



Republic of the Philippine
Department of Education



TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	DR. NORLITA B. NEMENZO MRS. ARLENE A. PEPITO	
Position/Designation	Education Program Specialist II (ALS)	
Permanent Station	Curriculum and Implementation Division	
Purpose of Travel (must be supported by attachments)	To conduct classroom observation (COT), M&E, Instructional Supervision, and Provision of Technical Assistance	
Host of Activity	<ul style="list-style-type: none"> Ayungon, Mabinay, and Bacong (Dr. Norlita B. Nemenzo) Sta. Catalina 1 to 4, Valencia, and Amlan (Mrs. Arlene A. Pepito) 	
Inclusive Dates	November 21-23, 2023	
Destination	<ul style="list-style-type: none"> Bacong, Ayungon Districts 1-2, Mabinay Districts 1-4 (Nemenzo) Stanta Catalina Districts 1-4, Valencia, and Amlan (Pepito) 	
Fund Source	ALS PSF	
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p>		
<p><u>NORLITA B. NEMENZO EdD</u> Name and Signature of Requesting Employee</p>		<p><u>November 20, 2023</u> Date</p>
<p><i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p>		
<p><u>NILITA L. RAGAY EdD</u> Name and Signature of Recommending Authority</p>		<p>_____ Date</p>
<p>APPROVED</p>		
<p><u>NERI C. OJASTRO EdD, CESE</u> Name and Signature of Approving Authority</p>		<p><u>11/20/2023</u> Date</p>