

ANNEX A



Control No. 645

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental



Name	Mary Ruth C. Gloria, Gueia N. Samson
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	To render health services to teaching and non-teaching personnel. Follow-up meeting for the upcoming vision screening at Sibulan Districts. Follow up GPP monitoring.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	Oct. 17, 2023 – Sibulan CES
Venue/Destination	Sibulan District 1
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

MARY RUTH C. GLORIA, GUEIA N. SAMSON
Name and Signature of Requesting Employee

October 16, 2023
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EDD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

10/16/23
Date

Approved:

NERI C. OJASTRO EDD, CESE
Schools Division Superintendent
Schools Division of Negros Oriental

10/17/23
Date