

ANNEX A



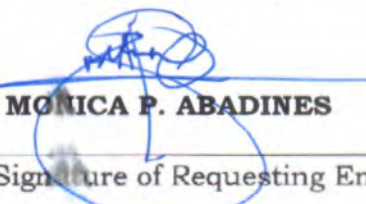
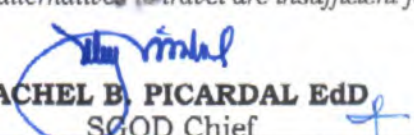
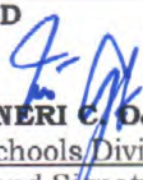
No.: 971



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

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NOV 16 2023
OFFICE SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ENGR. MONICA P. ABADINES ENGR. WENDY L. BALDAZANO MR. DESIDERIO T. QUITOY JR
Position/ Designation	Technical Assistant IV (Engineer III) ADA I (Electrician)
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel (must be supported by attachments)	To conduct ocular/ initial punch listing inspection of CY 2022 Quick Response Fund (QRF) New Construction of School Buildings Affected by Calamities, Epidemics, Crises, & Catastrophes
Host of Activity	SGOD (EFS)
Inclusive Dates	November 30, 2023
Destination	Manjuyod CES, Manjuyod
Fund Source	Division / local MOOE funds
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>	
 MONICA P. ABADINES	November 15, 2023
Name and Signature of Requesting Employee	Date
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
 RACHEL B. PICARDAL EdD SGOD Chief	11/15/2023
Name and Signature of Recommending Authority	Date
APPROVED	
 NERI C. OJASTRO EdD, CESE Schools Division Superintendent	11/15/2023
Name and Signature of Approving Authority	Date