</b>   <b>RACHEL B. PICARDAL EdD</b> SGOD, Chief Education Supervisor  Date: <u>JAN 03 2023</u>	<b>Approved:</b> By the Authority of the Schools Division Superintendent.   <b>Marcelo K. Palispis, EdD, JD</b> OIC-Assistant Schools Division Superintendent Office-In-Charge Date: <u>03 JAN 2023</u>



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
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**Email Address:** negros.oriental@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**

For the month of JANUARY 2023

**OBJECTIVES:**

1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visit as a whole.
6. To conduct physical assessment to learners.

**SCHEDULE OF ACTIVITIES:**

**Note: (This schedule is subject to change when deemed necessary.)**

- |                       |                      |
|-----------------------|----------------------|
| 1 - Sunday (New Year) | 16 - Manalongon CES  |
| 2 - Holiday           | 17 - Manalongon CES  |
| 3 - Division Office   | 18 - Sta. Science ES |
| 4 - Sta. Catalina CES | 19 - Sta. Science ES |
| 5 - Giligaon ES       | 20 - Division Office |
| 6 - Division Office   | 21 - Saturday        |
| 7 - Saturday          | 22 - Sunday          |
| 8 - Sunday            | 23 - Caranoche CES   |
| 9 - Sta. Catalina CES | 24 - Caranoche CES   |
| 10 - Cawitan ES       | 25 - Amio ES         |
| 11 - Sta. Science ES  | 26 - Amio ES         |
| 12 - Manggolod ES     | 27 - Division Office |
| 13 - Division Office  | 28 - Saturday        |
| 14 - Saturday         | 29 - Sunday          |
| 15 - Sunday           | 30 - Amio HS         |
|                       | 31 - Amio HS         |

Submitted by:

MARK ANTHONY A. PAJNELAS, RN

Nurse II

Concurred:

DR. KARINA LOUISE DE LA CRUZ  
 Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL, Ed.D.  
 SGOD, Chief Education Supervisor

APPROVED:

BY THE AUTHORITY OF THE SCHOOL DIVISION SUPERINTENDENT

MARCELO K. PALISPIS, EdD. JD  
 Assistant Schools Division Superintendent  
 Office in Charge  
 Schools Division of Negros Oriental



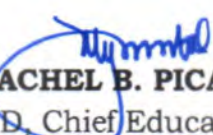
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Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

RELEASED  
 NO. 023-0016  
 DATE 4 JAN 2023  
 SECTION

ANNEX A

<b><u>AUTHORITY TO TRAVEL</u></b>		CONTROL NO:  05
<b>REGION:</b>		
<b>BUREAU/DIVISION/SCHOOL:</b>		
<b>Date of Filing</b>	January 3, 2023	
<b>NAME</b>	Janet Gaddi, RN	
<b>Position/Designation</b>	Nurse II	
<b>Permanent Station</b>	<b>Division Office</b>	
<b>Purpose of Travel</b>	Clinic duty, render health services, conduct physical assessment to school learners, conduct vision screening to kindergarten learners, RBS and BP monitoring to deped personnel	
<b>Activity Organized/ Sponsored By</b>	DepEd, Division of Negros Oriental	
<b>Period Covered (Inclusive of Travel Time)</b>	January 4, 2023 – Manalongon CES January 5, 2023 – AMRCES January 6, 2023 – Giligaon ES January 10, 2023 – Maloh CES	
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
<b>Venue/Destination</b>	Sta. Catalina 1, 2, Siaton 3, 4 Districts	
<b>Expenses Covered</b>	Travel and incidental Expenses (subject to usual accounting and auditing rules and regulations)	
<b>Fund Source (Pap Code/...)</b>	Division MOOE	
<b>Recommending Approval:</b>		<b>Approved:</b>
 <b>RACHEL B. PICARDAL, EdD</b> SGOB, Chief Education Supervisor  Date: <u>JAN 03 2023</u>		 <b>MARCELO K. PALISPIS, EdD, JD</b> OIC-Assistant Schools Division Superintendent Office-In-Charge  Date: <u>03 JAN 2023</u>



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Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

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**RELEASED**  
 NO  
 DATE 023-0016  
 BY 8 4 JAN 2023  
 REL'D SECTION

