



Republic of the Philippines  
Department of Education

RELEASED  
NO: 023-0020  
DATE: 4 JAN 2023  
BY: [Signature]  
RECORD SECTION

**AUTHORITY TO TRAVEL**

**CONTROL NO.**

09

**REGION: 7**  
**BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL**

<b>Date of Filing</b>	January 3, 2023
<b>NAME &amp; Designation</b>	<b>MR. FRANCIS AUSTERO</b> - Education Program Specialist II <b>MRS. JOY EMILY TANIO</b> - Education Program Specialist II <b>MRS. ARLENE PEPITO</b> - Education Program Specialist II <b>MR. BEN JOFIL DIEGO</b> - Education Program Specialist II <b>DR. NORLITA B. NEMENZO</b> - Education Program Specialist II
<b>Permanent Station</b>	SDO Negros Oriental
<b>Purpose of Travel</b>	To conduct ALS monitoring
<b>Activity Organized/ Sponsored by</b>	DepEd Division of Negros Oriental
<b>Period Covered</b> <i>(Inclusive of Travel Time)</i>	January 10-11, 2023
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Congressional Districts 1,2, and 3
<b>Expenses Covered</b>	Travelling, food, and other expenses (subject to the usual accounting and auditing rules and regulations)
<b>Fund Source</b> <b>(Pap Code/...)</b>	Division MOOE and/or ALS PSF
<b>Recommending Approval:</b>  [Signature] <b>NILITA L. RAGAY EdD</b> Chief, CID  Date: 1/3/2022	<b>Approved:</b> <b>By Authority of the Schools Division Superintendent</b>  [Signature] <b>MARCELO K. PALISPIS EdD, JD</b> ASDS Office-In-Charge  Date: 1/3/23