



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

RELEASED  
 NO. 023.108.2  
 DATE 12 APR 2023  
 BY: G  
 RECORD SECTION

ANNEX A

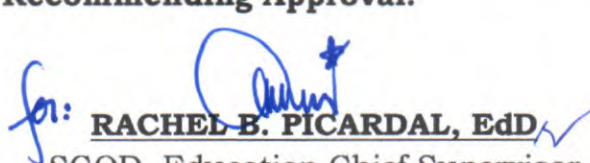
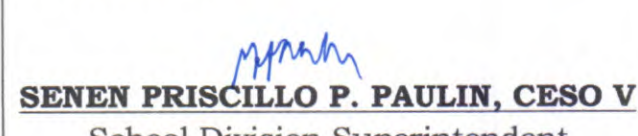
**AUTHORITY TO TRAVEL**

CONTROL NO:

330

**REGION: VII**

**BUREAU/DIVISION/SCHOOL: Division of Negros Oriental**

<b>Date of Filing</b>	March 28, 2023	
<b>NAME/Designation</b>	<b>JANET L. GADDI, RN</b>	
<b>Permanent Station</b>	Division Office	
<b>Purpose of Travel</b>	Render health services to learners, teaching and non-teaching personnel and monitor OK sa DepEd flagship Program implementation.	
<b>Activity Organized/ Sponsored By</b>	DepEd, Division of Negros Oriental	
<b>Period Covered (Inclusive of Travel Time)</b>	April 11 – Ulayan ES April 13 – Cruz Gadiane ES April 18 – Nagbalaye HS April 20 – Sta. Catalina SHS	April 12 – Maloh ES April 14 – Salag ES April 19 – Cawitan HS April 21 – Nagbinlod HS
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time	
<b>Venue/Destination</b>	Siaton District III & Sta. Catalina 2 District	
<b>Expenses Covered</b>	Travel and incidental expenses (subject to usual accounting and auditing rules and regulations)	
<b>Fund Source (Pap Code/...)</b>	Division MOOE	
<b>Recommending Approval:</b>	<b>Approved By:</b>	
for:  <b>RACHEL B. PICARDAL, EdD</b> SGOD, Education Chief Supervisor	 <b>SENEN PRISCILLO P. PAULIN, CESO V</b> School Division Superintendent	
Date: _____	Date: <u>31/3/23</u>	



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@depd.gov.ph





Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**RELEASED**  
 NO. 023-1082  
 DATE 12 APR 2023  
 BY: G  
 RECORD SECTION

ANNEX A

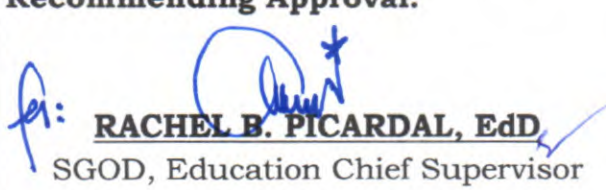
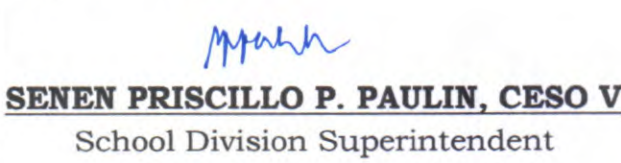
**AUTHORITY TO TRAVEL**

CONTROL NO:

330

**REGION: VII**

**BUREAU/DIVISION/SCHOOL: Division of Negros Oriental**

<b>Date of Filing</b>	March 28, 2023
<b>NAME/Designation</b>	<b>JANET L. GADDI, RN</b>
<b>Permanent Station</b>	Division Office
<b>Purpose of Travel</b>	Render health services to learners, teaching and non-teaching personnel and monitor OK sa DepEd flagship Program implementation.
<b>Activity Organized/ Sponsored By</b>	DepEd, Division of Negros Oriental
<b>Period Covered (Inclusive of Travel Time)</b>	April 25 – Sandulot ES April 26 – Lamberto Macias MES April 27 – Managobsob ES April 28 – Caticugan ES
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Siaton District III
<b>Expenses Covered</b>	Travel and incidental expenses (subject to usual accounting and auditing rules and regulations)
<b>Fund Source (Pap Code/...)</b>	Division MOOE
<b>Recommending Approval:</b>   <b>RACHEL B. PICARDAL, EdD</b> SGOD, Education Chief Supervisor  Date: _____	<b>Approved By:</b>   <b>SENEN PRISCILLO P. PAULIN, CESO V</b> School Division Superintendent  Date: 5/1/23



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REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
**For the month of APRIL 2023**

**OBJECTIVES:**

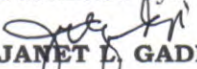
1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS*;
2. Provide nursing services (e.g. blood pressure, blood sugar, health assessment, deworming, etc.) to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

**SCHEDULE OF ACTIVITIES:**

1 Saturday	13 Cruz Gadiane ES	25 Sandulot ES
2 Sunday	14 Salag ES	26 Lamberto Macias MES
3 Division Office	15 Saturday	27 Mangobsob ES
4 Division Office	16 Sunday	28 Caticugan ES
5 Division Office	17 Division Office	29 Saturday
6 Holy Thursday	18 Nagbalaye HS	30 Sunday
7 Holy Friday	19 Cawitan HS	
8 Saturday	20 Sta Catalina Science HS	
9 Sunday	21 Nagbinlod HS	
10 Division Office	22 Saturday	
11 Ulayan ES	23 Sunday	
12 Maloh ES	24 Division Office	