ANNEX A

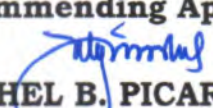
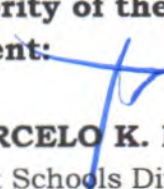
**AUTHORITY TO TRAVEL**

CONTROL NO:

05

**REGION: VII**

**BUREAU/DIVISION/SCHOOL: Division of Negros Oriental**

<b>Date of Filing</b>	January 3, 2023
<b>NAME</b>	Nicanor F. Villarosa Jr.
<b>Position/Designation</b>	Dentist II
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	To provide dental services to learners and monitor school dental health programs.
<b>Activity Organized/ Sponsored By</b>	DepEd, Negros Oriental
<b>Period Covered (Inclusive of Travel Time)</b>	<b>January 4,5,12,19,26,31 - Amlan ES</b> <b>January 6,13,20,27 - Lindy Pajunar MES</b> <b>January 10,11 - Silab ES</b> <b>January 17,18 - Cantalina ES</b> <b>January 24,25 - Panusuan ES</b>
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Amlan District/ Siaton District 1
<b>Expenses Covered</b>	(Subject to usual accounting and auditing rules and regulations).
<b>Fund Source (Pap Code/...)</b>	Travel and Incidental expenses (Subject to usual accounting and auditing rules and regulations).
<b>Recommending Approval:</b>   <b>RACHEL B. PICARDAL , EdD</b> SGOB, Chief Education Supervisor  Date: <u>JAN 03 2023</u>	<b>By the Authority of the Schools Division Superintendent:</b>   <b>MARCELO K. PALISPIS , EdD</b> Assistant Schools Division Superintendent Office In-Charge  Date: <u>1/3/2023</u>



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Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL:**  
For the month of Jan. 1-31, 2022

**OBJECTIVES:**

1. To conduct health talks to learners regarding oral health.
2. To enhance oral health education among teaching/non-teaching personnel in schools.
3. Tele/Online/Face-to-Face Dental Consultation to learners.
4. Tele/Online/Face-to-Face Dental Consultation to teaching/non-teaching personnel.
5. Dental treatment to learners, teaching and non-teaching personnel.
6. Division office clinic Duty
7. SDHCP clinic duty
8. Monitor the implementation of dental health programs.

**SCHEDULE OF ACTIVITIES:**


1 Sunday	17 Cantalina ES
2 Holiday	18 Cantalina ES
3 Division Office	19 Amlan CES
4 Amlan CES	20 Lindy Pajunar MES
5 Amlan CES	21 Saturday
6 Lindy Pajunar MES	22 Sunday
7 Saturday	23 Division Office
8 Sunday	24 Panusuan ES
9 Division Office	25 Panusuan ES
10 Silab ES	26 Amlan CES
11 Silab ES	27 Lindy Pajunar MES
12 Amlan CES	28 Saturday
13 Lindy Pajunar MES	29 Sunday
14 Saturday	30 Division Office
15 Sunday	31 Amlan CES
16 Division Office	

(NOTE : This schedule is subject to change when deemed necessary)

Submitted by:

  
Nicanor F. Villarosa Jr.  
Dentist II


Concurred:

  
KARINA LOUISE B. DE LA CRUZ, MD  
Medical Officer III

Recommending Approval :

  
RACHEL B. PICARDAL, Ed.D.  
SGOD, Chief Education Supervisor

By the Authority of the  
Schools Division Superintendent:

  
MARCELO K. PALISPIS, EdD  
Assistant Schools Division Superintendent  
Officer-In-Charge



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
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Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL


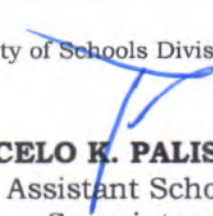
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 NO. 1  
 DATE: 023-0016  
 BY: [Signature]  
 4 JAN 2023

**AUTHORITY TO TRAVEL**

CONTROL NO:

