



Republic of the Philippines  
 Department of Education  
 Schools Division of Negros Oriental



**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

**REGION:** Region VII – Central Visayas

**BUREAU/DIVISION/SCHOOL:** DepEd – Schools Division of Negros Oriental

<b>Name</b>	<b>RACHEL B. PICARDAL DAE P. HABALO KARLA P. ANTONIO MONICA P. ABADINES WENDY L. BALDAZANO ANDRIE P. AMOR</b>
<b>Position/ Designation</b>	SGOD Chief, SEPS I, EPS II, Tech. Asst. II, Tech. Asst. II, ADAS II
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental (Div. Office)
<b>Purpose of Travel</b> (must be supported by attachments)	Conduct Post-Qualification Evaluation for CY 2024 Last Mile School Program Lots 1, 2 and 3.
<b>Host of Activity</b>	Bids and Awards Committee (BAC)
<b>Inclusive Dates</b>	DEC 01 2023
<b>Destination</b>	TRINITYCAD CORPORATION, Brgy. Taclobo, Dumaguete City, Negros Oriental
<b>Fund Source</b>	Division / local MOOE funds

*I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.*

**RACHEL B. PICARDAL EdD**  
SGOD Chief

11/30/2023

Name and Signature of Requesting Employee

Date

*This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.*

**MARCELO K. PALISPIS EdD JD**  
OIC-ASDS / BAC Chairperson

NOV 30 2023

Name and Signature of Recommending Authority

Date

**APPROVED**

**NERI C. OJASTRO, EdD CESE**  
Schools Division Superintendent

NOV 30 2023

Name and Signature of Approving Authority

Date