*Note: This schedule is subject to change when deemed necessary.*

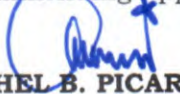
Submitted by:

  
**JANET D. GADDI**  
Nurse II


Concurred:

  
**KARINA LOUISE B. DE LA CRUZ, MD**  
Medical Officer III

Recommending Approval:

  
**RACHEL B. PICARDAL, EdD.**  
Chief Education Supervisor, SGOD

Approved by:

  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent



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**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

RELEASED  
 NO. 023-1082  
 DATE 19 APR 2023  
 BY: [Signature]  
 SECTION

ANNEX A



**AUTHORITY TO TRAVEL**

CONTROL NO:

330

**REGION: VII**

**BUREAU/DIVISION/SCHOOL: Division of Negros Oriental**

<b>Date of Filing</b>	March 28, 2023
<b>NAME/Designation</b>	<b>Marilyn T. Alcalá, Dentist II</b>
<b>Permanent Station</b>	SDO, Negros Oriental
<b>Purpose of Travel</b>	To render dental services to learners.
<b>Activity Organized/ Sponsored By</b>	DepEd Negros Oriental
<b>Period Covered (Inclusive of Travel Time)</b>	April 3 – Bacong Cent. Sch., April 21 – Bacong Cent. Sch. April 5 – Dauin Cent. Sch., April 26-27 – Bagacay ES April 12 – Panubtuban ES, April 28 – Dauin Cent. Sch April 13-14 – Tugawe ES April 31 – Bacong Cent. Sch April 17-18 – Tubud ES April 19-20 – Timbao ES
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Bacong District & Dauin District
<b>Expenses Covered</b>	Travel and incidental expenses (subject to usual accounting and auditing rules and regulations)
<b>Fund Source (Pap Code/...)</b>	Division MOOE
<b>Recommending Approval:</b>  for:  <b>RACHEL B. PICARDAL, EdD</b> MEd SGOD, Education Chief Supervisor  Date: _____	<b>Approved:</b>   <b>SENEN PRISCILLO P. PAULIN, CESO V</b> School Division Superintendent  Date: 3/28/23



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Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS  
 SCHOOLS DIVISION OF NEGROS ORIENTAL

**ITINERARY OF TRAVEL**  
 For the month of *April* 2023

**OBJECTIVES:**

1. To conduct health talks to learners on oral health.
2. To enhance oral health education among teaching and non-teaching personnel in schools
3. Tele/online/Face to face Dental consultation to learners
4. Tele/Online/Face to Face Dental consultation
5. To conduct dental treatment to learners, teaching and non-teaching personnel
6. SDHCP clinic duty
7. To monitor the implementation of dental health programs.
8. Division office clinic duty

**SCHEDULE OF ACTIVITIES:**

- |                           |                            |
|---------------------------|----------------------------|
| 1 <i>Saturday</i>         | 17 <i>Tubod EIS</i>        |
| 2 <i>Sunday</i>           | 18 <i>Tubod EIS</i>        |
| 3 <i>Bacmg Cent. Sch.</i> | 19 <i>Timbao EIS</i>       |
| 4 <i>DIV. OFFICE</i>      | 20 <i>Timbao EIS</i>       |
| 5 <i>Davin Cent. Sch.</i> | 21 <i>Bacmg Cent. Sch.</i> |
| 6 <i>HOLIDAY</i>          | 22 <i>Saturday</i>         |
| 7 <i>HOLIDAY</i>          | 23 <i>Sunday</i>           |
| 8 <i>Saturday</i>         | 24 <i>Bagacay EIS</i>      |
| 9 <i>Sunday</i>           | 25 <i>DIV. OFFICE</i>      |
| 10 <i>HOLIDAY</i>         | 26 <i>Bagacay EIS</i>      |
| 11 <i>DIV. OFFICE</i>     | 27 <i>Bagacay EIS</i>      |
| 12 <i>Panubtuban EIS</i>  | 28 <i>Davin Cent. Sch.</i> |
| 13 <i>Tugawe EIS</i>      | 29 <i>Saturday</i>         |
| 14 <i>Tugawe EIS</i>      | 30 <i>Sunday</i>           |
| 15 <i>Saturday</i>        | 31 <i>Bacmg Cent. Sch.</i> |
| 16 <i>Sunday</i>          |                            |

(NOTE: This schedule is subject to change when deemed necessary)

Submitted by:

*[Signature]*  
 MARIAN P. ALCARA  
 Dentist II

**Concurred:**

*[Signature]*

**KARINA LOUISE B. DE LA CRUZ, MD**  
 Medical Officer III

**Recommending Approval:**

*[Signature]*

**RACHEL B. PICARDAL, Ed.D.**  
 SGOD, Chief Education Supervisor

**APPROVED:**

*[Signature]*  
**SENEN PRISCILLO P. PAULIN, Ed.D.**  
 SCHOOLS DIVISION SUPERINTENDENT  
 4/21/23



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