05

**REGION: VII**  
**BUREAU/DIVISION/SCHOOL: Negros Oriental**

<b>Date of Filing</b>	January 3, 2023	
<b>NAME</b>	<b>GUEIA N. SAMSON, RN</b>	
<b>Position/Designation</b>	Nurse II	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b>	Conduct Physical Assessment Render health services to Teaching and Non-Teaching Personnel Monitor OKD program implementation	
<b>Activity Organized/ Sponsored By</b>	DepEd Negros Oriental	
<b>Period Covered (Inclusive of Travel Time)</b>	Jan.4 Caranoche CES ✓ Jan.5 Santa Catalina CES ✓ Jan 9 Pio Macahig MES ✓ Jan 10 Maladpad ES ✓ Jan 11 Zamboanguita ES ✓ Jan 12 Maluay ES ✓ Jan 16-17 Manalongon ES ✓ Jan 18-19 Santa Catalina Science ES ✓	Jan 23-24 Caranoche ES ✓ Jan 25-26 Amio Elementary School ✓ Jan 30-31 Amio Comprehensive HS ✓
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
<b>Venue/Destination</b>	Southview Hotel, DepEd Ecotech Center, Plaza Maria Luisa, Siaton 2 and 3 Districts, Zamboanguita 2 District	
<b>Expenses Covered</b>	(subject to usual accounting and auditing rules and regulations)	
<b>Fund Source (Pap Code/...)</b>	Division MOOE	
<b>Recommending Approval:</b>	<b>Approved:</b>	
 <b>RACHEL B. PICARDAL EdD</b> SGOD, Chief Education Supervisor Date: <u>JAN 03 2023</u>	By the Authority of Schools Division Superintendent  <b>MARCELO K. PALISPIS, EdD, JD</b> OIC- Assistant Schools Division Superintendent Date: <u>03 JAN 2023</u>	



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Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**

For the month of January 2023

**OBJECTIVES:**

1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

Note: (This schedule is subject to change when deemed necessary.)

- |                              |                      |
|------------------------------|----------------------|
| 2 - Holiday                  | 23 - Caranoché CES   |
| 3 - Division Office          | 24 - Caranoché CES   |
| 4 - Caranoché CES            | 25 - Amio ES         |
| 5 - Santa Catalina CES       | 26 - Amio ES         |
| 6 - Division Office          | 27 - Division Office |
| 9 - Pio Macanig MES          | 30 - Amio HS         |
| 10 - Maladpad ES             | 31 - Amio HS         |
| 11 - Zamboanguita CES        |                      |
| 12 - Malbay ES               |                      |
| 13 - Division Office         |                      |
| 16 - Manalorgon CES          |                      |
| 17 - Manalorgon CES          |                      |
| 18 - Santa Catalina Sienu ES |                      |
| 19 - Santa Catalina Sienu ES |                      |
| 20 - Division Office         |                      |

Submitted by:

Guenda Narvas - Samsom  
 Nurse II

Concurred:

DR. KARINA LOUISE DE LA CRUZ  
 Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL, Ed.D.  
 SGOD, Chief Education Supervisor

APPROVED:

BY THE AUTHORITY OF SCHOOLS DIVISION SUPERINTENDENT

MARCELO K. PALISPIS, EdD. JD  
 OIC-Assistant Schools Division Superintendent  
 Office-In-Charge




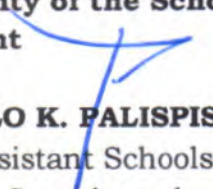
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Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

DEPARTMENT OF EDUCATION  
**RELEASED**  
 NO. 023-0016  
 DATE: 04 JAN 2023  
 BY: [Signature]  
 REGIONAL SECTION

ANNEX A

<b><u>AUTHORITY TO TRAVEL</u></b>		CONTROL NO:  05
<b>REGION:</b>		
<b>BUREAU/DIVISION/SCHOOL:</b>		
<b>Date of Filing</b>	January 3, 2023	
<b>NAME</b>	Elizabeth S. Quirit, RN	
<b>Position/Designation</b>	Nurse II	
<b>Permanent Station</b>	<b>Division Office</b>	
<b>Purpose of Travel</b>	Clinic duty, render health services, conduct physical assessment to school learners, conduct vision screening to kindergarten learners, RBS and BP monitoring to deped personnel	
<b>Activity Organized/ Sponsored By</b>	DepEd, Division of Negros Oriental	
<b>Period Covered (Inclusive of Travel Time)</b>	January 4, 2023 - Don Cristobal Tirambulo MES ✓ January 5, 2023 - Lumbangan ES ✓ January 6, 2023 - Mabinay CES ✓ January 9, 2023 - Sibulan CES ✓	
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
<b>Venue/Destination</b>	Mabinay 1-3, Sibulan 1 District	
<b>Expenses Covered</b>	Travel and incidental Expenses (subject to usual accounting and auditing rules and regulations)	
<b>Fund Source (Pap Code/...)</b>	Division MOOE	
<b>Recommending Approval:</b>		<b>Approved:</b>
 <b>RACHEL B. PICARDAL, EdD</b> SGOB, Chief Education Supervisor <b>JAN 03 2023</b> Date: _____		 <b>MARCELO K. PALISPIS, EdD, JD</b> OIC-Assistant Schools Division Superintendent Office-In-Charge Date: <b>03 JAN 2023</b>



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Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of JANUARY 2023**

**OBJECTIVES:**

1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

**Note: (This schedule is subject to change when deemed necessary.)**

January 2023

- 2 - Holiday
- 3 - DIVISION OFFICE
- 4 - Don Cristoforo-Tirambulo AES
- 5 - Lumbangan Elem. School
- 6 - Mabiniang Central School
- 9 - Sibulan Central School
- 10-12 - LOCMES
- 13 - DIVISION OFFICE
- 14 - Sibulan Central School
- 17 - Maslog Elem. School
- 18-19 - Calabunogan E/S
- 20 - DIVISION OFFICE

- 23 - Magatas Elem. School
- 24 - Cangmatang Elem. School
- 25 - Loe Elem. School
- 26 - Argan-an Elem. School
- 27 - DIVISION OFFICE
- 30 - Sibulan Central School
- 31 - Magaypay MES

**Submitted by:**

*Elizabeth S. Quirit*  
**ELIZABETH S. QUIRIT**  
 Nurse II

**Concurred:**

*Karina Louise de la Cruz*  
**DR. KARINA LOUISE DE LA CRUZ**  
 Medical Officer III

**Recommending Approval:**

*Rachel B. Picardal*  
**RACHEL B. PICARDAL, Ed.D.**  
 SGOD, Chief Education Supervisor

**APPROVED:**

BY THE AUTHORITY OF THE SCHOOLS DIVISION  
 SUPERINTENDENT

*Marcelo K. Palispis*  
**MARCELO K. PALISPIS, EdD. JD**  
 OIC-Assistant Schools Division Superintendent  
 Schools Division of Negros Oriental



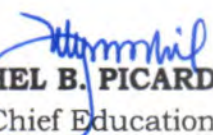
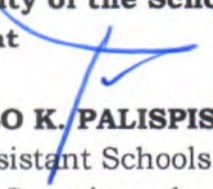
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Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**RELEASES**  
 NO: 023-0016  
 DATE: 4 JAN 2023  
 BY: [Signature] SECTION

ANNEX A

<b><u>AUTHORITY TO TRAVEL</u></b>		CONTROL NO:  05
<b>REGION:</b>		
<b>BUREAU/DIVISION/SCHOOL:</b>		
<b>Date of Filing</b>	January 3, 2023	
<b>NAME</b>	Myrna Roy Bajar, RN	
<b>Position/Designation</b>	Nurse II	
<b>Permanent Station</b>	<b>Division Office</b>	
<b>Purpose of Travel</b>	Clinic duty, render health services, conduct physical assessment to school learners, conduct vision screening to kindergarten learners, RBS and BP monitoring to deped personnel	
<b>Activity Organized/ Sponsored By</b>	DepEd, Division of Negros Oriental	
<b>Period Covered (Inclusive of Travel Time)</b>	January 4, 2023 - Don Crisostomo Tirambulo MES ✓ January 5, 2023 - Lumbangan ES ✓ January 6, 2023 - Mabinay CES ✓ January 9, 2023 - San Jose CES ✓	
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
<b>Venue/Destination</b>	Mabinay 1-3, San Jose District	
<b>Expenses Covered</b>	Travel and incidental Expenses (subject to usual accounting and auditing rules and regulations)	
<b>Fund Source (Pap Code/...)</b>	Division MOOE	
<b>Recommending Approval:</b>		<b>Approved:</b>
 <b>RACHEL B. PICARDAL, EdD</b> SGOD, Chief Education Supervisor Date: <u>JAN 03 2023</u>		 <b>MARCELO K. PALISPIS, EdD, JD</b> OIC-Assistant Schools Division Superintendent Office-In-Charge Date: <u>03 JAN 2023</u>



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**Email Address:** negros.oriental@deped.gov



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of JANUARY 2023**

**OBJECTIVES:**

1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

Note: (This schedule is subject to change when deemed necessary.)

- 1-2 - Holiday  
 3 - Division office  
 4 - Don Chinito Tiranteles MS  
 5 - Lumbanga Els  
 6 - Mabinao Int. Sch.  
 9 - San Juan Int.  
 10-11 - Tayan Norte Hs  
 12 - Division office  
 13-16 - Sta. Ana Els  
 17-18-20 - PAROS  
 23-25 - COROS  
 26 - Division office  
 27-29 - San Juan Int.  
 31 - Division office

Submitted by:

*MJR*  
**MYRNA ROY V. PASTOR**  
 Nurse II

Concurred:

*KL*  
**DR. KARINA LOUISE DE LA CRUZ**  
 Medical Officer III

Recommending Approval:

*RBP*  
**RACHEL B. PICARDAL, Ed.D.**  
 SGOD, Chief Education Supervisor

APPROVED:

BY THE AUTHORITY OF THE SCHOOLS DIVISION  
 SUPERINTENDENT

*MKP*  
**MARCELO K. PALISPIS, EdD. JD**  
 OIC-Assistant Schools Division Superintendent  
 Schools Division of Negros Oriental





Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

DepEd Negros Oriental  
**RELEASED**  
 NO. 023-0016  
 DATE 4 JAN 2023  
 BY [Signature]  
 REGIONAL SECTION

ANNEX A


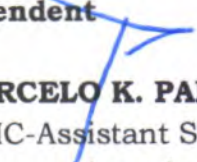
**AUTHORITY TO TRAVEL**

CONTROL NO:

05

**REGION:**

**BUREAU/DIVISION/SCHOOL:**

<b>Date of Filing</b>	January 3, 2023
<b>NAME</b>	Kennith C. Misamis, Suzette Onde, Melanie Austero, RN
<b>Position/Designation</b>	Nurse II
<b>Permanent Station</b>	<b>Division Office</b>
<b>Purpose of Travel</b>	Clinic duty, render health services, conduct physical assessment to school learners, conduct vision screening to kindergarten learners, RBS and BP monitoring to deped personnel
<b>Activity Organized/ Sponsored By</b>	DepEd, Division of Negros Oriental
<b>Period Covered (Inclusive of Travel Time)</b>	Jan.4 – Malaga ES Jan.5 – Malaga HS Jan. 6 – Majuyod SPED Jan. 9 – Bolisong ES
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Bindoy 1-2, Manjuyod 2 districts
<b>Expenses Covered</b>	Travel and incidental Expenses (subject to usual accounting and auditing rules and regulations)
<b>Fund Source (Pap Code/...)</b>	Division MOOE
<b>Recommending Approval:</b>   <b>RACHEL B. PICARDAL, EdD</b> SGOD, Chief Education Supervisor Date: <b>JAN 03 2023</b>	<b>Approved:</b> <b>By the Authority of the Schools Division        Superintendent</b>   <b>MARCELO K. PALISPIS, EdD, JD</b> OIC-Assistant Schools Division Superintendent Office-In-Charge  Date: <b>1/3/2023</b>



**Address:** Kagawaran Avenue, Capitol Area, Daro, Dumaguete City  
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**Email Address:** negros.oriental@deped.gov

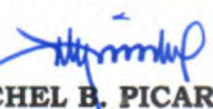
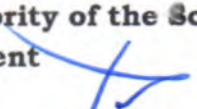




Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

RECEIVED  
**RELEASED**  
 NO. 023-0016  
 DATE: 4 JAN 2023  
 BY: [Signature]  
 RECORDS SECTION

ANNEX A

<b><u>AUTHORITY TO TRAVEL</u></b>		CONTROL NO:  05
<b>REGION:</b>		
<b>BUREAU/DIVISION/SCHOOL:</b>		
<b>Date of Filing</b>	January 3, 2023	
<b>NAME</b>	Deanne Beth Quirit-Manaban, RN Farrenn Leigh Y. Hababag, RN	
<b>Position/Designation</b>	Nurse II	
<b>Permanent Station</b>	<b>Division Office</b>	
<b>Purpose of Travel</b>	Clinic duty, render health services, conduct physical assessment to school learners, conduct vision screening to kindergarten learners, RBS and BP monitoring to deped personnel	
<b>Activity Organized/ Sponsored By</b>	DepEd, Division of Negros Oriental	
<b>Period Covered (Inclusive of Travel Time)</b>	January 4, 2023 – Manalongon CES January 5, 2023 – AMRCES ✓ January 6, 2023 – Giligaon ES ✓ January 10, 2023 – Maloh CES ✓	
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
<b>Venue/Destination</b>	Sta. Catalina 1, 2, Siaton 3, 4 Districts	
<b>Expenses Covered</b>	Travel and incidental Expenses (subject to usual accounting and auditing rules and regulations)	
<b>Fund Source (Pap Code/...)</b>	Division MOOE	
<b>Recommending Approval:</b>		<b>Approved:</b>
 <b>RACHEL B. PICARDAL, EdD</b> SGOD, Chief Education Supervisor  Date: <u>JAN 03 2023</u>		 <b>MARCELO K. PALISPIS, EdD, JR</b> OIC-Assistant Schools Division Superintendent Office-In-Charge  <u>03 JAN 2023</u>



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Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of January 2023**

**OBJECTIVES:**

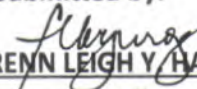
1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

**Note: (This schedule is subject to change when deemed necessary.)**

Jan 1 – Sunday	16 - Division
2 – Holiday	17 – Salingkubong ES
3 – Division Office	18 – Kabangkalan ES
4 – Manalongon CES	19 – Tayak ES
5 – AMRCES	20 – Mainit ES
6 – Giligaon ES	21 - Saturday
7 – Saturday	22 - Sunday
8 – Sunday	23 – Division Office
9 – Division Office	24 – Santiago Delmo MHS
10 – Maloh CES	25 – Jose Marie Locsin MHS
11 – Maluay ES	26 – Sumaliring HS
12 – Bacong CES	27 – Leave
13 – Balugo ES	28 - Saturday
14 – Saturday	29 - Sunday
15 – Sunday	30 – Division Office
	31 – Division Office

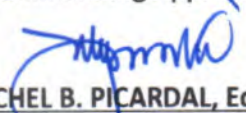
Submitted by:

  
FARRENN LEIGH Y. HABABAG, RN  
 Nurse II

Concurred:

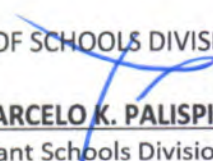
  
DR. KARINA LOUISE DE LA CRUZ  
 Medical Officer III

Recommending Approval:

  
RACHEL B. PICARDAL, Ed.D.  
 SGOD, Chief Education Supervisor

APPROVED:

BY THE AUTHORITY OF SCHOOLS DIVISION SUPERINTENDENT

  
MARCELO K. PALISPIS, EdD. JD  
 OIC-Assistant Schools Division Superintendent  
 Office-In-Charge



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
 Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
 Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of January 2023**

**OBJECTIVES:**

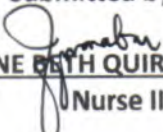
1. To monitor COVID 19 Protocol compliance in District Offices and in schools.
2. To take blood pressure and blood sugar monitoring to teaching and non-teaching personnel in Division Office, District Office and in schools while maintaining the COVID 19 Protocol compliance.
3. To attend scheduled meeting in the Division Office and in schools.
4. To render health education to all teaching and non-teaching personnel in the Division Office, District Offices and in schools related to healthy living and COVID 19 safety protocols.
5. To evaluate District Offices and school visits as a whole.

**SCHEDULE OF ACTIVITIES:**

**Note: (This schedule is subject to change when deemed necessary.)**

Jan 1 – Sunday	16 - Division
2 – Holiday	17 – Salingkubong ES
3 – Division Office	18 – Kabangkalan ES
4 – Manalongon CES	19 – Tayak ES
5 – AMRCES	20 – Mainit ES
6 – Giligaon ES	21 - Saturday
7 – Saturday	22 - Sunday
8 – Sunday	23 – Division Office
9 – Division Office	24 – Aurelia Mercedo MHS
10 – Maloh CES	25 – Maria Macahig MHS
11 – Maluay ES	26 – Giligaon HS
12 – Bacong CES	27 – Pio Macahig MCS
13 – Balugo ES	28 - Saturday
14 – Saturday	29 - Sunday
15 – Sunday	30 – Division Office
	31 – Division Office

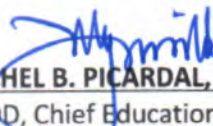
**Submitted by:**

  
**DEANNE BETH QUIRIT-MANABAN, RN**  
 Nurse II

**Concurred:**

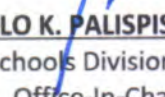
  
**DR. KARINA LOUISE DE LA CRUZ**  
 Medical Officer III

**Recommending Approval:**

  
**RACHEL B. PICARDAL, Ed.D.**  
 SGOD, Chief Education Supervisor

**APPROVED:**

BY THE AUTHORITY OF SCHOOLS DIVISION SUPERINTENDENT

  
**MARCELO K. PALISPIS, EdD. JD**  
 OIC-Assistant Schools Division Superintendent  
 Office-In-Charge



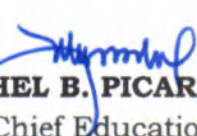
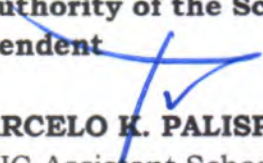
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Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**RELEASED**  
 NO: 023.0016  
 DATE: 4 JAN 2023  
 BY: [Signature]  
 REQUIRED SECTION

ANNEX A

<u><b>AUTHORITY TO TRAVEL</b></u>		CONTROL NO:  05
<b>REGION:</b>		
<b>BUREAU/DIVISION/SCHOOL:</b>		
<b>Date of Filing</b>	January 3, 2023	
<b>NAME</b>	Amalia G. Barot, RN	
<b>Position/Designation</b>	Nurse II	
<b>Permanent Station</b>	<b>Division Office</b>	
<b>Purpose of Travel</b>	Clinic duty, render health services, conduct physical assessment to school learners, conduct vision screening to kindergarten learners, RBS and BP monitoring to deped personnel	
<b>Activity Organized/ Sponsored By</b>	DepEd, Division of Negros Oriental	
<b>Period Covered (Inclusive of Travel Time)</b>	4- Dahile ES / 24-25 - Silab CHS 5- Mabinay CES / 26-27 - Jantianon HS/SHS 6 - Don Cristoto Tirambulo ES / 31 - Jantianon HS 10-13 - Amlan NHS/ SHS 17-18 CORNHS 19-20 San Jose PHS	
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
<b>Venue/Destination</b>	Mabinay 1-4, Amlan, San Jose Districts	
<b>Expenses Covered</b>	Travel and incidental Expenses (subject to usual accounting and auditing rules and regulations)	
<b>Fund Source (Pap Code/...)</b>	Division MOOE	
<b>Recommending Approval:</b>		<b>Approved:</b>
 <b>RACHEL B. PICARDAL, EdD</b> SGOD, Chief Education Supervisor  Date: <b>JAN 03 2023</b>		 <b>MARCELO K. PALISPIS, EdD, JD</b> OIC-Assistant Schools Division Superintendent Office-In-Charge  Date: <b>03 JAN 2023</b>



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REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of January 2023**

**OBJECTIVES:**

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide nursing services (i.e blood pressure, blood sugar) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities in schools;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education topics to all teaching and non-teaching personnel in the Division Office, District offices and in schools;
6. To conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

January 2023

3-DO	24-25 – Silab CHS
4- Dahile ES	26-27 - Jantianon HS/SHS
5- Mabinay CES	30- DO
6 – Don Cristoto Tirambulo ES	31 – Jantianon HS
9 – Division Office	
10-13 – Amlan NHS/ SHS	
16-DO	
17-18 CORNHS	
19-20 San Jose PHS	
23- DO	

*Note: This schedule is subject to change when deemed necessary.*

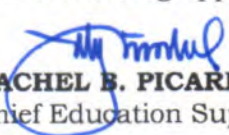
Submitted by:

  
**AMALIA G. BAROT**  
Nurse II

Concurred:

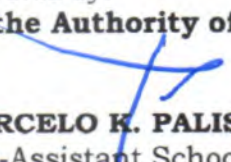
  
**KARINA LOUISE B. DE LA CRUZ, MD**  
Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, EdD.**  
Chief Education Supervisor, SGOD

Approved by:

**By the Authority of the Schools Division Superintendent**

  
**MARCELO K. PALISPIS, EdD, JD**  
OIC-Assistant Schools Division Superintendent  
Office-In-Charge



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